



St. Matthew's R.C. High School

We Pray, We Care, We Achieve

INCLUSION CENTRE MANAGER

September 2019 start (or sooner if possible)

Permanent Post

35 hours per week, term time only plus 5 days

Grade 7, points 26-30 (£29,636 - £32,878) [pro-rata]

Actual salary approx. £25,377 - £28,153

We are looking for an enthusiastic, hard-working, team player, who will join us for the position of Inclusion Centre Manager (SPACE).

We are looking to appoint a hard-working and committed Inclusion Centre Manager. In this key role, you will:

- Be passionate about inclusion;
- Have significant and successful experience of working with children with challenging behaviour in an educational and/or social care setting.
- You must be able to establish excellent relationships with pupils, parents and colleagues.
- Possess excellent management and organisational skills combined with the ability to prioritise time and tasks in order to meet deadlines and provide a friendly and efficient service.

The school is committed to pursuing the very best for every student. You will be joining a committed and hardworking team who are passionate about the difference we can make to our young people, staff, families and the wider community.

Visits to the school are warmly welcomed. Please contact Mrs Espley (PA to Headteacher), to arrange a visit on 0161 681 6178.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. Enhanced DBS clearance is required for appointment to this post.

Details and application forms can be downloaded from the school website: **www.smrchs.com**, or by emailing Mrs A Espley to: contact@smrchs.com

Closing Date: Friday 21 June 2019, at 9.00 a.m.

Interviews: w/c 24 June 2019

Headteacher: Mrs. H. Murden

Nuthurst Road, Moston, Manchester, M40 0EW
Tel: (0161) 681 6178 Fax: (0161) 681 8590

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www.smrchs.com
contact@smrchs.com