



AMPLEFORTH  
COLLEGE

# *Housemaster September 2026*



# *Welcome from the Headmaster*

Thank you for your interest in this role.

Ampleforth is a very fulfilling place to work, particularly because it is a school with a mission. As Catholic educators, we seek to educate the whole person, mind, body and spirit, supporting our pupils to fulfil their potential and to flourish in all aspects of life. Everyone can benefit from being part of and contributing to this enriching education, whether you are Catholic or not.

Ampleforth's community ethos, rooted in the tenets of our Benedictine monastic founders, is centred on being welcoming to all, caring for each other, and valuing inclusion, empathy and compassion. We aim to form responsible young people of integrity and courage, proactive members of society who serve others and do good in the world. As such, an Ampleforth education provides a compass for life. Our ethos extends to the whole community, students, families, staff, alumni and visitors. Leading the team here is a joy, as well as a privilege and an honour.

Ampleforth offers the highest possible level of pastoral care, embedded within a robust safeguarding culture. Our pupils are happy, well-balanced and grounded; each one is known well by staff and cherished. We want the very best for them and work hard to help them achieve it.

Good and inspiring teaching is key, and every pupil is challenged academically. We cultivate intellectual curiosity, critical thinking and independence of mind, all vital for further studies after school and to thrive in our complex world. Alongside the pursuit of academic excellence, the lessons gained from music, drama, art, and sport are equally important for developing the whole person, the well-rounded character that Ampleforth appreciates.

The dedication of the Governors, the whole staff, and the many friends and supporters of Ampleforth inspires me to give all I can to our collective goal of being the world's foremost Catholic boarding and day school.



*Jon Mutton,  
Headmaster*



# *Our Mission*

*"An Ampleforth Education is an invitation to young people to discover the value and the purpose of life, by entering into a transforming encounter with Christ through active participation in the life of a living Christian Community."*

## **Our Benedictine values:**

Catholic education and Benedictine values underpin everything we do at Ampleforth, whether a student or member of staff is Catholic or not. We believe that humanity is a gift we receive through others and that our relationships unlock the unique potential in each person. Our values provide the foundation to all of our work and how we work with one another:

**Respect:** recognising and nurturing the unique talents of every individual and oneself, understanding that we grow and learn from our differences and are made a better person by each other.

**Hospitality:** committing to live in such a way as to be welcoming and open to all, and to invite people to experience living life more fully in our community.

**Attentiveness:** being sensitive to the needs of others as well as one's own needs and supporting the mutual well-being of everyone in the community; wanting what is best for each other.

**Equilibrium:** nurturing the well-being and resilience of each individual and one's own, and thereby of the community, to achieve mental and emotional balance and personal fulfilment.

**Stewardship:** cultivating a sense of responsibility and care for the people and the world around us, as well as oneself, to ensure our community and environment thrive.

**Integrity:** developing within ourselves strong principles, sound judgement, and the resilience needed to do the right thing.

# A Snapshot of the College

Founded in 1802 and set in a beautiful Yorkshire valley, Ampleforth College is the world's foremost Catholic day and boarding school, welcoming girls and boys of all faiths aged 11-18.

## Ampleforth College at a glance 2020-2025



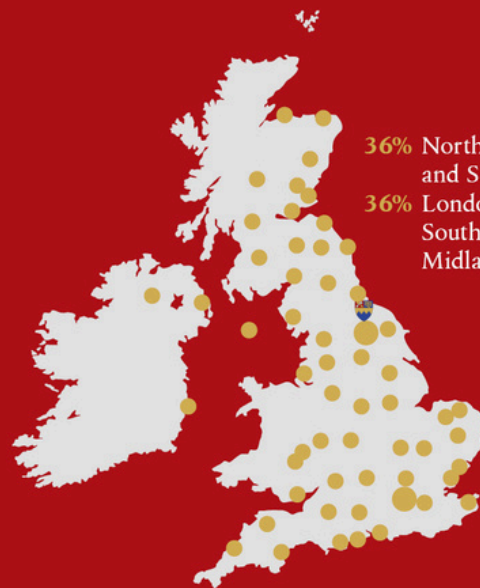
Over  
**200 Pupils**  
awarded a bursary

