



## SPORTS COACH INFORMATION PACK



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part of **GREENSAND** multi-academy trust

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*"Wray Common has been an excellent start to my teaching career. I feel very lucky to work in a school with high expectations of its staff and children. When meeting other teachers, I am aware of the rigour, support and excellent learning opportunities that we have. It is inspiring to be surrounded by staff members who have the same passion for education."*

from anonymous staff questionnaire

22<sup>nd</sup> August 2019

Dear Candidate

I am delighted that your interest in teaching PE and developing sport here at Wray Common has taken you this far.

The staff and governors of Wray Common have a united passion for developing a genuine community school which provides an education of such quality that the children exiting our doors in Year 6 leave with significantly better life chances than when they first entered - and we are making this a reality for them.

We take pride in placing children at the heart of everything we do and celebrate the fact that our children are all different, special, valued and safe, while learning and succeeding. We believe that all children should experience outstanding learning opportunities that will encourage them to grow socially and personally. Our children are looking for a sports coach who will provide care and challenge of such quality that their current enjoyment and achievement at Wray Common will be yet further enhanced.

PE/Sport is a cornerstone of our outstanding curriculum provision - which our Sports Mark validates. It is through continued high quality specialist teaching that our children will continue to engage in, enjoy and succeed in sport.

A large, friendly and innovative school, Wray Common is highly respected by parents, children and staff. With quality of teaching and learning as our focus - we pride ourselves in our ability to develop staff at all levels, investing heavily in coaching, staff-led research and other professional development opportunities as appropriate to the individual. The Teacher Development Trust has evidenced "a very strong culture of peer support in the school, with high levels of trust".

This level of trust, collaboration and support can also be seen in our work with our partner schools within the Greensand Multi-academy Trust of which we are a founder member. We are a group of like-minded local schools working together to enrich children's lives and to create exceptional developmental opportunities for all our staff.

This position is suitable for anyone with the passion and ability to inspire our children. A welcome package or relocation support may be applicable.

I have tried to give you a flavour of our school in this application pack, but to find out more and to satisfy yourself that this is the right school for you, please do visit us - contact the school office on 01737 761254 or email [info@wray-common.surrey.sch.uk](mailto:info@wray-common.surrey.sch.uk) - I am sure that you will find it a worthwhile experience. A look at our weekly Newsletter on our website should also be informative.

Yours sincerely

Lloyd Murphy  
Headteacher

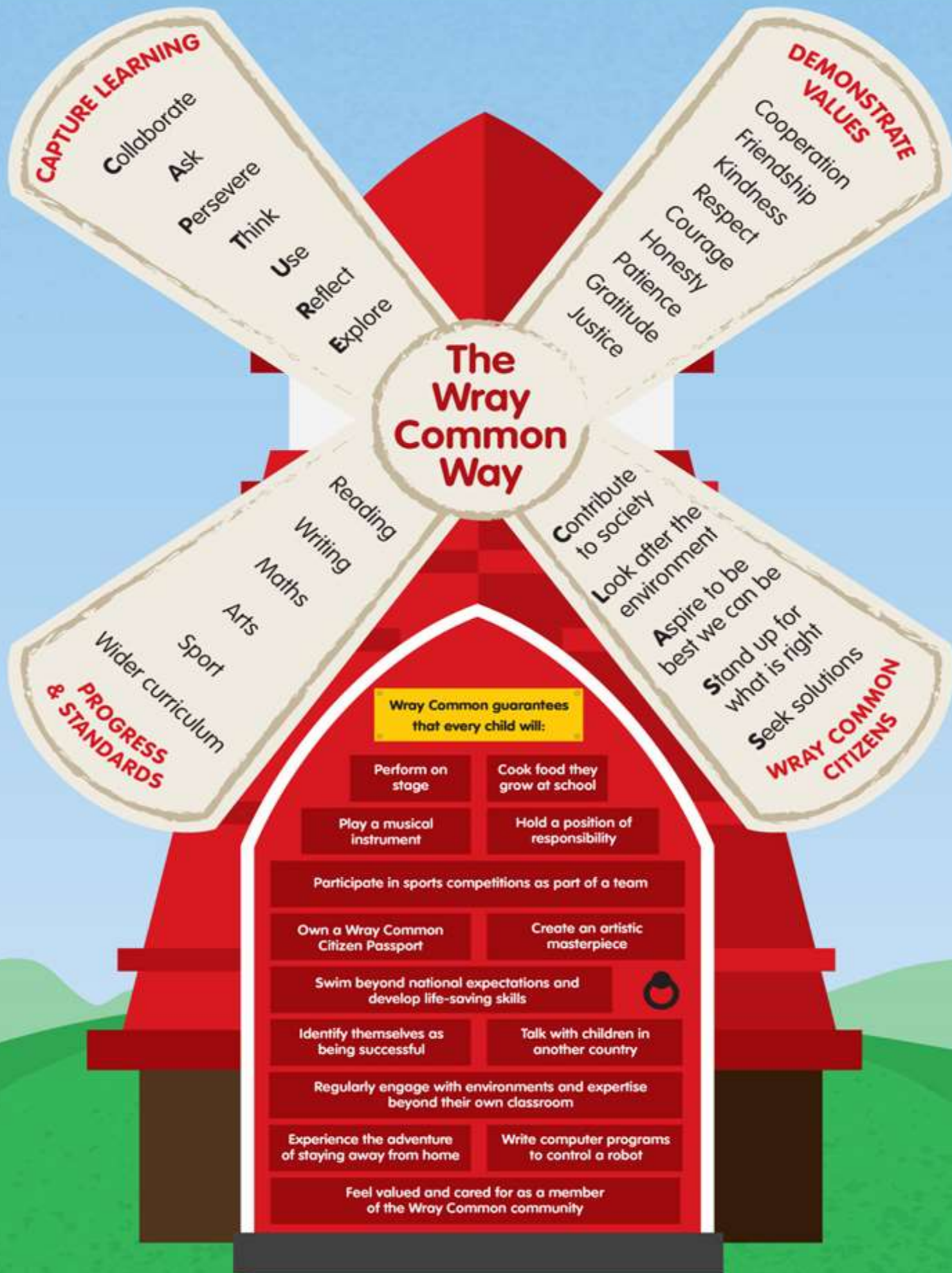
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Wray Common will provide an education of such quality that every child will leave the school with better life chances than when they first entered

