

# St Bede's School

*'Christian Education at its Best'*



## Part-Time Teacher of Business Studies

(0.8 FTE)

To start September 2020

Application Deadline: 9.30am 4<sup>TH</sup> February 2020

64 Carlton Road, Redhill, Surrey, RH1 2LQ Telephone: 01737 212108

*Belonging*

*Education*

*Determination*

*Excellence*

*Service*

**Ofsted**  
Outstanding  
Provider



## About St Bede's

At St Bede's we are proud to serve roughly 1,700 boys and girls of all abilities, age 11-18, from the Reigate, Redhill, Caterham, Horley and surrounding areas. This includes over 300 studying academic courses in the sixth form. The school has an Anglican, Catholic and Free Church foundation and we work hard to create an inclusive ethos. Our aim is to ensure that pupils thrive academically, socially and spiritually within a Christian framework.

In January 2017 Ofsted carried out an inspection of St Bede's and judged the school outstanding in every category. The report acknowledged that pupils make exceptional progress in all year groups and in almost all subjects. Disadvantaged pupils and those who have special educational needs and/or disabilities also make rapid progress. The inspection highlighted the teaching in the sixth form as consistently challenging and as a result, students are motivated to learn and achieve excellent outcomes.

Attainment and progress scores at GCSE and A level are consistently above national averages. We are particularly proud of the English and Maths results achieved in the new 9-1 GCSEs. Both departments achieved fantastic results at 4 and 7 grades. St Bede's also saw a steep rise in the number of students achieving the English Baccalaureate.

Measure	2017	2018	2019
Attainment 8	54.9	57.6	58.27
Progress 8	+0.48	+0.68	+0.73
EBACC	43%	49%	54%
EBACC entered	74%	77%	84%
4+ English	84%	86%	92%
4 +Maths	89%	88%	89%

**Our school is committed to the safeguarding of children so all appointments are subject to a satisfactory enhanced DBS check. Only applications made on our School Application Form will be considered; we do not accept CVs or unsolicited testimonials. It is our policy always to request references prior to interview.**

Please see our staff prospectus for further information about working at St Bede's.

***"A zest for learning permeates the whole school. Teachers' high expectations mean that pupils are ambitious for their own futures and approach their learning with determination and resilience."***  
**Ofsted 2017**

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## Business and Economics department at St Bede's

The vacancy is for a part-time appointment (0.8 FTE) teaching Business Studies up to KS5.

The Business and Economics Department offers the following courses at KS4 and KS5:

GCSE Business (AQA)

A Level Economics (AQA)

A Level Business (AQA)

Cambridge Technical Certificate in Business (OCR)

The department is a popular choice for students at both KS4 and KS5, with numbers increasing in all courses. At A Level, we run 2 classes in Years 12 and 13 for both economics and business. We currently run 6 GCSE classes in Year 10 and 5 in Year 11. We are introducing the Level 3 CTEC in Business from 2020.

The department has grown significantly over recent years and currently has 5 teaching staff. As a department, we pride ourselves on our results, subject knowledge, extracurricular activities and additional support we provide to all students.

### ***Results***

Business and Economics A Level results have been strong over recent years with many students going on to study the subject at university. The GCSE results are consistently strong, with 83% achieving grade 4+ in 2019. The department adds significant value to pupils, not only compared to national results, but also in comparison to pupils' performance inside the school.

### ***Extra curricular***

The department provides numerous opportunities for pupils to stretch their understanding of the subjects away from lessons. These include outside speakers from economic think tanks; lecture visits to the Polecon conference, GCSE Business trip to Thorpe Park and an annual trip to Brussels to see the EU in action.

### ***Support for pupils***

We pride ourselves on the level of support and care we provide to the students within the department. This support covers a range of areas including UCAS applications and specific gaps in subject knowledge. We feel this support makes a significant difference to pupils' chances of success.

## Job profile

St Bede's is a voluntary-aided school in which staff are employed by the Governors and are firmly expected to work within the policies approved and adopted by the Governing Body and under the direction of the Headteacher. We expect all staff to support the Christian ethos of the school, maintain the highest professional standards and contribute to the development of St Bede's as a thriving community.

