



HOE VALLEY SCHOOL

MFL TEACHER

JOB DESCRIPTION AND PERSON SPECIFICATION

THE SCHOOL

"Hoe Valley School is an inspiring environment at the heart of its community where every student's experience is personalised. Our students will learn to think independently, pursue their ambitions and achieve to their highest potential."

Hoe Valley School is:

- An oversubscribed secondary school which opened in September 2015 to serve the local community of South Woking
- Rated 'Outstanding' by Ofsted in June 2018
- Delivering innovative and exciting lessons to years 7, 8, 9, 10 & 11
- Committed to ensuring our students leave us with excellent academic outcomes, the skills to be 'work-ready' and the traits of excellent global citizens
- Following the national curriculum offering an extended day allowing time for additional Maths and English along with time for all students to complete their homework during the compulsory day
- A Google School with ICT fully embedded in all curriculum areas
- Opening a STEAM focussed academic 6th Form in September 2023
- Committed to learning which is relevant with links to the 'real world' of business, higher education and the local community
- In a state of the art new School completed in September 2018 on Egley Road, Woking, with brand new facilities and a designated area for the Languages Faculty
- Committed to supporting our staff to have a good work / life balance by offering longer school holidays, bespoke CPD programmes, minimising paperwork and meetings and ultimately by trusting our staff to deliver excellent outcomes

THE ROLE

This is an exciting opportunity for a passionate, talented and rigorous Teacher of French / Teacher of Spanish/ Teacher of French and Spanish to join our dedicated faculty in helping the School on its journey to becoming an established and outstanding community School. The successful candidate will have the exciting and unique opportunity to shape a KS3, KS4 and KS5 curriculum which is bespoke, challenging and fit for the needs of 21st century life. The ability to also teach German to KS3 would be desirable.

We are looking for an inspirational teacher who embraces creativity, innovation and is always looking for the very best practice in teaching. They will share the School's vision and the belief that all young people can achieve at high levels. We are extremely proud of our Languages For All Policy and in particular that our students learn two Languages at KS3, many then continuing with two Languages at GCSE.

CORE RESPONSIBILITIES (IN ADDITION TO TEACHERS' STANDARDS)

Teaching and Learning

- To teach French and / or Spanish within the age range of 11-16
- To teach French and / or Spanish within the age range of 16-18
- To ensure MFL maintains its high profile across the School through offering vibrant and exciting learning opportunities
- To contribute to the design of the MFL curriculum to ensure it is exciting, relevant, challenging and personalised
- To ensure that all students are making good or outstanding progress and that teaching and learning is of a high standard
- To create a stimulating, organised, interactive and informative learning environment that encourages each child to achieve their potential.
- To ensure that resources are organised and available to promote a purposeful and stimulating environment for teaching and learning to take place, through a mix of traditional teaching techniques, integrating ICT where appropriate and via project based learning
- To ensure that classrooms within the faculty present a stimulating environment through the display of students' work and other exemplar materials
- To contribute to CPD across the School and share best practice via coaching, sharing planning and resources and following an 'open door' teaching policy.
- To lead intervention programmes and enrichment opportunities before / after School or during weekends as required
- To deploy other adults effectively within the classroom, involving them, where appropriate, in the planning and management of student learning
- To support the Head of MFL in the planning and implementation of trips to Europe

Progress and Attainment

- To ensure assessment, feedback and monitoring is SMART, accurate and clearly moves students' learning on across all teachers within the faculty
- To standardise marking with colleagues both within the School and with partner schools
- To rigorously analyse student data to inform planning and intervention programmes
- To lead and attend internal and external meetings as required
- To feedback to students and parents / carers in line with the School policy

Behaviour and Safety

- To collaborate closely with parents to ensure that they are aware of their child's progress, engaged in their development and in supporting them in their vision for the future
- To ensure the absolute safety of all students on and off site
- To model and enforce excellent standards of behaviour within and beyond the faculty
- To monitor students achievement, attendance, uniform, punctuality and behaviour and to respond promptly to issues in line with the school's policies
- To participate in the School's pastoral system as required

School Improvement

- To support the School's marketing and recruitment plan through attending events, contributing to marketing materials and via high quality interactions with feeder primary schools
- To embody the School's values both on and off site
- To coach and mentor colleagues as appropriate
- To take on any other duties as reasonably required by the Senior Leadership Team

As a new School, job roles will evolve as the School grows. The above list is not exhaustive and maybe subject to amendment in due course in discussion with the relevant employee.

PERSON SPECIFICATION

Essential	Desirable	Assessment Criteria
Qualifications & Competencies		
A bachelor's degree at a 2.1 or higher in a relevant discipline	Evidence of continuing professional development	Application form
Qualified teacher status through a PGCE, GTP or other international equivalent		Application form
Experience		
Excellent subject knowledge in relevant disciplines		Application form & interview
Experience of teaching at KS3/KS4		Application form & interview
Experience of designing and delivering exciting, challenging and personalised lessons		Application form, interview & reference
Evidence of holding high aspirations for young people		Application form & interview
Evidence of delivering excellent outcomes for students		Application form, interview & reference
Experience of giving high quality formative and summative feedback		Application form, interview & reference
Skills and Attributes		
Alignment with HVS Values: C - Courtesy : model the calm behaviours expected of others in terms of consideration, professionalism, trust and respect I - Integrity : fair and honest, trustworthy, committed to earn success through hard-work R – Resilience: Not giving up when times are tough, demonstrating endurance		Application form, interview & reference

<p>C - Community : A strong sense of responsibility to the community to improve the quality of the local environment for its residents</p> <p>L - Leadership : show leadership in thought and action, being open to new ideas and overcoming adversity to achieve success; communicating effectively</p> <p>E - Enthusiasm : a positive attitude towards life, passion, curiosity and a lifelong love of learning</p>		
Excellent organisation skills with the ability to multi-task and effectively prioritise		Application form, interview & reference
Strong attention to detail where only the best is good enough		Application form, interview & reference
Excellent interpersonal skills with strong levels of numeracy and written and oral communication		Application form, interview & reference
Able to adapt to find practical solutions to problems		Application form & interview
Ability to remain calm, good humoured and strategic in challenging contexts		Application form & interview
Commitment to the ethos of the School		Application form & interview
Safeguarding		
2 satisfactory written references including from current/most recent employer		Application form & reference
A satisfactory enhanced DBS check		