# THE WRAY COMMON WAY

## WRAY COMMON WAY

The *Wray Common Way* came out of a Strategic Review we started last May and have now completed. The core part of this Review was to ask ourselves: *What is Wray Common Primary School about....* and more importantly *what do we want to be about moving forward?* ...so that the Wray Common community - staff, Governors, children and parents all share a common understanding of what we're trying to achieve and what is special about us as a local community school. This is what Wray Common is about - this is us. This also provides a blueprint, a foundation upon which future decisions and priorities need to be based. The *Wray Common Way* will be visible to everyone and we will live and breathe it, so that every child who exits this school leaves with better life chances than when they first entered.

## PROGRESS and STANDARDS

Regardless of background, challenge or need, our mission is to ensure that *every child* makes substantial and sustained progress while at Wray Common. We make no apologies for placing Reading, Writing and Maths at the core of our curriculum. Our publicly shared results at the end of the last academic year were the best results Wray Common has ever achieved. But we also strive for excellence in all curriculum areas - examples of this commitment would include our now sustainable high quality swimming provision which is resulting in the vast majority of our children achieving the Year 6 national expectations by the end of Year 2, and our extension of specialist music teaching this year into Year 2 ensuring a continued development of our excellent music provision.

## CAPTURE LEARNING

A key aim is to get children to be active in their own learning - often physically active, yes, but also in their mind. Wray Common is about developing children who are active in their learning, not passive; Wray Common children CAPTURE learning. They take ownership of their own progress, of their own standards by Collaborating, by Asking, by Persevering, by Thinking, by Using what they know, by Reflecting and by Exploring. If the children are successful at these, they will progress well and importantly, they will develop the skills, attitudes and behaviours which will support them in making continued progress - beyond the walls of Wray Common into secondary schools and even further. It should be noted that Wray Common has always developed lifelong learners, with our 6Rs being a key vehicle for this. We feel that our CAPTURE model better reflects our active approach to learning at Wray Common and supports and challenges children to take greater ownership of their own learning. Our CAPTURE model is about what we do already, but doing it even better.

## DEMONSTRATE VALUES

As part of the Strategic Review, we asked ourselves whether our Wray Common Values should remain at the core of what we're about. The answer was a resounding yes - absolutely. Our Wray Common Values are immersed in everything we do. While we always utilise opportunities throughout our curriculum to teach children about these Values, we as a community of adults, we as a community of role models, demonstrate these Values by leading our lives the way we do, so that children develop a positive habit of thought, a positive habit of interaction and a positive habit of behaviour and respect. Through a questionnaire, we gathered your views during the Summer Term about which Values you feel are most important. Your responses were very much in line with what we already have. However, there was one new value that had such support and I think is of such importance, that we have added to it our list - Justice.

## **WRAY COMMON CITIZENS**

Demonstrating Values leads smoothly onto our last sail - Wray Common Citizens. As well as demonstrating values, we want children to be a *CLASS* act, we want Wray Common to be a *CLASS* act. We want everyone to: Contribute to society; Look after the environment; Aspire to be the best we can be; Stand up for what is right and Seek solutions.


