**Person Specification - Care Assistant**

**St Teresa’s Catholic Primary School**

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| **Requirements** | **Essential** | **Desirable** | **Demonstrated By** |
| **1. Qualifications & Training** | Willingness to undertake training appropriate to the role e.g. first aid, manual handling, fire safety etc. | First aid trained  GCSE at Grade C/Level 4 or above in Maths and English | Application Form |
| **2. Experience** |  | Experience in a similar role involving support for personal hygiene and/or school based work experience | Application Form |
| **3. Skills** | Computer Literate |  | Application Form / Task |
| **4. Knowledge** |  | Safeguarding Policy and Procedure | Interview |
| **5.Management** | Able to manage own workload  Ability to prioritise  Able to show initiative |  | Interview |
| **6. Aptitude and Personal qualities** | Excellent communication skills  Empathy with children with the ability to relate well to staff and parents  Reliable and resilient  Able to work as part of a team  Friendly and approachable  Professional Manner  High Standards  Helpful |  | Interview / Task |

**A: Application Form I: Interview R: References**