**20 Subjects**  
offered at GCSE

**30 Sixth Form options**  
(25 A Levels,  
4 vocational BTEC  
courses, and 1 Advanced  
Subsidiary Level)

**88%** achieve a place at  
their first choice university

## Home for our pupils is:



**36%** North of England  
and Scotland

**36%** London, South East,  
South West, East Anglia,  
Midlands and Wales

Over **70** outreach and partnership events every year  
for local schools and the Diocese

More than **2,500** children from our local area benefit each  
year from Ampleforth's facilities and partnerships programmes

**20%** Europe including: Spain, France, Austria, Germany,  
Benelux, Poland, Ireland, Gibraltar and Malta

**8%** Rest of World including: South America, USA, Mexico,  
Hong Kong, China, Malaysia, Singapore, Kenya and Nigeria



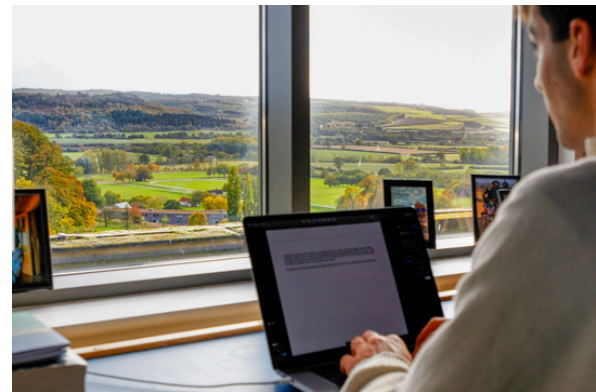
# *Being a Houseparent at Ampleforth College*

## PASTORAL RESPONSIBILITY:

At Ampleforth, Housemasters and Housemistresses hold an important boarding position in one of the Houses as part of strong House teams. They lead on all aspects of the safety, welfare and formation of the students in their care, aiming to help them be the best that they can be in all aspects of their lives. They develop important relationships, which can transform, the lives of the students in their care. They work as part of a team which comprises of a Housemaster or Housemistress, Assistant, Tutors, Matron and House Chaplain.

A Housemaster or Housemistress is expected to work with their House teams to foster a home away from home for students and to integrate year groups within the House as well as between other Houses. As leader of the House team they ensure that day students and boarders form cohesive networks. In addition, they have direct oversight of the academic culture of work in the House through a team of tutors.

Housemasters and Housemistresses have a reduced teaching timetable of about half that normally allocated. Any subject offered by Ampleforth College will be accepted. Housemasters and Housemistresses also contribute also games or co-curricular activity. Teaching occurs Monday to Saturday. A 24 hour day off is timetables on one day Monday – Friday each week.



# *Being a Houseparent at Ampleforth College*

Ampleforth is a full boarding school, with a vibrant and busy atmosphere throughout the week. On Saturday morning there are lessons, followed by sports matches against other schools in the afternoon, and a diverse programme of fun social events for different year groups in the evening. After Mass on Sunday morning, there are many opportunities for trips, activities and spending time with friends. The school usually grows in size at the weekends with a number of parents coming to visit, watch matches, and join us for Mass and coffee afterwards. Parents are always very welcome to come and see us at weekends and can take their children out after matches on Saturday and after Mass on Sunday.

On arrival at Ampleforth, all pupils join a boarding House which is their home from home during their time here. We have seven Senior Houses, three for girls and four for boys, as well as a co-educational Junior House for Years 7 & 8 called St Edward's & St Wilfrid's.

Each Senior House is a very friendly and supportive home for between 55 - 65 students from Years 9 to 13 (Third Form to Upper Sixth at Ampleforth). Run by a Housemistress or Housemaster with the help of a resident Assistant, every House has its own dedicated team of staff including Tutors, Matron, and Housekeeping team. Day students (18% of the school) are fully integrated into House life. They have their own study space and can stay overnight if they have a late activity.