The contractual basis of this post is the current School Teachers' Pay and Conditions Document.

## Purpose

To serve the mission of St Bede's as an ecumenical Christian school by teaching Business Studies.

## Salary

TMS or Upper Pay Scale as appropriate

## Responsible to:

Head of Business Studies and Economics

## Key Accountabilities

- To teach business studies to students in KS4 and KS5.
- To assist in the development of programmes of study, materials and schemes of work and participate in professional development programmes
- To follow school policies and procedures in respect of the duties of a classroom teacher and form tutor.
- To perform the duties of a Form Tutor as required
- To contribute to the cultural and community life of the school

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## **Key Responsibilities**

### **Teaching**

- To form effective relationships with students, teaching staff, non-teaching staff, parents and other professionals
- To teach programmes of study effectively, mindful of the needs and responses of the young and the school's Special Needs policy
- To provide a stimulating classroom environment
- To foster good working and learning habits in students
- To regularly assess and record students' work, progress and attainment
- To make full use of a variety of materials, books and equipment

### **Curriculum**

- To contribute to the planning of programmes of study and schemes of work appropriate to the needs of all students
- To ensure that appropriate text-books and materials are recommended
- To keep abreast of professional and subject developments
- To participate in professional meetings and training programmes and to share the benefits with colleagues
- To participate in arrangements for CPD and Performance Management

### **Pastoral Care and Discipline**

- To support the Christian life of the school
- To perform the duties of a Form Tutor as a member of a Year Team
- To contribute to the life of the community according to your talents and skills
- To help exercise responsibility for the conduct and behaviour of students within the department and the school as a whole
- To participate in arrangements made for the supervision and safety of students between lessons and at the start and end of the school day
- To attend scheduled meetings with parents
- To record students' progress
- To maintain an up-to-date teaching record/diary
- To assist as required with arrangements for public examinations
- To contribute to the evaluation and effectiveness of administrative routines

### **Meetings in which you will be involved**

- Department meetings
- Year team meetings by arrangement
- Whole school meetings

## Person specification

	Essential	Desirable
<b>Christian Commitment</b>	Able to actively support the ethos and mission of the school	Personally committed and practising Christian, member in good standing of any denomination served by the school
<b>Education and Training</b>	Graduate with a related degree  Qualified Teacher Status  Able to teach to A Level	Additional qualifications or academic experience  Evidence of on-going CPD
<b>Experience</b>	Meets national standards for NQT  Successful teaching across age and ability range  Good knowledge of current curriculum developments  Able to implement and support school policies to provide effective pastoral care	Successful experience in teaching Business and Economics  Successful experience working with young people in a pastoral capacity (e.g. as form tutor, youth worker, voluntary work)
<b>Personal Qualities</b>	Passion for learning, committed to excellence for all Credibility and confidence in dealing with people and situations Good communicator Good team leader, good listener and sensitive to people's needs while able to direct and motivate Relates to and understands students well. Good sense of humour & able to enjoy work Calm and organised under pressure, able to prioritise Resilient and determined Creative and imaginative	

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## How to apply

If you would like to apply please complete our application form for teaching posts and send it to us with a supporting statement which explains what attracts you to the post, as well as detailing the skills and experience you would bring to it.

Your completed application can be emailed to:

[jobs@st-bedes.surrey.sch.uk](mailto:jobs@st-bedes.surrey.sch.uk)

or sent by post to:

HR Team  
St Bede's School  
64, Carlton Road  
Redhill  
Surrey  
RH1 2LQ

If you have any queries please ring the HR team on 01737 214048 or send an email to [jobs@st-bedes.surrey.sch.uk](mailto:jobs@st-bedes.surrey.sch.uk)

**The deadline for receipt of completed applications is 9.30 am on 4<sup>th</sup> February 2020**

We look forward to hearing from you.

Our data protection policy for job applicants is available at:  
<http://www.st-bedes.surrey.sch.uk/3041/data-protection>

