

Cleaner Person Specification

	JOB REQUIREMENT	ESSENTIAL	PREFERRED
<b>Qualifications, experience and knowledge</b>	Previous cleaning experience	✓	
	Previous cleaning experience of a commercial background including the use of machinery, buffers etc.		✓
	Knowledge of basic Health & Safety in the work place	✓	
	General knowledge of: COSHH regulations Working at Height regulations Electricity at work regulations Manual Handling regulations		✓
<b>Special Skills and Aptitudes</b>	Ability to work on own initiative with limited supervision	✓	
	Ability to carry out manual duties and practical tasks.	✓	
	Flexible approach to work to meet the needs of the service.	✓	
<b>Key Competencies</b>	<b>Delivering Results and Meeting Customer Expectations</b> Focuses on customer needs and satisfaction; sets and achieves high standards of cleanliness at work; works in a systematic, methodical and orderly way; consistently achieves goals.	✓	
	<b>Following Instructions and Procedures</b> Appropriately follows instructions from others without unnecessarily challenging authority; follows procedures and policies; keeps to schedules; arrives punctually for work; demonstrates commitment to the organisation; complies with legal obligations and safety requirements of the role.	✓	
	<b>Adapting and Responding to Change</b> Adapts to changing circumstances; accepts new ideas and change initiatives; adapts interpersonal style to suit different people or situations; shows respect and sensitivity towards cultural and religious differences; has an inclusive approach to work.	✓	
	<b>Coping with Pressures &amp; Setbacks</b> Works productively in a pressurised environment; keeps emotions under control during difficult situations; balances the demands of a work life and a personal life; maintains a positive outlook at work; handles feedback well and learns from it.	✓	
	<b>Working with People</b> Demonstrates an interest in and understanding of others; adapts to the team and builds team spirit; listens and communicates well; Supports and cares for others; develops and openly communicates self-insight.	✓	

<b>Staff Development</b>	Agreement to undertake any further training and duties as required by the post.	✓	
<b>Child Protection</b>	A commitment to the responsibility of safeguarding and promoting the welfare of young people	✓	
	Enhanced DBS disclosure ( <i>to be completed by preferred candidate following interview</i> )	✓	
	Willingness to undertake Child Protection training when required	✓	