



Cheadle Hulme School

# Temporary Infants Teaching Assistant September 2024



# Thank you for considering the role of Temporary Infants Teaching Assistant at Cheadle Hulme School



Cheadle Hulme School

## Why CHS?

We are a forward-thinking school with a strong sense of our history and values. In line with our initial benefactors, the aims and values of the School are centred on three specific areas of development for our pupils; academic, altruistic and active. We also hold dear the founders' passion for co-education and providing equal opportunity for all pupils and staff, irrespective of race, religion, gender or sexual orientation.

We currently have 1,493 pupils on our School roll from aged 3 – 18.

### **Our Mission Statement**

We aspire to provide a modern, relevant and dynamic education, in which we develop the character, attitudes and behaviours enabling our pupils to flourish at CHS and beyond. We strive to achieve this through broad academic provision, outstanding co-curricular opportunities and a deep-rooted commitment to providing excellent pastoral support

## **A Modern, Relevant and Dynamic Education**

Since 2010 the School has established itself as being inclusive, vibrant and modern. Our pupils' educational experience has become more stimulating, dynamic and relevant to their current and future needs. Cheadle Hulme School's strong sense of community has become better developed and our unparalleled pastoral provision reflects our deeply caring ethos. A rich and developing programme of co-curricular activities has boosted the engagement of all age groups and there have been significant accomplishments.

Cheadle Hulme School's campus includes first class facilities, which have benefited from significant investment in recent years, including a new fitness centre, a refurbishment of the School's principal performance space and the development of a dedicated Sixth Form Building. These initiatives have been facilitated by the School's prudent and highly professional approach to generating and managing its resources. The School has made significant progress in fostering its links with [alumni](#) and other donors, who have made a significant contribution to these developments and to the wider life of the School. Cheadle Hulme School's success was recognised in the excellent outcome of the 2017 [ISI Inspection](#).



## Where is CHS?

Located ten miles south of Manchester, Cheadle Hulme School is set in 83 acres of countryside with fine historical Victorian buildings. Manchester has a history of and commitment to ambition, creativity and a thriving knowledge economy. There are 17 universities within an hour's drive of Manchester, including the University of Manchester which has 25 Nobel laureates. In 2016 Manchester was named by The Economist Intelligence Unit as among the world's 50 most liveable cities ahead of London, New York and Rome. Public and private sector investment has transformed the area and will continue to open new economic and leisure activity opportunities. There are excellent transport links including Manchester Airport and frequent trains to London, only two hours by rail. The Peak District, North Wales and Lake District are easily accessible, as are an array of cultural and sporting activities.

## Our Heritage and Waconian Values



The first pupils attending the School in 1855 were Manchester Warehouseman and Clerks' Orphans, known as "Waconians". Former pupils of the School are known as 'Old Waconians'. Cheadle Hulme School's heritage and modern character is clearly traced back to the philanthropic principles exhibited by the group of Manchester businessmen who founded the School on "liberal principles for the reception of both sexes".

Through an active, academic and altruistic curriculum, our pupils are provided with opportunities to help them make the very best of their journey at CHS. At the core of their [CHS experience](#) lies a set of core values instilled in all Waconians – Integrity, Endeavour, Resilience, Compassion and Contribution, Our pupils learn about these vital qualities as part of their pastoral and well-being lessons and are encouraged to consider their contribution to life at the School and within the wider world.



## The Junior School

Cheadle Hulme School prides itself in maintaining a 'one school' ethos, where the Junior and Senior Schools share the same ethos and desire to challenge children to fulfil their potential in both personal growth and attainment.

The recently-opened Pre-School, which welcomed its first pupils in September 2018, has proven to be highly popular and has swiftly gained an excellent reputation for its caring approach, providing the necessary foundations for school life.

Whilst entry to the Pre-School is non-selective, applicants for entry in Reception and subsequent years do sit an assessment in order to gauge their ability to benefit from the curriculum provided at the School. The Junior School offers a broad curriculum to enable all children to find the subjects in which they excel, and prepare them to meet the demands of the Senior School, into which we expect them to transfer at the age of 11. Strong links with departments in the Senior School, such as P.E. and Modern Languages, enable pupils to benefit from specialist teaching as well as helping support their academic transition to Year 7.





## Role Details

### Salary

Starting Salary Point 2 TA £24,557 FTE actual £15,061. Point 7 £32,854 actual £20,150.

### Working Hours

Monday to Friday during term time (36 weeks per year)

### Role Purpose

We are looking for a Teaching Assistant to join the Junior School from September 2024 for five days per week on Monday to Friday, term time only. Under the guidance of the class teacher, the post-holder is responsible for contributing to and supporting the pupils learning through class-based activities, break time, School trips and other external activities.

