



Head of Geography

Required for September 2019

The School

Davenies is a thriving IAPS day school for boys aged 4-13. Our ethos and philosophy enable the boys to make the most of their preparatory years, supported by high quality pastoral care, a broad and stimulating curriculum and numerous extra-curricular opportunities.

Davenies has its own distinct character and from their earliest years children are encouraged to relish the learning experience.

We are committed to an education both in and out of the classroom, thereby enabling the academic, artistic, musical, creative and physical potential of each child to flourish. This school is a warm, caring and happy one, where self-esteem is nurtured and grown; we believe that by fostering a wide range of interests and passions we provide the boys with every opportunity to develop in confidence. Our high quality teachers have an excellent track record of preparing children for life at the country's leading senior schools and beyond.

Enterprises such as the unique Davenies Award Scheme and the permeation of technology in our teaching and learning ensure we offer a truly independent educational experience.

At Davenies, our outstanding facilities support us in providing a positive learning experience with our own language of learning that nurtures each boy's understanding of how he learns. Davenies' boys are polite and friendly with their own individual characters, personalities, passions and interests.

Aims of the School

Davenies' vision is to engage, inspire and challenge.

Davenies' mission is to ensure that every boy experiences a breadth of educational opportunities, encouraging and cultivating a lifelong eagerness for learning, whether academic, creative, artistic or sporting. We encourage the boys to discover their own passions and talent, to develop determination and resilience, to reach their potential, and to become mindful and thoughtful individuals, with a strong sense of service, responsibility and community.

Davenies' aims are:

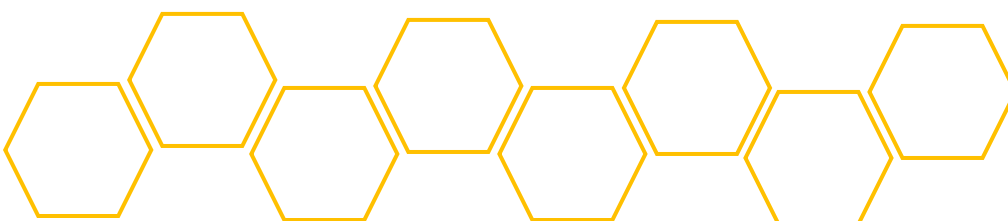
- To offer academic excellence alongside an extensive educational experience
- To delivery contemporary and highly skilled teaching approaches whilst embracing traditional values
- To provide a vibrant, caring and inclusive environment to which all boys contribute and within which they thrive

Fundamental to this is our understanding of boys and how we approach their learning, whilst never losing sight of each boy as an individual.

Davenies' ethos underpins our vision to engage, inspire and challenge:

- By engaging, we develop curious, reflective and enthusiastic thinkers
- With inspiration, we nurture motivated and ambitious learners
- Through challenge, we cultivate courageous and determined characters

Davenies' spirit provides the stepping stones that develop courteous, confident, thoughtful and independent young men, and supports our school's motto, singulus pro fraternitate labourans – each striving for the good of all.



The Appointment



Head of Geography

An exciting opportunity has arisen for an inspiring and dedicated full-time teacher of Geography to lead and promote this key department within the School from September 2019. The ability to teach Games or a second subject is desirable.

Salary & Benefits

This role is assigned to the Teaching Pay Group: Leadership and the salary will be £40,000 - £50,000 dependent upon qualifications and experience.

In addition to a competitive salary, teaching staff can expect to benefit from employer's pension contribution, childcare voucher provision, iPads to support teaching and learning, Personal Accident and Emergency Dental cover, access to healthcare helpline and counselling services, use of school leisure facilities and complementary school lunches and refreshments during term time. Staff children may be educated at Davenies at a discounted rate. Relocation support will be provided.



Head of Geography

Job Description

The specific points below are not a comprehensive statement of procedures and tasks but set out the main expectations of the School in relation to the post holder's professional responsibilities and duties.

Objectives

- To foster enjoyment and enthusiasm for Geography
- To ensure pupil learning and progress
- To raise standards of pupil achievement in Geography at all levels
- To ensure that Geography is a leading department in the School
- To raise awareness of global geographical issues

Principal Areas of Responsibility

- To take full responsibility for the development and strategic direction of Geography as a subject throughout the school
- Teaching, learning and the curriculum
- Assessment and monitoring pupil progress
- Managing resources
- Leading and managing staff in department
- Communication; organising events; promoting Geography, including via social media
- To ensure that all health and safety requirements are met and that equipment is maintained and serviced as appropriate

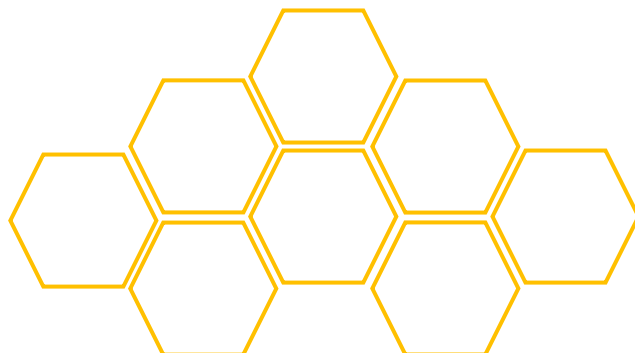
Key Tasks

- Teaching Geography up to Common Entrance and Scholarship level
- Ensuring that the Geography curriculum is delivered effectively throughout the School in a stimulating and engaging way
- Maintaining coherent links throughout the School in the teaching of Geography
- Writing a Departmental Development Plan (annual) and responding to Geography-related items on the School's Development Plan
- Updating regularly the School's intranet, management system and notice boards making Geography an obvious and important area of the School
- Regular observation of this subject across the School
- Maintaining and revising the Geography schemes of work
- Organising and chairing departmental meetings
- Keeping records and minutes of departmental meetings
- Monitoring and developing pupils' individual development
- Setting, marking and moderating examinations
- Organising, recording and reporting on assessments
- Encouraging the use of IT in Geography, in liaison with the Head of Digital Learning
- Liaising with Learning Support Teachers and the Director of Studies
- To lead the teaching of Geography by example
- To lead professional development in Geography
- To manage the Geography Department budget
- Arranging suitable visits and visitors to enrich the curriculum

