

TORQUAY GIRLS' GRAMMAR SCHOOL



Person Specification: Catering Manager

Attributes	Essential	Desirable
Qualifications	<ul style="list-style-type: none"> • Food Hygiene qualification • Be able to demonstrate a willingness to attend appropriate training and development 	<ul style="list-style-type: none"> • Relevant catering and/or food qualification • GCSE Maths and English Grade C or above • Evidence of continuing professional development
Knowledge, Skills and Experience	<ul style="list-style-type: none"> • Experience of working in a catering environment • Experience of setting, monitoring and managing a budget • Knowledge of food preparation • Knowledge of budgeting and ensuring value for money in the delivery of food service • Knowledge of food hygiene, COSHH and Health and Safety regulations, including allergens 	<ul style="list-style-type: none"> • Experience of working in an education environment • Record keeping, information retrieval and dissemination of information
Personal Qualities	<ul style="list-style-type: none"> • Be proactive and have an eye for detail • Ability to work independently and as part of a team • Experience of managing and supervising staff • Good knowledge of ICT 	
Other	<ul style="list-style-type: none"> • An understanding of, and commitment to, Safeguarding/Child Protection 	