



**BARFIELD**  
PREP SCHOOL

## **EVENING CLEANER**

**INFORMATION FOR CANDIDATES**



**START DATE ASAP**

**CLOSING DATE FOR APPLICATIONS  
MONDAY 23RD MARCH - 9AM**



# BARFIELD

PREP SCHOOL



## ABOUT THE SCHOOL

### **NOR: 300 (Nursery - Year 6)**

All of our efforts here at Barfield Prep School go into creating an environment where children are allowed to be children and their early educational experience is one of excitement, exploration and intrigue. Our family ethos ensures that we are able to build strong relationships between school and home, and children know exactly where to turn if they *'hit a bump in the road'*. Lovely small class sizes, coupled with a wonderful team of staff, provides the perfect platform for each child to flourish and individuality is not only valued but encouraged. We see our role as providing opportunities and opening doors for the children, both inside and outside of the classroom, and then giving them the confidence to try new things along the way.



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## THE BARFIELD WAY

### FAMILY ETHOS

Everything we do well is centred around our family ethos and understanding of the children and families. Children and parents feel supported throughout their whole Barfield journey and we look after the children as if they were our own. Our team of staff are loyal to one another and work to create a positive working environment



### DIVERSITY

We are incredibly proud of all of our children and support them in any pursuit or dream they may have. We embrace individuality and love that no two Barfield children are the same. We are open-minded in our approach to education and respect other people's opinions and ideas.



### INSPIRATIONAL

We come into school with the hope of inspiring the children to set their ceiling even higher than it was the day before. We employ passionate teachers keen to share their knowledge and expertise to allow each child to flourish in whatever area of school life he/she desires.

### COURAGEOUS

We have the courage to show the children that it is good to work outside of their comfort zone, introducing new ideas and embracing challenges that are put in front of them. We are forward thinking in everything we do as we look to provide the best possible opportunities for everyone at Barfield. Change is something that is encouraged.



### HOLISTIC EDUCATION

Our commitment to a holistic education is outstanding and we know how important it is to educate the children both inside and outside of the classroom. Pupil wellbeing and happiness are of paramount importance as we ensure the children have the necessary skills to embrace the real world and the inevitable challenges they will face.



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## PURPOSE OF THE POSITION

Evening Cleaner working All Year Round, working 6pm until 9.30pm Monday to Friday. The successful applicant will be required to clean various areas of the school as directed by the Evening Supervisor.

## WORK ENVIRONMENT

We pride ourselves on creating a family environment at Barfield Prep School and the successful candidate will be willing to embrace the values and ethos of the school. Set in a 12 acre woodland site, the post holder will be blessed with a beautiful place of work and full support from the school.

## PERSONAL SPECIFICATION

This job description covers the principal tasks required for the Evening Cleaner. It is not necessarily a complete list of everything required for the full professional discharge of duties.

The School is looking to appoint a person who is reliable, conscientious, has attention to detail with an understanding of the need to maintain high levels of hygiene and cleanliness and is able to work as part of a team.

The School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share in this commitment. The successful applicant will be required to undertake an Enhanced Disclosure via the DBS.



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## KEY RESPONSIBILITIES (You may be required to carry out other duties as required)

- Empty waste bins;
- Vacuum all carpeted areas;
- Wash all vinyl floors;
- Clean all sinks in the Science Laboratory;
- Clean and disinfect all toilets;
- Wipe down all doorways to remove finger marks;
- Wipe down all tables and sides;
- Clean bays both in the toilet areas and in the classrooms;
- Replenish toilet paper;
- Replenish paper towels;
- Remove any cobwebs from the ceilings.

<b>Essential Criteria</b>	<ul style="list-style-type: none"><li>• Patience</li><li>• Hard worker</li><li>• A clear communicator to be able to work with colleagues, line manager, outside professionals and parents.</li></ul>
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<b>Desirable Criteria</b>	<ul style="list-style-type: none"><li>• Good communication skills</li><li>• Experience of cleaning in a school</li></ul>
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## Salary, Hours and Benefits

- Working 17.5 hours per week all year round
- The salary will be competitive but dependent on the experience and qualifications of the successful candidate
- A generous discount for staff children. All Staff are provided with a Barfield staff coat, yearly Specsavers eye test and glasses voucher as well as free access to a health app offering free counseling and advice if needed on a variety of topics.

Start date – ASAP

Closing Date: Monday 23rd March - 9am.

## H O W   T O   A P P L Y

Please send a completed application form and cover letter to Sarah Grantham at [sgrantham@barfieldpst.org](mailto:sgrantham@barfieldpst.org) before the closing date of **Monday 23rd March - 9am**.