Additional Duties

- To be a Form Teacher or Tutor
- To carry out duties, as requested
- To offer two extra-curricular activities
- To attend the annual residential trips and termly educational visits
- To attend at Parent Meetings for the classes taught
- To attend INSET, as required by the Headmaster
- To identify INSET opportunities for staff

All staff are expected to demonstrate individual responsibility to safeguard and promote the wellbeing of children and young people.



Head of Geography Person Specification

Qualifications, Training & Experience

- The candidate should have attained QTS, and will be expected to hold a degree
- A thorough knowledge of the subject
- A proven track record of teaching Geography
- The successful candidate will be required to complete child protection training online (arranged by the school) before they commence the role, where they have not already received training in the past two years

Competences and Qualities

- An enthusiast
- Passionate about Geography and global geographical issues
- Makes learning enjoyable
- Will work as part of the School's team
- Possesses a sense of humour and is kind and approachable
- Has high (academic) expectations and instils high standards of behaviour
- Extremely professional: diligent, punctual and thorough, encouraging an atmosphere of mutual respect when dealing with boys, staff and parents
- Excellent communicator, with children and adults alike
- Enjoys working with children – can form and maintain appropriate relationships and personal boundaries with children
- Excellent use of IT
- Can lead and inspire a Department whilst being supportive of other members of the Department
- Encourages staff to recognise and meet their potential
- Organised and able to plan effectively
- Keeps apprised of new ideas/developments in education
- Contributes significantly to the School outside the classroom

Candidates will be able to demonstrate qualities expected of someone working with children and young people.



The Department

The Davenies Curriculum is independent and forward thinking. By going beyond the National Curriculum and incorporating the best of the Independent Schools' Examination Board Syllabus, we can provide a bespoke curriculum that enables us to offer academic excellence alongside an extensive educational experience.

In Geography the boys are introduced to a raft of different topics, which capture their imagination and help to foster an inquisitive mind. Knowledge of the world around us and how we cohabit the planet is important to learn from an early age.

The Geography Department are fortunate in that our resources are the world around us and that we use case studies that are relevant and topical where key global and UK news events intertwine the syllabus, with time given to pause and look at events of significance as they occur.

Year 6 sees boys commence the Independent Schools' Exam Board Common Entrance syllabus. This is the starting point of a three-year course which sees them eventually prepared for entry into public school at the age of 13. By starting in Year 6, the syllabus can be explored in greater breadth.

Geography forms a vital part of the residential experience as throughout their time at Davenies, the boys get the opportunity participate in field trips and educational visits to a wide variety of places that truly enhance the learning experience; boys are drawn to the inevitable conclusion that Geography is to be found everywhere and every day.



Facilities

Centred around a Grade II Listed Farmhouse, the school comprises a mix of traditional and modern buildings, with the latest, the RIBA award-winning Jubilee Building housing the Pre-Prep and Junior School, having been completed in September 2015. Much of the learning for boys from Reception to Year 4 takes place in their own classroom, and from Year 5 upwards takes place in subject-based rooms, with a classroom being dedicated to Geography. The pupils also benefit from the use of the School's other buildings and outside areas which house the Dining Room and Library, and Sports facilities including swimming pool, gymnasium and astro turf.

Staff

Davenies has over 80 employees consisting of full and part time qualified teachers and teaching support staff (including technicians), and supported by a team of office staff, a site team led by the Facilities Manager, and a dedicated School Nurse. Catering, cleaning and IT support are outsourced, with external contract staff working alongside the School to provide term-time services. In addition, the School hosts a range of visiting music, LAMDA and extra-curricular activity tutors.

How to Apply

To apply for this position, please submit a Davenies' Teaching Staff Application Form with a cover letter for the attention of the Headmaster, by 10:00am on Monday 28 January 2019. Applications should be sent via email to Mrs Katy Reed, HR & Compliance Officer, or by post.

Interviews will be held on Tuesday 12 February 2019.

The selection process will include an interview with a panel of at least two senior members of staff, teaching staff applicants will be required to teach one or two lessons which will be observed by a member of the SLT, and other selection techniques may include: staff interaction, a presentation and/or supervised activity with children.



Safeguarding

Child Protection is always a top priority at Davenies. Davenies is committed to providing the best possible care and education to its pupils and to safeguarding and promoting the welfare of children and young people whilst offering a supportive working environment to all its members of staff. The School recognises that, in order to achieve these aims, it is of fundamental importance to attract, recruit and retain staff of the highest calibre who share this commitment.

Child protection screening applies to all staff appointments within the school, including Enhanced DBS Certificate, Barred Lists check, and checks against the Teacher and Management Prohibition Lists. For further information, please read the School's *Child Protection Policy* and *Recruitment Policy and Procedure* which are available on the School's [website](#).

