

JOB TITLE	Teacher of Economics
DEPARTMENT/SECTION	Department of Economics & Business
REPORTS TO	Head of Economics & Business

JOB SUMMARY:

Forest School are seeking to appoint an outstanding and inspirational teacher of Economics (and Business) to join a thriving department. The successful candidate will join a team of three other highly experienced colleagues to teach Economics. There might also be the potential to teach some A Level Business to Year 12 and 13 A-level students. They will promote the best possible pedagogy in the classroom to maximise pupil attainment and engage fully in wider Forest School life.

The department's subjects are highly popular with pupils at Forest: this year there are 86 pupils studying Economics, 14 studying Business and they remain the most popular undergraduate degree courses of Forest School leavers. The appointed teacher should continue to inspire and motivate colleagues and pupils alike.

NQTs will be considered and, if successful, well supported and developed as part of Forest School's highly successful IStip Programme for NQTs.

The ability and willingness to teach A-level Business would be desirable.

KEY DUTIES & RESPONSIBILITIES

- Teach KS5 A Level Economics (and some A Level Business) to years 12 and 13.
- Develop, maintain and stimulate pupils' curiosity, interest and enjoyment of Economics through consistently planning and delivering high quality and engaging lessons.
- Invest time and effort in all students to ensure they achieve their full potential in Economics.
- Work effectively as a member of the team of three to continually review and develop the highest quality of teaching and learning practice in the department.
- Take on wider departmental responsibilities, including: preparing Oxbridge candidates for interview, staffing academic support or revisions sessions, creating assessment material and promoting the department to KS4 students.
- Contribute to and further develop the department's extra-curricular offering, for example: organise guest-speaker events, lead educational visits and accompany students to evening lectures in central London.
- Take on any other reasonable departmental duties and responsibilities, as allocated by the Head of Department.

TEACHER - GENERIC DUTIES AND RESPONSIBILITIES

Below sets out the generic main duties and responsibilities of any teacher at Forest School. Those holding positions of responsibility have specific job descriptions in addition to the duties described below. Above

all, Forest School teachers are professionals who carry out their duties responsibly and with regard for the best interests of their pupils and the School.

Teaching and Learning

- Plan, prepare and deliver purposeful and productive lessons to assigned classes.
- Be prepared to innovate and devise imaginatively varied ways of teaching their subjects to inspire pupils.
- Encourage pupils and show enthusiasm for their subject in the classroom.
- Mark work according to departmental and School marking policies, giving appropriate feedback and maintaining records of pupil's progress in their subject.
- Demonstrate an awareness of Assessment for Learning strategies and personalise the learning of all pupils, as appropriate.
- Select and use a range of different learning resources and teaching styles, appropriate to subject and topic.
- Participate in mutual lesson observations both within and beyond their department as a part of sharing best practice.
- Use teaching strategies that allow for the full range of ability and learning styles in each class, particularly taking into account the learning needs of LDD pupils.
- Research new topic areas and maintain up-to-date subject knowledge.
- Undertake report writing and the award of internal grades as required.

Department

- Carry out any reasonable subject-related duties assigned to them by their Head of Department.
- Attend department meetings and moderation meetings as requested by their Head of Department.
- Contribute to the Department's devising and writing of new subject materials when required.
- Make themselves familiar with the contents of their Department Handbook and endeavour to follow closely the guidance and Schemes of Work provided in this document.

Co-Curricular

- Contribute imaginatively to the co-curricular, extra-curricular and sporting programmes of the School as required by the Head of Department, Deputy Heads or the Heads of Section and Preparatory Schools, and be prepared to run or assist with activities beyond lesson times and on Saturdays when required.
- Take part in the outdoor programme of the School in activities ranging from Games to the Duke of Edinburgh's Award and the Combined Cadet Force.

Pastoral

- Ensure that they are familiar with the School's health and safety guidance and be responsible of their own health and safety and that of their pupils.
- If full-time, be prepared to undertake the pastoral role of a form tutor.
- Manage pupil behaviour in the classroom, establish an orderly working environment and ensure the safety and good conduct of the pupils, following the guidance in the Behaviour Policy (and the Disciplinary Framework) and to enforce the pupils' Code of Conduct and Dress Code.
- If present in School, attend assemblies and Chapel, supervising the pupils, unless permission has been granted by the Deputy Head Staffing and Operations that they be excused.

Other Professional Duties

- Support and foster the aims of the School.
- Make themselves familiar with the contents of the Staff Handbook, the School's aims and policies and endeavour to follow these closely.
- Carry out such duties, including cover for absent colleagues and examination invigilation, as are allocated to them by their Head of Department or Senior Teachers, punctually and efficiently.

- Attend staff meetings, parents' evenings, Commemoration Day, Inset sessions and similar important functions both in and out of normal School hours, and participate in the main Saturday Open Day for prospective parents and pupils.
- Notify their Head of Department and the Deputy Head Staffing and Operations as early as possible if they are going to be absent from School and set rigorous, appropriate work.
- Attend relevant in-service training each year, after obtaining the consent of their Head of Department and the Deputy Head Staffing and Operations.
- Take part in the School's performance management scheme and appraisal

Forest School is committed to safeguarding and promoting the welfare of children. Appointment to this position requires an enhanced DBS disclosure.

SAFEGUARDING:

The postholder will be required to;

- Submit an Enhanced Disclosure and Barring Check (DBS).
- Complete Child Protection Training.
- Promote and safeguard the welfare of all children and young person's they are responsible for, or come into contact with.

FOREST SCHOOL'S POLICY AND PROCEDURE

The postholder is required to actively follow and abide by all Forest policies and procedures including Equal Opportunities, Safer Recruitment and Child Protection, and will maintain an awareness and observation of Fire and Health & Safety Regulations.

If during the course of time the duties and responsibilities should change, the job description will be reviewed and amended in consultation with the postholder.

The postholder will carry out any other duties as are within the scope, spirit and purpose of this job description as requested the line manager or Head of Department/Section.