



MS Dean of Academics

DIVISION

Middle School

HIRING MANAGER

Middle School Principal

POSITION DESCRIPTION

Full Time

POSITION OVERVIEW

The Middle School Dean of Academics is a key instructional leader who partners with the Principal to oversee academic programming for approximately 470 students and over 60 faculty. This role focuses on refining curriculum, instruction, and assessment to enhance teaching and learning for understanding.

The Dean of Academics leads MS faculty in curricular coherence, works closely with learning specialists and departmental leaders, evaluates faculty performance, champions professional growth through coaching, and partnership with the Learning Design Center team to develop and implement our guaranteed curriculum. By leveraging data to drive instructional decisions, the Dean fosters a collaborative, student-centered environment and maintains clear communication across the school community.

SCHOOL OVERVIEW

ISB was founded in 1951 as the first international school in the Kingdom of Thailand. Since our inception we have provided access to an American curriculum education for those wishing to matriculate to the finest global universities. We are proudly international and serve a community representing over 60 nationalities.

At ISB, we believe that all students are able to learn at the highest levels when nurtured in a community of high expectations and incredible support. We're seeking educators who are excited by the challenge of honoring each child's unique ability and inspires our students to be curious, engaged, and committed to their learning journey.

We are inspired by a future of endless possibilities and are eager to embrace the opportunity to shape what's next. We are a school seeking continuous improvement and share a collective commitment to continuously pursue meaningful growth in our diverse and dynamic community. If you dare to dream, have the courage to begin, and the determination to transform learning for our students we invite you to learn more about our shared vision and the exciting opportunities ahead.

Safe Recruitment Statement

At ISB, student safety and well-being are our top priorities. We are committed to safeguarding children and young people, and expect all staff and volunteers to share this commitment.

As part of our recruitment process, applicants undergo thorough checks, including identity and qualification verification, professional references, and comprehensive background screenings (criminal, civil, and social media). Additional checks may be conducted as needed to ensure the highest standards of due diligence.

Culture of Connection

At ISB our strength is our community. We value the very nature of being an international school that engages with a spectrum of cultures and identities. As a community, we are committed to fostering connection that is centered around respect and the celebration of differences. ISB stands firmly against all forms of discrimination and fosters an inclusive culture that prepares our thinkers to thrive within a cosmopolitan and ever evolving future.

POSITION RESPONSIBILITIES

ISB's Community of Practice

ISB is a Professional Learning Community built on a deep commitment to collaboration. We rely on every educator to actively engage in this work, using student evidence to guide decisions and respond to the evolving needs of our learners. Together, we ensure that all students achieve at high levels and make at least a year of growth. Each teacher's role in this shared effort is essential to realizing that commitment.

We see education as a journey of continuous improvement and are seeking dedicated, student-focused educators to join us. ISB strives to be a model of excellence, continually evolving to prepare students for both their present and future. By working together, we will enhance the learning experience and ensure every student thrives.

Leading the Learning

The MS Dean of Academics:

- Is part of the MS Administrative team along with the Dean of Students and the Principal engaging in leadership of the Middle School.
- Provides intentional learning opportunities aligned with ISB standards, benchmarks, and the Community of Practice.
- Collaborates with teams using a growth mindset to improve learning outcomes for all students.
- Partners with staff to ensure the social, emotional, and academic success of all students.
- Uses a data-informed approach to inform leadership decisions and impact student learning.
- Leads teams in applying the principles and practices of highly effective collaborative teams
- Guides teacher collaborative teams in using data to inform instruction based on student needs to intentionally plan for differentiation, intervention, and extension.
- Oversees the development of a viable master schedule that supports the academic and social emotional growth of MS students.
- Engages in ongoing professional development to implement research-supported practices.
- Communicates collaboratively with families to enhance student well-being and learning.
- Contributes to a positive school culture through shared purpose and community care.
- Balances high expectations with comprehensive support systems.
- Other duties as requested by the Principal.

ATTRIBUTES

- Inclusive, fair, and empathetic leader
- Highly effective communicator with a proven capacity to build trust and community
- Composed and consistent under pressure
- Globally minded and culturally proficient
- Ethical and transparent in decision-making
- Highly collaborative and reflective practitioner
- Resilient and solution-oriented
- Promotes a joyful work environment

REQUIRED QUALIFICATIONS

- A bachelor's degree from an accredited university
- Minimum of three years of experience as a learning-focused leader
- Valid teacher and/or administrative certification

PREFERRED QUALIFICATIONS

- Previous administrative experience
- Previous international school experience
- Demonstrated success in a multicultural school environment
- Experience in staff supervision and performance evaluation
- Proven success in instructional improvement and faculty development

COMPETENCIES AND SKILLS

- Expertise in assessment and teaching for understanding
- Ability to inspire excellence and a commitment to continuous professional learning
- Capacity to build trust and leadership credibility
- Superior interpersonal and communication skills
- Supportive, student-centered, and approachable
- Strong analytical, strategic planning, and decision-making skills
- Collaborative approach with diverse school stakeholders
- Trustworthy, open-minded, optimistic, and energetic leader
- Creative problem solver

POSITION ANNOUNCEMENT

ISB seeks a student-centered leader to serve as Middle School Dean of Academics for the 2026-2027 school year. The ideal candidate is an established learning leader with a commitment to student well-being, exceptional interpersonal skills, and a passion for educational excellence.

APPLICATION PROCESS

Qualified candidates are invited to apply by submitting the following documents in a single PDF file by **Wednesday, April 29, 2026**. Please note that ISB may conclude the search early if a suitable candidate is identified.

- A cover letter including your motivation for the role and an overview of three significant professional accomplishments.
- An updated resume (no more than three pages)
- Contact information for five professional references (direct supervisors); references will only be contacted with prior candidate consent.

COMPENSATION AND BENEFITS

ISB provides a competitive compensation and benefits package that is commensurate with the candidate's experience and aligned with global international school standards. Detailed information will be shared with shortlisted candidates during the interview process and is available on our recruitment platforms, including Search Associates and Schrole.



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