

## **Job Description**

**SERVICE AREA: CHILDREN & YOUNG PEOPLE**

**SECTION: WESTBOROUGH HIGH SCHOOL**

---

**POST TITLE: TEACHER**

**GRADE/SCALE: MAINSCALE**

---

### **PURPOSE OF POST**

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support a designated curriculum area as appropriate.
  - To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential.
  - To contribute to raising standards of pupil achievement.
  - To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.
  - To be accountable for the progress of pupils taught as a subject teacher.
- 

### **KEY AREAS**

1. Teaching and Learning
2. Pupil Progress
3. Pupil Behaviour
4. Other Responsibilities

### **DUTIES & RESPONSIBILITIES**

#### **1. Teaching and Learning**

- 1.1 Deliver a broad, balanced and relevant curriculum.
- 1.2 Plan and deliver engaging lessons which challenge and enthuse, strengthening pupils' attitudes to learning.
- 1.3 Plan and deliver appropriate syllabuses, resources, schemes of work, marking, policies and teaching strategies in the faculty.

#### **2. Pupil Progress**

- 2.1 Monitor and support pupil progress and use the information to inform teaching and learning.
- 2.2 Contribute to raising pupil achievement.
- 2.3 Attend parents' evenings and provide constructive feedback to parents on the progress of their child.
- 2.4 Maintain appropriate records and ensure information is up-to-date and accurate.

### **3. Pupil Behaviour**

- 3.1 Maintain discipline in accordance with the school's behaviour management procedures.
- 3.2 Encourage good practice with regards to punctuality, behaviour, standards of work and homework.
- 3.2 To be a tutor to an assigned group of pupils and to undertake that role in line with the expectations outlined in the Staff Handbook.
- 3.4 To promote the general progress and well-being of individual pupils and of the tutor group as a whole.

### **4. Other Responsibilities.**

- 4.1 Contribute to the department's development plan and its implementation.
- 4.2 Take part in the school's staff development programme by participating in arrangements for further training and professional development.
- 4.3 Engage actively in the Performance Management Review process.
- 4.4 Take part in the development and management of activities relating to the curriculum and pastoral functions of the school.
- 4.5 Any other duties that might reasonably be requested by the Headteacher.

**RESPONSIBLE TO:** Team Leader

<b>JD Reference No</b>	Teacher M/S
<b>JD Prepared / Amended</b>	
<b>Refers to Estab(s)</b>	