Every House is named after a saint and has their own coat of arms and school colours. Lots of inter-house challenges and sports competitions foster a strong sense of House spirit and solidarity. Deaneries (vertical teams within Houses) encourage friendships across the year groups with older pupils looking out for the younger ones and younger pupils helped to find their voice. Houses eat breakfast and lunch together which helps engender a sense of family and allows House staff and pupils to check in with each other over the course of the day.

The core pastoral team around every child involves their Houseparent, Assistant Houseparent, Tutor, Matron, and Chaplain. Tutors are also responsible for monitoring and ensuring the academic progress of a small group of pupils in a particular Year group in House, in close liaison with parents. Matrons play a vital role in creating a warm and homely atmosphere and making sure everyone is happy, healthy, fed, and the House – and pupils - are clean and tidy! Chaplains help provide morning and evening prayers and a weekly Mass in the House Chapel as well as an annual retreat.

Extensive daily contact with pupils from other Houses through lessons, activities, clubs, shared supper (and other meals such as weekly Year group lunch), as well as social events every Saturday night, enable friendships between pupils from different Houses to develop easily and naturally.

## **St Cuthbert's & St Thomas'**

St Cuthbert's and St Thomas' House occupies Hume House, a modern building at the heart of our school. Year 9 students sleep in dormitories, usually of up to four or five other boys. In Year 10, boys share double rooms, whilst the majority of Year 11 boys are able to have a bedroom to themselves for their GCSE year. The Sixth Form enjoy single en-suite rooms, many of which enjoy outstanding views towards the Abbey Church.

# Housemaster St Cuthbert's & St Thomas'

## JOB DESCRIPTION:

Housemasters/Housemistresses are the key leaders for the personal flourishing and formation of the young people in their care. The range of responsibilities is set out in the school policies available on the website of which the Safeguarding of Children is paramount.

Carrying out duties in the most cost-effective and efficient way. You will follow all legislation, as well as our own policies and procedures, relating to working with children, safeguarding, and Health and Safety.

Housemasters/Housemistresses are expected to contribute to the fulfilment of the College's Mission Statement in the following ways:

- To encourage the spiritual and moral development of the students both by supporting the prayer and sacramental life of their House and of the College and also by providing both formal and informal instruction and example.
- To ensure that prioritising the safeguarding of children is part of the House team's culture.
- To provide a context in the House where students are safe, healthy and respected.
- To promote a culture of work amongst all the students that both challenges and rewards their efforts.
- To help build up a House team including Chaplain, Matron, Tutors, Pastoral Graduate and Student Monitors that will work together in running the House.
- To nurture the House community, so that students are supported by the care of the staff and the friendships of their peers.
- To include parents in the education of their children through regular contact, both pro-active communication of news and also rapid response to enquiries.
- To enable the students to engage in the extra-curricular activities of the College and so fulfil their particular talents and gifts.
- To foster a sense of service amongst the students, both to themselves and to the wider world.

*“There is a strong team spirit and colleagues are always helpful and supportive. Specialist training is provided which means I am building a new set of skills, and there are opportunities for development. Staff well-being is given a high priority and being in a beautiful location makes coming to work a pleasure.”*

**Carolyn, Compliance Administrator**

## RESPONSIBILITIES

The Housemaster/Housemistress works in line with the College's Mission Statement and College's policies, under the overall direction of the Headmaster. Working with the House team of the Assistant Housemaster/Housemistress, Chaplain, Matron and the Tutors and in close communication with the students' parents, is responsible for the students in this House, in the following areas:

- Their spiritual faith, in liaison with the central Chaplaincy
- Their safety, in liaison with the Designated Safeguarding Lead
- Their physical and emotional welfare, in liaison with the Infirmary
- Their good behaviour, in liaison with the Deputy Head
- Their studies, in liaison with the Deputy Heads Academic
- Their extra-curricular games and activities, in liaison with the relevant departments and the Director of Co-curricular and the Head of Games
- Their health and safety, in liaison with the Director of Health and Safety and the Fire Officer
- Their facilities, in liaison with the Estate's department.

