

## JOB DESCRIPTION

Langley Park School for Girls is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.

<p><b>Title:</b> Learning Support Assistant</p> <p><b>Postholder:</b></p> <p><b>Date Appointed:</b></p> <p><b>Salary Point:</b> Scale 2 Pt 3</p> <p><b>Hours</b> 31.5 hours a week (8.00am-3.10pm) 38 weeks a year</p> <p><b>Date of this Job Description</b> June 2019</p> <p><b>Line Manager: Assistant Head Inclusion/ SENCo</b></p> <p><b>Job Purpose:</b></p> <p><b>Under the direct supervision of a class or subject teacher to assist pupils with their education and, where appropriate, to support access to the curriculum for pupils who are physically or otherwise prevented from doing so themselves</b></p>	<p><b>Duties and Responsibilities</b></p> <p>Duties may include any of the following:</p> <ol style="list-style-type: none"> <li>1. To assist specific students in the classroom with his/her language, literacy, numeracy or motor skills.</li> <li>2. To assist in the carrying out of modified curriculum and ensuring the school environment is adapted to support their learning</li> <li>3. To prepare material adapted by the class teacher in order to give a student access to the curriculum</li> <li>4. To ensure that a student with medical needs is safe in a physical and demanding situation such as Sport or Drama</li> <li>5. To support and facilitate group work with SEND students when required.</li> <li>6. To work with teachers and the SEND team to support differentiation for SEND students.</li> <li>7. To adhere to all school policies and procedures to ensure that you and all students are safeguarded at all times.</li> <li>8. To comply with the school's Health &amp; Safety Policy</li> <li>9. To carry out any other duties commensurate with the level of the post</li> <li>10. To offer personal care/medical need support to students with physical or medical needs</li> <li>11. To work closely with the SENCO to implement and monitor interventions for targeted groups of students</li> <li>12. To undertake duties to support the Learning Support Team as are reasonable, when required.</li> </ol>
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### Agreed and signed

Postholder ..... Date .....

Headteacher ..... Date .....