

## Introduction to Application Pack

# Teacher of Geography and History at Key Stages 3 and 4

Thank you for showing interest in the position of Teacher of Geography and History for which we are currently recruiting, with an aim to employ a suitable individual as of 1st September 2018.

### **This pack contains**

1. This information sheet
2. A job description
3. A person specification
4. The St. Lawrence College Safeguarding and Child Protection Policy
5. A writeable, electronic application form for the position, should you wish to formally apply for the position of Teacher of Geography and History.

### **Important notes:**

1. Application forms should be submitted electronically, as email attachments. It is also necessary to add a covering letter, explaining your suitability for this teaching position. Please also include an up-to-date CV. Completed application forms and attached documents should be emailed to the Headmaster of St. Lawrence College, Mr Phil Holden, at [philholden@slc.gr](mailto:philholden@slc.gr) as soon as possible. **The deadline for applications is 06.00 GMT Monday 26<sup>th</sup> February 2018.**
2. References will never be pursued before an interview, but it is expected that should the school want to they will act towards collecting references on applicants immediately following an interview.
3. Salary: The gross monthly salary for this position will be competitive by standards of British education in Greece. Monthly salaries are paid 12 times per year. Salaries are subject to the usual stoppages of the Greek state. The rates at which stoppages are charged are not set by the school and may change. As current Greek law stands, employees also receive bonuses at Christmas, Easter and summer which approximate a full salary at Christmas and a half-salary at both Easter and summer.
4. Employment will commence from 01/09/2018, although the successful applicant's first day of work will be Monday 03/09/2018.