The Housemasters / Housemistresses report to:

- The Deputy Head Pastoral and Safeguarding through the weekly Housemasters/Housemistresses meeting, regular line-manager meetings, House inspections and an annual Professional Development Review (Appraisal)

The Housemaster / Housemistress manages:

- The Matron through regular meetings and an annual Professional Review
- The Assistant Housemaster/Housemistress and the Tutors through weekly meetings and as contributors for Professional Reviews (Appraisals)

The Housemaster / Housemistress communicates with:

- Parents through regular contact, termly reports and rapid response to any enquiries
- Academic staff in response to their concerns over students
- The Admissions Office over Prospective Parents' visits and house lists
- The Estates Department over house maintenance and development.

The Housemaster / Housemistress appoints:

- The Head of House, the Deputy Head of House and any other House monitors

The Housemaster / Housemistress should make available to the House the following:

- Safeguarding Contact Details
- Complaints Procedure
- House Timetable
- House Rules and Routines
- List of House Officials

The Housemaster / Housemistress should have to hand:

- Emergency contact numbers
- Ampleforth College Boarding Policies and Procedures

The Housemaster / Housemistress should be familiar with:

- Keeping Children Safe in Education (September 2025)
- Working Together to Safeguard Children (2023)
- The National Minimum Standards for Boarding Schools (September 2024)
- What to do if you're worried a Child is being abused – Advice for Practitioners (March 2015)
- Policies (available on the School's Sharepoint page)
- The School Medical Protocols

## PERSON SPECIFICATION:

### Essential:

- Practising Roman Catholic
- PGCE or equivalent
- Experience of responsibility for boarding across the 12-19 age range
- Experience of managing parental expectations
- Experience of teaching across the 12-19 age range
- Experience of monitoring and challenging academic performance of students
- Evidence of being a team player
- Experience of building a team
- Experience of line-managing others
- Evidence of good negotiation and problem resolution skills
- Excellent communications skills with adults and teenagers
- Proficient in electronic communication
- Demonstrates initiative and commitment
- Evidence of stamina
- A sense of humour
- The ability to work under pressure
- Show the ability to evaluate and improve performance of self and others
- An empathy for the works of the Monastic Community
- Satisfy all criteria and checks relating to suitability to work in a school environment

### Desirable:

- Good degree (2.1 or above) in a relevant Ampleforth teaching subject
- Boarding Schools' Association qualification or training (desirable on appointment, essential on take-up of post)
- Further post-graduate study or further qualifications or training
- Experience of implementing and evaluating whole school pastoral initiatives
- Experience of planning and managing school/social events
- Ability to contribute to the extra-curricular life of the school in sport and activities



*“Ampleforth is very much a community in its own right and even as a part time staff member, I feel included, involved and that my work here is valued. The College team are friendly and supportive and it is clear that everybody here is passionate about their role. The College is unlike anywhere I have ever worked before, no two days are ever the same, and I really look forward to coming to work.”*

Emma Darbyshire-Mezzanotte, Database Project Executive



*“It has been rewarding, both professionally and personally, to have worked for almost 20 years in a place with a clear sense of purpose, collegiality, and a profound respect for cultural diversity whilst maintaining traditions and values which give it its unique character.”*

**Francisca Garcia-Ortega, Head of Spanish**



# *Conditions of Employment*

**Hours:** Full Time

**Probationary period:** 6 months

**Salary:** Depending on qualifications and experience

## **Working Environment**

Ampleforth is an enjoyable and stimulating place to work. Our staff body seeks to work to core values and codes of conduct developed from the Rule of St Benedict.

## **Benefits**

- Group Personal Pension Scheme
- Affordable staff lodging (where available)
- Lunch during working hours (hot and cold choices)
- Discounted on-site Sports Centre membership
- Free car parking on-site
- E-Vehicle salary sacrifice scheme (pending)
- Cycle to work scheme
- 10% Staff discount at the Abbey Shop and Tearooms
- Bounty scheme for referral of new staff
- Employee assistance programme
- Death in Service Gratuity
- Fee remission (at Headmaster's discretion)

## **Staff Support & Welfare**

Ampleforth takes the welfare, health and wellbeing of its staff seriously. Our beautiful grounds are well maintained and open to staff for walking and running. In addition to professional development, we endeavour to support all staff members to the very best of our ability. We operate family-friendly policies such as childcare voucher schemes, company maternity provisions (enhanced Statutory Maternity Pay) and flexible working opportunities. There is also an Employee Assistant Programme offering a free and confidential 24/7 support service. This service provides unlimited access to advice, information, coaching and counselling where appropriate. A Staff Chaplain is also available to offer advice and support.