Cheadle Hulme School is committed to safeguarding and promoting the welfare of young people and vulnerable adults and expects all staff and volunteers to share this commitment.

### Responsibilities

- Assist the classroom teacher in delivering lessons and activities designed to meet the needs of our pupils.
- Reading stories to a group of pupils, and listening to pupils read on an individual basis.
- Marking pupils' work if requested.
- Provide group and one-on-one support to pupils who require additional assistance in understanding concepts, completing tasks or extending their learning.
- Prepare and organise learning materials, resources, and equipment needed for lessons and activities.
- Help maintain a positive and productive learning environment by implementing behaviour management strategies and providing guidance to pupils on appropriate conduct.
- Support the teacher in assessing pupil progress through observation, informal assessments and providing feedback on pupil work.

- Promote inclusivity and diversity within the classroom by accommodating the needs of pupils with varying abilities, backgrounds and learning styles.
- Communicate effectively with the classroom teacher, other teaching staff, and parents/guardians regarding pupil progress, concerns and achievements.
- Safety and Supervision: Assist in ensuring the safety and well-being of pupils during classroom activities, transitions, and outdoor play.
- Assisting and supervising pupils:
  - during playtime on a rota basis;
  - accompanying School trips;
  - assisting pupils who feel unwell or who have accidents;
  - helping new pupils to settle;
- Assisting with classroom display work.
- Ensuring all relevant apparatus, equipment, books and costumes are well-maintained and stored in good order.
- Attending Open morning and new-parent meetings as required.
- Working collaboratively with colleagues to encourage an atmosphere of positive team-work.
- Take particular attention to all aspects of Health & Safety requirements and ensure these are adhered to at all times.
- Undertake additional reasonable duties as requested by the manager or another appropriately senior colleague.

This is not an exhaustive list and will vary as the School's requirements change. Flexibility regarding working hours may be expected from time to time, in consultation with the employee.

We are happy to discuss options around undertaking an apprenticeship course while working with us to support your continued professional development.

Qualifications	
1	A good standard of maths and English
2	NVQ Level 2/NNEB qualification
3	First Aid trained is advantageous

Background & Experience	
4	Previous experience of working within an EYFS/KS1 setting
5	Existing knowledge of Safeguarding requirements, EYFS/KS1 requirements and Food Hygiene
6	Knowledge of the Primary Curriculum
7	Experience of coaching sports-related activities is advantageous

Personal Qualities	
8	Excellent interpersonal/communication skills (pupils, parents and staff)
9	Excellent listening skills and the ability to empathise with pupils
10	Good time management

Skills & Competencies	
11	Ability to plan, organise and prioritise effectively
12	Proven ability to use initiative and be proactive
13	Effective classroom behaviour management and patience
14	Ability to work positively as part of a team

# Working at Cheadle Hulme School



Cheadle Hulme School

## Our staff are our greatest asset and the key to our success

The School is committed to providing an excellent working environment. Opportunities for personal and professional development are encouraged.

The HR team are available to staff throughout the School and the School regularly reviews its benefits package.

Some of the benefits of working at Cheadle Hulme School include:

- Competitive salary
- Pension scheme
- Private Health Insurance
- Death in Service Benefit
- Use of sports facilities, including pool and fitness suite
- Free on-site parking
- Free Staff lunches





## The Application Process

A completed Application Form is to be submitted by 8am on Thursday 5 September 2024 to the Human Resources Department.

If you require any reasonable adjustments in order to support you in submitting an application, please contact the Human Resources Department using one of the methods below.

Phone Number: 0161 488 3330 / Email: [HumanResources@CHSchool.co.uk](mailto:HumanResources@CHSchool.co.uk)

Postal Address: Cheadle Hulme School, Claremont Road, Cheadle Hulme, Cheshire, SK8 6EF

Interviews will take place week commencing the 9 September 2024. Unfortunately, if you have not heard from the School in response to your application then, you will not have been shortlisted for interview. Please note: we do not pay travel expenses.

*Cheadle Hulme School is committed to safeguarding and promoting the welfare of young people and expects all staff and volunteers to share this commitment. All appointments at Cheadle Hulme School are subject to clearance by the Disclosure & Barring Service and to identity and qualification checks.*

*Please be aware that all shortlisted candidates will be subject to an online check.*

*Cheadle Hulme School is an equal opportunities employer and values a diverse workforce; we welcome applications from all sections of the community.*

*Registered Charity Number 1077017 for the education of children.*



**Cheadle Hulme School**

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