



CANDIDATE BRIEF
HEAD OF SOCIAL SCIENCE

LETTER FROM THE HEAD TEACHER



Dear Applicant

I am delighted that you are expressing an interest in working at Queensmead. I took up the position of Head Teacher in 2009 and it fills me with pride when I reflect on what we have achieved in this time and how we continue to build on our outstanding work. We are committed to ensuring that every student at Queensmead excels and has the very best start in life. Our standards are high and our expectations are clear and consistent.

During my time I have seen some exceptional teachers and also witnessed remarkable growth in teachers. I am proud that several members of my leadership team started their careers as NQTs in our school. We are committed to your development and providing you with the opportunities and support to progress in your career.

I wish you luck with the application process and invite you to visit us and see the school for yourself. Indeed, it was the students and the team that inspired me and many others to join Queensmead!

If you have any questions on the recruitment process, please email recruitment@qmschool.org.uk or visit our website:- www.queensmeadschool.org.uk

Yours sincerely

Rhona Johnston
Head Teacher



We have consistently achieved excellent results at Queensmead. See the table below for a summary of our 2019 results:

YEAR 11

Progress 8 score	0.38
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9-4 in English & Maths	75%
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Ebacc	48%
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YEAR 13

Average A Level Grade Per Entry	B-
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Voational Average Grade Per Entry	Distinction
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A Levels at Grade AAB or higher in at least two facilitating subjects	25%
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DEPARTMENT OVERVIEW



Overview

Social Science is an established department within the school and has made increasing improvements with regards to examination results over the last few years.

The Department consists of a strong and supportive team who are committed to working together. Staff are passionate about the subjects they teach and are keen to work together to develop and plan resources. The Department is determined to drive innovation and creativity amongst their subjects and as well as expanding the subjects offered.

Staffing and Resources

The Department currently consists of three members of staff. Each of our teaching rooms contains an interactive Smartboard and speakers. We use a wide variety of recent textbooks for all our GCSE and A Level examined courses as well as utilising online “flipped learning” techniques. There are also a wide variety of wider source books available to staff and students for reference in all rooms. There is good access to technology for the Department, with a portable suite of our own Google Chromebooks which we can use in any lesson.

Teaching Groups and the Courses

There will be one Psychology group in Year 12 and Year 13 (AQA specification). Sociology will have one group in each of Years 10 and 12 (AQA specifications). Health and Social Care will be studied by one group in each of Years 11, 12 and 13 (Cambridge Nationals and Technicals). We will also offer WJEC Level 3 Criminology with two groups in Year 13 and two in Year 12.