# Apply now

For more information or to discuss the role further, please contact the Human Resources department on **01439 766793** or [employment@ampleforth.org.uk](mailto:employment@ampleforth.org.uk) or our Deputy Head Pastoral & Safeguarding, Matt Glendon-Doyle on [mgd@ampleforth.org.uk](mailto:mgd@ampleforth.org.uk)

The Trust is committed to a policy of equal opportunity and will take every possible step to ensure fair and equal treatment of all. All Trust policies and practices will support the commitment to equality of opportunity in respect of any recruitment, and selection process. No member of staff or applicant will be unfairly disadvantaged by the Trust policies or practices.

## **Safeguarding and Child protection at Ampleforth College**

The St Laurence Education Trust is committed to safeguarding children and promoting the welfare of children and young people. They expect all staff and volunteers to share this commitment and will ensure that all recruitment and selection practices and procedures reflect this commitment.

All successful candidates will be subject to checks by the Disclosure and Barring Service (DBS) along with other relevant employment check. All applicants, (regardless of position) are requested to read the Safeguarding Policy as part of our commitment to safeguarding of children

All posts at Ampleforth are exempt from the Rehabilitation of Offenders Act 1974. We therefore require applicants to declare all convictions, cautions and bindovers, including those regarded as 'spent'.

All information provided will be treated as confidential.

Our Safeguarding Policy can be accessed via our website. Any offer of employment is made subject to a full range of checks and satisfactory references.

## **The Application Process**

If you have enjoyed reading about life here in the Ampleforth valley, and would like to join the team, we encourage you to apply. Applications should be made via our application form.

Please visit [Ampleforth College- Join the team](#) to start your application.

If you have any questions about the application process, please contact the HR Department on **01439 766793** or email [employment@ampleforth.org.uk](mailto:employment@ampleforth.org.uk).

The interview process will take place in school. Further details will be provided once the shortlist has been agreed.

**Closing date for applications: Tuesday 10<sup>th</sup> March, midday**

**Interviews will take place: Week Commencing 16<sup>th</sup> March**

# How to reach us

## BY PUBLIC TRANSPORT

### York

Board the Reliance Motors Services 31X bus towards Kirkbymoorside on Station Avenue. Exit bus at Ampleforth College and walk 0.2 miles to the College site.

### Harrogate

Take the train from Harrogate station to York Station. Walk 280 yards to Station Avenue and board the Reliance Motors Services 31X bus towards Kirkbymoorside. Exit bus at Ampleforth College and walk 0.2 miles to the College site.

### Middlesborough

Take the train from Middlesborough station to York Station. Walk 280 yards to Station Avenue and board the Reliance Motors Services 31X bus towards Kirkbymoorside. Exit bus at Ampleforth College and walk 0.2 miles to the College site.

## BY CAR

Please use <https://what3words.com/couple.shoulders.autumn> or YO62 4EP for Sat Nav