## **WRAY COMMON GUARANTEES**

To complete our "Wray Common Way", we have established a set of guarantees for every child - because this is Wray Common - this is no ordinary school - this is what we're about. We have made this bold move to ensure that what we have decided is important for our children, actually happens and continues to happen.

## **CONCLUSION**

Wray Common Primary School is and will continue to be a high performing academic school. But it is and will continue to be much more than this. Wray Common is: a series of memorable experiences; a community of care and support, and a home for all to learn and succeed. This is *our way*, this is the *Wray Common Way*.

# We can offer you

- 
- A child-centred culture
  - A happy and welcoming environment
  - Excellent resources
  - Children who really enjoy learning and school life
  - A highly inclusive ethos
  - A creative curriculum across the whole school
  - High quality staff development
  - A team approach
  - Challenges – and support
  - A place where everyone is valued
  - A place where confidence is built
  - A passionate, grounded and driven leadership team



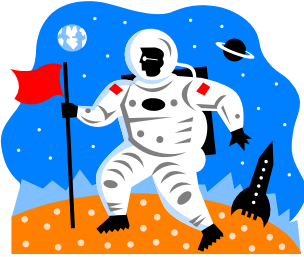
## OUR EXPLORERS





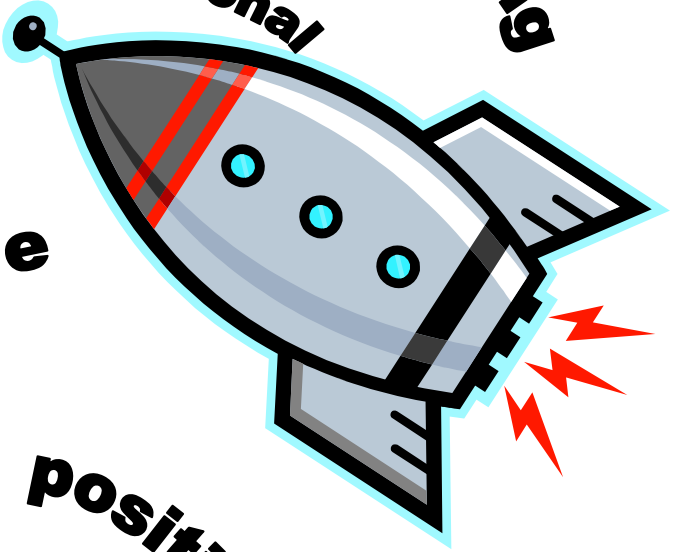
# Are you ...?

**inspirational/**



**engaging**

**motivational**



**challenging**

**creative**

**positive**

**passionate**

**supportive**



**Explore the Possibilities**  
**Change Lives**

## Person Specification – Sports Coach, Wray Common Primary School

*We are committed to safeguarding and promoting the welfare of our children and the successful candidate will be required to undertake an enhanced DBS (formerly CRB) check.*

At Wray Common we expect staff to make the education of children their first concern and be accountable for achieving the highest possible standards in work and conduct. Wray Common staff act with honesty and integrity, have strong subject knowledge, keep their knowledge and skills up to date, are self-critical, forge positive professional relationships and work with parents in the best interests of their children.

- ✓ **Caring** (towards children and adults, empathetic, rapport, nurturing, positive, sincere, approachable, fun)
- ✓ **Reflective Learner**
- ✓ **Initiative** (creative, think outside of the box, calculated risk-taker, instigator)
- ✓ **Resilient** (strong core/moral purpose/self-motivation/achiever, integrity, optimistic, able to deal with conflict, children before the adults, unpopular if necessary)
- ✓ **Inspirational** (enthusiastic, engaging, passionate, motivational, positive)
- ✓ **Aspirational** (re self, school and children – high expectations, barrier breaker, potential for success for all)
- ✓ **Organised** (efficient, prioritise, juggle well, organise self and others)
- ✓ **Rigorous** (particularly re high priority areas, clinical, challenging, analytical, impact/outcome orientated)
- ✓ **Collaborative** (sensitive, team-player, flexible, conscious of different personalities, see others points of view)
- ✓ **Sense of urgency** (doesn't unnecessarily mess about, prevaricate, or accept excuses/status quo, decisive, follow-up agreed action, focused on priorities)

*while able to demonstrate...*

- ✓ **Strong T&L knowledge** (as coach, evidence of accelerating progress, spot key gaps/weaknesses/next steps re children's learning; strong personal ability in at least a number of areas of the PE curriculum, such as team games, athletics, bat and ball games, gymnastics, dance; knowledge of PE National Curriculum; knowledge of how to plan, structure and deliver high quality PE lessons;)
- ✓ **Good judgement** (considered; can think on-the-spot; weigh up range of evidence/different points of view; makes right decision/conclusions; astute at managing behaviour of children)
- ✓ **Appropriate experience** (experience of teaching/coaching children; experience of personally engaging and developing in PE/Sport)
- ✓ **Appropriate qualifications** (Sports Coach BTEC minimum Level 2, or Level 3 TA qualification, or HLTA, or teacher qualification; GCSE Grade C or above in Maths and English, or equivalent )
- ✓ **Commitment to Safeguarding and Equality**



## Job Description Sports Coach

### Main Purpose of Role

To plan, deliver and evaluate a coordinated programme of high quality professional coaching that is progressive and reflective of the needs of children, and supports the aim of increasing participation in PE and school sport by all children at Wray Common.

