



THE GREY COAT HOSPITAL

CHURCH OF ENGLAND COMPREHENSIVE SCHOOL FOR GIRLS



Lead Laboratory Technician Required for January 2025

Hours:	8.30 to 4.30 daily, term time of 39 weeks each year
Department:	Science
Responsible to:	Head of Science
Pay:	£31,045 for this term time position

The appointed person will be able to sustain the quality of education offered to the students in the department by supporting the delivery of the curriculum in the relevant GCSE and A level subjects to enable students to meet their expected or exceed their target levels. The successful candidate will join a skilled and hard-working Science department operating within a supportive and encouraging institutional culture. We require all Science Technicians to undertake the First Aid at Work qualification.

Responsibilities:

- Set up materials for Science practical experiments
- Routine maintenance of science laboratories and preparation rooms, their equipment and services:
- Maintaining clean and tidy laboratories in conjunction with the teacher in charge of the room, including the neutralisation and cleaning up of spillages;
- Ensuring that any scientific debris or hazardous materials/spills are removed from the sinks, bench tops and other areas to provide a safe environment for cleaning staff and others. To deal appropriately with spillages during practical activities;
- Storing materials tidily and safely;
- Keeping all equipment clean including goggles, safety screens and fume cupboards;
- Looking after animals, insects and plants kept by the department;
- Carrying out regular safety checks on equipment, e.g. bunsen tubing etc.
- Under the direction of the Head of Science, maintain the stocks of science chemicals and equipment;
- Stock taking of chemicals, consumables, stationery, books and breakable items;
- Checking deliveries on arrival and querying any missing/damaged items with the supplier.
- Undertaking reprographic duties and routine 'resource' tasks, as determined by the needs of the Science Department;
- Other duties as directed by the Head of Science;
- Manage Science Technicians across 2 sites



PERSON SPECIFICATION:

QUALIFICATIONS:

Essential:

- GCSE's
- A-levels or equivalent in related science subjects, NVQ 3 or BTEC

Desirable

- A degree in a relevant science subject

EXPERIENCE:

Essential:

- Knowledge of Science laboratory safe practices and procedures including Health and Safety legislation, COSHH procedures and other relevant regulations
- A good understanding of a range of chemicals and their properties
- Previous experience working as a technician in a school or educational establishment
- Able to prepare solutions, cultures and specimens
- Able to calibrate, clean and maintain equipment and follow safety rules
- Working knowledge of scientific principles
- Training in the use of a variety of ICT packages including Microsoft Office
- Effective and efficient communication skills, both verbal and written
- Excellent organisational skills
- Team leader skills
- Reasoning and thinking skills
- Analytical thinking skills
- Energy, enthusiasm and commitment

Contract Type: Permanent subject to a satisfactory probationary period of a minimum of six months

Closing date for applications Monday 9th December 2024

Interview dates tba.

The school is committed to safeguarding and promoting the welfare of young people and expects all members of staff to share this commitment.

An enhanced DBS disclosure is required for all posts.

Canvassing any employee, or member of the Governing Body, directly or indirectly is prohibited and will be considered as a disqualification. We reserve the right to close this advertisement early if we receive a high volume of suitable applications.