### York

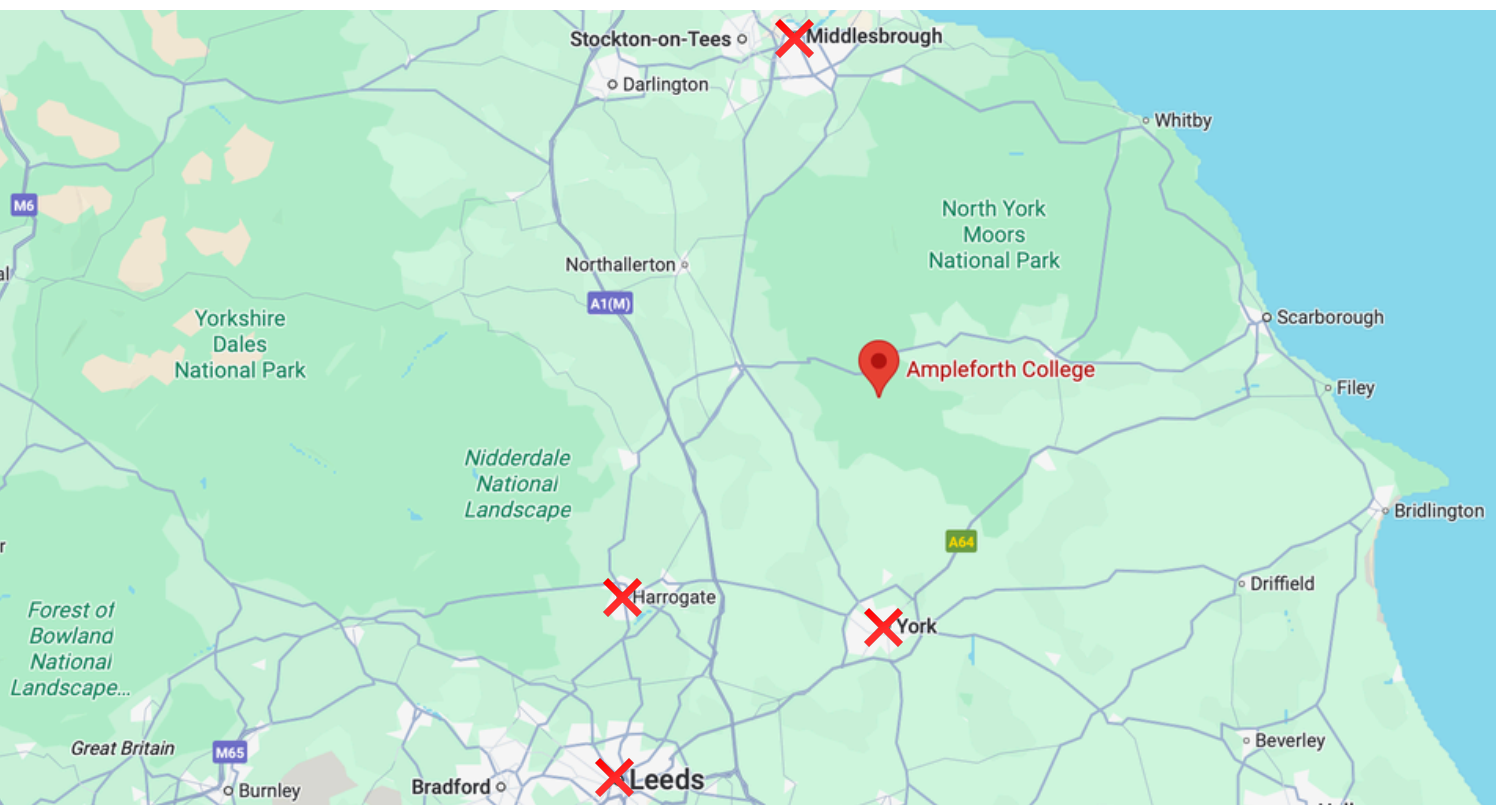
- Via B1363 through Sutton-on-the-Forest, Brandsby and Osbaldwick – 21.9 miles
- Via A64 & B1257 through Stockton on the Forest, Welburn and Hovingham – 25.2 miles
- Via B1257 through Strensall, Terrington and Hovingham – 22.9 miles

### Harrogate

- Via A170 through Ripley, Ripon and Thirsk – 36.1 miles
- Via A1(M) & A170 through Flaxby, Dishforth and Thirsk – 39.3 miles
- Via A6055 through Knaresborough, Helperby and Coxwold – 29.7 miles

### Middlesborough

- Via A19 through Crathorne, Ingleby Arncliffe and Thirsk – 39.7 miles
- Via B1257 through Stokesley, Laskill and Helmsley – 32.9 miles
- Via A19 & A170 through Crathorne, Northallerton and Thirsk 43.8 miles





an Ampleforth education is  
*A Compass for Life*



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