

# Person Specification – Special Support Assistant

## **Qualifications and Training**

Successful completion of or willingness to undertake DFES Induction for Special Support Assistants/Teaching Assistants  
Basic knowledge of ICT to effectively support the pupils (or willingness to learn)

## **Experience**

Experience of working with children with special educational needs  
Experience of communicating with people from different backgrounds

## **Knowledge and Understanding**

Understanding of the role of Special Support Assistant

## **Skills and abilities**

An ability to develop positive relationships with children, valuing their diversity, in order to enhance their learning and social development

To have the ability to develop an understanding of the educational, welfare and social needs of the pupils with whom s/he is working

To have written and oral communication skills

Literacy and Numeracy skills to effectively support the students

The ability to form good working relationships with teachers, and pupils and be able to work in a team

The ability to appropriately follow instructions

The ability to become familiar with and apply whole school policies, procedures and standards and be willing to implement them in a consistent manner

Willing to accompany children on educational trips and visits including possible residential trips

Willing to participate in the rota for lunchtime supervision

Willing to provide cover at Breakfast Club and Creche provision during parents evening as required

## **Commitment**

A commitment to equal opportunities and inclusion in assisting the school in raising achievement for all its pupils

To be prepared to attend in-service and external training courses and to develop and update knowledge and skills as required