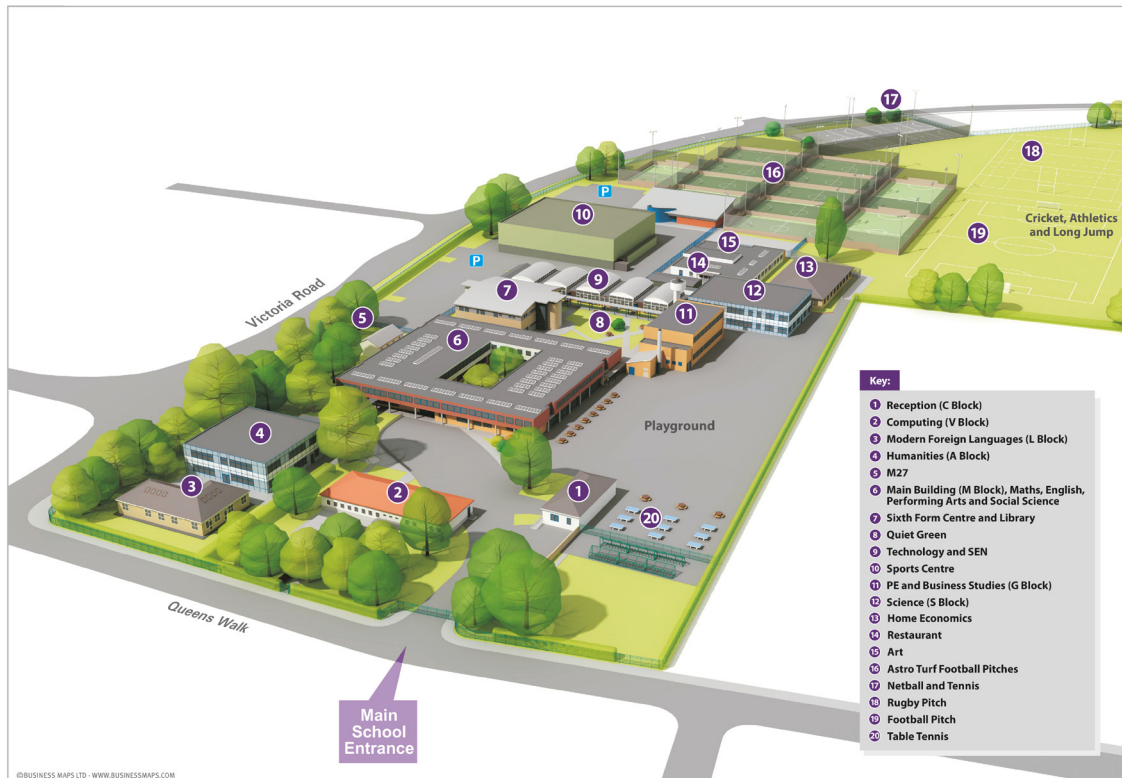
We also teach Psychology and Sociology at Year 9 as part of an options package where students explore potential subjects that they may choose to study in Year 10 or in Post 16. Each of the subjects is taught for one term and there are four groups doing Psychology and two groups undertaking Sociology.

PERSON SPECIFICATION

- To establish departmental aims and objectives and to review, evaluate and develop the curriculum to meet these objectives
- To ensure that syllabi, schemes of work and lesson plans are produced, monitored, evaluated and further developed to cater for all ranges of ability
- To take a lead in promoting and implementing School Policies and Procedures and School Aims
- To develop and implement assessment, marking, recording and reporting processes which are in line with school policy, where necessary contacting parents in order to address learning outcomes
- To manage and oversee the setting of progress targets for individual students and to formally review performance regularly, ensuring that base lines and data assessment inform teachers' planning
- To produce, monitor and evaluate improvement plans for the department on an annual basis
- To produce evaluations of student performance at public examinations against targets, for presentation to the Leadership Group and Governors
- To establish high standards of expectation with regard to behaviour and achievement within the department
- To implement the school behaviour management policy within the department and, with the subject teacher, to act as the first stage of the school disciplinary system
- To build a successful team
- To assist with the recruitment and appointment of staff
- To manage staff, students and resources efficiently within the department with due regard to the school's equal opportunities policy
- To support staff in their professional development
- To monitor and review the performance of staff within the department
- To liaise effectively with appropriate outside institutions, e.g. exam boards, partner primaries and local colleges and secondary schools
- To promote the subjects effectively both inside and outside the school
- To ensure that the school policy regarding Health and Safety is implemented within the department
- To attend, organise and contribute to departmental meetings and maintain clear and effective channels of communication
- To delegate and monitor the work of staff with Teaching and Learning responsibilities within the department
- To oversee and delegate as appropriate the mentoring of NQTs and PGCE Students within the department
- To liaise with Business and Premises Managers to create a positive learning environment and to maintain high standards in the subjects environment including classrooms and corridors
- To ensure appropriately annotated student work is visible on department's displays and is updated at least every half term
- To perform the duties as outlined in the School Teachers Pay and Conditions Document
- To perform in line with the Teachers' Standards
- To undertake any other duties from time to time, as may reasonably be required by the Head Teacher
- The school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment

QUEENSMEAD

excellence through learning



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HOW TO APPLY



Applications must be received by **9am** on **Friday 17th April 2020**.

Please email your completed application form and covering letter for the attention of the Head Teacher to:
recruitment@qmschool.org.uk

If you have any questions, please email recruitment@qmschool.org.uk