

July 2018



Headteacher: Mark Anstiss

Dear Applicant

**Teaching Assistant – temporary contract
Required from 4th September 2018 – 23rd July 2019**

Thank you for your interest in the post of Teaching Assistant at Felpham Community College. Felpham is a successful and popular 11-18, local authority, comprehensive school with around 1370 students, situated on the south coast in West Sussex.

The school has a very good record of academic outcomes and pastoral support and our core values of achievement, care and equality underpin our work, creating a happy and vibrant school. Felpham Community College was judged to be 'Good in all areas' by Ofsted in 2016. Progress 8 results for the last 2 years have placed us in the top 15% of schools nationally. Sixth form results are good and standards improving. We were oversubscribed with first choices for year 7 in September 2017. Significant building work is planned to start this summer with the removal of all temporary accommodation and replacement with new facilities, which will allow the school to expand in the future.

In order to find out more about our school please explore our website (<http://www.felpham.com>) which provides links to our OFSTED report, details about the school, recent newsletters, our prospectus and other information.

The school has made significant progress over the last five years. I took over at Felpham as Headteacher in April 2010 with an initial focus on getting the basics right and developing a positive learning environment. Visitors to our school now regularly comment on our happy and enthusiastic students, excellent school uniform and good behaviour. This does not happen in a school by accident and requires constant attention and commitment from all staff. The quality of teaching and learning was our next focus and as that improved so did exam outcomes. Our very positive OFSTED inspection in January 2016 not only reported on improved achievement but also on the warm and friendly atmosphere in our school.

We are not complacent at Felpham and know we must continue to improve. Last year, we became one of only 22 secondary schools in England to achieve the UNICEF Rights Respecting Schools Level 2 (Gold) Award. Student leadership is a strength of the school and continues to be an area we wish to enhance further. Although the progress of all groups of students is positive, this year we have had a particular focus on maximising the progress of our Most Able students and our Disadvantaged students.

Our strong pastoral system is based around linear tutor groups and year groups led by Year Leaders (who are teachers) and Year Managers (who are non-teaching associate members of staff). We are an inclusive school and benefit from a successful on-site Learning Support Unit.

I hope that having looked at our website and reviewed the information provided you will be interested in applying. Completed application forms should be posted or emailed to my PA, Michelle Goodenough, at jobs@felpham.org.uk In addition to your application form you should include a letter of application of no more than two sides of A4 (size 11 font max.) which clearly addresses the following 2 points:

- Professional experience and achievements
- What you will bring to Felpham Community College

If you would like any more information on the post please contact Marion Harrington, Deputy Headteacher, on the school number or email mharrington@felpham.org.uk. Visits to the school are welcome.

The closing date for applications is **10.00am Monday 16th July 2018.**

This is an extremely exciting time to join Felpham Community College and to play a vital role in continuing our success.

I look forward to hearing from you.

Yours sincerely



Mark Anstiss
Headteacher

Please ensure that you complete your full employment history on the application form (including any study, voluntary work and with explanations for any periods not covered). Any employment gaps will be investigated. Because of the nature of this job, if you are successful in your application you will be subject to a criminal record check from the DBS before the appointment can be confirmed. This will be done by means of applying for an Enhanced Disclosure. Disclosures include details of cautions, reprimands or final warnings as well as convictions, spent or unspent.



Felpham Way, Felpham, Bognor Regis
West Sussex PO22 8EL
College Tel: 01243 826511
College Fax: 01243 841021
Email: fcc@felpham.org.uk
Website: www.felpham.com