**Line Manager:** PE and Curriculum Leaders

### Duties and Responsibilities

- To prepare, organise and deliver well-structured and progressive PE sessions across the school
- To carry out assessment in line with the school's assessment policy, procedures and expectations.
- To assist, advise and support teachers in delivering high quality coaching.
- To organise and deliver CPD for school staff to ensure sustainability of activity and increase the quality of PE and School Sport.
- To be a positive role model, creating a positive and fun environment in which to motivate and encourage young people to participate in sport or physical activity.
- To effectively supervise, mentor and direct support staff, volunteers and apprentices, where appropriate.
- To provide high quality school sport opportunities during extra curriculum time, to enhance the engagement and skills of the children
- Support the primary PE Leader(s) in implementing appropriately targeted and sustainable high quality after school activities
- To organise, assist and attend inter-school and intra-school sporting competitions for children.
- Support, mentor and develop children as Sports Leaders
- To be committed to continuous professional development relevant to the post and personal training needs
- To carry out administrative duties as necessary eg maintain accurate attendance registers, carry out risk assessments, etc.
- To develop and maintain effective and positive working relationships with all staff, parents, children, partners and community organisations.
- To assist the PE coordinator in applying for and maintain the Sports Mark award
- To agree to abide by a code of conduct and carry out duties in accordance with Wray Common's policies, including equal opportunities, child protection, health and safety at work, etc
- To support the PE coordinator with the administrative tasks involved in school and competition events.
- Maintain appropriate records and prepare monitoring reports.



- To take positive steps to identify and overcome barriers to participation amongst children, prioritising access and inclusion.
- To carry out duties in accordance with the school's PE and other policies, including equal opportunities, child protection, health and safety at work.
- To continue to maintain contacts made with outside sporting bodies to ensure signposting opportunities are made available to specific groups or individuals.
- Attend to the pupils' personal needs, and implement related personal programmes, including social, health, physical, hygiene, first aid and welfare matters including medical procedures following appropriate training.
- Supervise and support pupils to ensure their safety and access to learning;
- Establish good relationships with pupils, acting as a role model and being aware of and responding appropriately to individual pupil's needs.
- Promote the inclusion and acceptance of all pupils.
- Encourage pupils to interact with others to promote high levels of physical activities.
- Encourage pupils to act independently as appropriate.

### **Standards and Quality Assurance**

- Support and uphold the aims and ethos of the school.
- Be aware of and comply with policies and procedures relating to child protection, health, safety and security, confidentiality and data protection, and report all concerns to an appropriate person.
- Be aware of and support difference and ensure all pupils have equal access to opportunities to learn and develop.
- Appreciate and support the role of other professionals.
- Attend relevant meetings as required.
- Assist with the supervision of pupils out of lesson times, including before, after school and during lunchtimes, where required
- Accompany teaching staff and pupils on visits, trips and out of school activities as required.
- To be fully aware of and understand the duties and responsibilities arising from the Children's Act 2004 and Working Together in relation to child protection and safeguarding children and young people as this applies to the worker's role within the organisation.
- To also be fully aware of the principles of safeguarding as they apply to vulnerable adults in relation to the worker's role.
- To ensure that the worker's line manager is made aware and kept fully informed of any concerns which the worker may have in relation to safeguarding and/or child protection.

### **Other Responsibilities**

- The nature of the work may involve the post holder carrying out work outside of normal working hours.
- This job description sets out the duties and responsibilities of the post which may vary from time to time without changing the general character of the duties or the level of responsibility entailed.
- This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed.

# THE APPLICATION AND SELECTION PROCESS



## Making your application

In writing your application, please limit your personal statement to be **no more than 2 sides of A4**. The person specification will be used to form the selection criteria for this position. Please show clearly how you meet the requirements giving supporting evidence and examples wherever possible.

Please note that it is essential that your current or most recent headteacher is a referee.

## Selection

Application forms considered upon receipt, but no later than 19<sup>th</sup> September

Interviews - Thursday 26<sup>th</sup> September

### Safeguarding Recruitment Statement

Wray Common Primary School has a commitment to safeguarding and promoting the welfare of children and young people and we expect all staff and volunteers to share this commitment. The post is subject to an Enhanced Criminal Records check (DBS).