

## Job Description

### Midday Supervisor and Games Organiser

**Pimlico Primary is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment.**

**Salary:** Range 2 Point 11 (£4,904)

**Hours:** 2 hours per day, term time only (11.50am – 1.50pm)

**Job Purpose:** To be responsible for the safety and welfare of children during the school lunch time break.

The job description is subject to annual review.

#### **Main Duties:**

- Reporting to the head teacher or office staff any serious incident occurring during the midday break.
- Securing the safety, welfare and good conduct of pupils during the midday break period in accordance with the practices and procedures of the school.
- Supervising the pupils in the dining hall, playground areas and school premises and may include ancillary associated duties (e.g. cleaning up spillages, ensuring tables are clean etc.) and ensuring the maintenance of good order and discipline.
- Completing any necessary paperwork.
- Leading and encouraging games in the playground.

## Person Specification

	Essential	Desirable
<b>Educational attainment</b>	Good general standard of education	Current First Aid Certificate
<b>Work experience</b>	Experience of working with or supervising children	Experience of working with groups of children in a play based setting
<b>Knowledge/ Skills/ Aptitudes</b>	Empathy with the needs of children and young people	Experience of dealing with a range of professionals, parents and the public

	<p>Ability to work as part of a team and to use own initiative when appropriate</p> <p>To be a team player and committed to making a difference to the educational experience of young people</p>	
<b>Motivation</b>	Willingness to undertake training (e.g. first aid, behavior management, playground games)	
<b>Physical</b>	Ability to undertake all physical aspects of the role	
<b>Personal Characteristics</b>	<p>To be calm under pressure</p> <p>To be tolerant of others</p> <p>To be able and enthusiastic to communicate well with staff and children</p>	