



Job Description for Head of Chemistry

Reporting to: Head of Science Faculty

Location: Ark Burlington Danes Academy

Contract: Permanent

Working Pattern: Full Time

Salary: Ark MPS or UPS (Inner London) £30,406 - £41,381 per annum or £46,272 - £50,178 per annum depending on experience.

The Role

As Head of Chemistry, you will develop, lead and manage the effective delivery of an outstanding curriculum, which enables the highest level of student progress and attainment in Chemistry. You will lead a professional community of teachers and promote outstanding teaching and learning and a strong school culture within a nurturing and rigorous environment.

Key Responsibilities

Leadership and management (with the support and direction of the SLT)

- Enable all teachers in Chemistry to achieve expertise in teaching and planning, through coaching and support, as well as through the provision of CPD and inset training days
- Assist the Head of Science, in monitoring, evaluating and continually improving the quality of planning, teaching and learning, and assessment of all members of the Science team
- Develop strong partnerships and ensure regular communication with parents and carers

Improving Teaching & Learning

- Design, oversee, monitor and evaluate an engaging and challenging curriculum that inspires children and develops their skills and knowledge, while identifying clear targets, timescales and success criteria for its development
- Model outstanding teaching and lead collaborative planning and development, including the sharing of resources and best practice within the department
- Ensure continuity and progression in Chemistry
- Monitor the work of the department through rigorous and regular lesson observations, work scrutinies, and provide detailed, constructive feedback
- Use data to inform teaching and learning, identify areas for intervention and provide feedback to students, staff and families in order to promote progress and outcomes
- Manage behaviour effectively to create a safe, respectful and nurturing environment so that students can focus on learning
- Work collaboratively with both school and network colleagues as a committed team member, building successful, high performing teams
- Participate actively throughout the network, by attending relevant meetings, and, as appropriate, delivering network-wide training and initiatives
- Work with colleagues, students and families to develop a strong school community

Other

- Actively promote the safety and welfare of our children and young people
- Ensure compliance with Arks data protection rules and procedures
- Liaise with colleagues and external contacts at all levels of seniority with confidence, tact and diplomacy



- Work with Ark Central and other academies in the Ark network, to establish good practice throughout the network, offering support where required

This job description is not an exhaustive list and you will be expected to carry out any other reasonable tasks as directed by your line manager.

Person Specification

Qualification Criteria

- Qualified to degree level and above
- Qualified to teach and work in the UK.
- Right to work in the UK Experience
- Experience of raising attainment in a challenging classroom environment
- Experience of reflecting on and improving teaching practice to increase pupil achievement
- Evidence of continually improving the teaching and learning of their subject through schemes of work and extra-curricular activities.

Knowledge

- Up to date knowledge in the curriculum area
- Understanding of the strategies needed to establish consistently high aspirations and standards of results and behaviour.

Behaviour

Leadership

- Effective team worker and leader
- High expectations for accountability and consistency
- Vision aligned with Ark's high aspirations, high expectations of self and others
- Genuine passion and a belief in the potential of every pupil

Other

- Right to work in the UK
- Commitment to equality of opportunity and the safeguarding and welfare of all students
- Willingness to undertake training
- This post is subject to an enhanced DBS check

Ark is committed to safeguarding and promoting the welfare of children and young people in our academies. In order to meet this responsibility, we follow a rigorous selection process. This process is outlined here, but can be provided in more detail if requested. All successful candidates will be subject to an enhanced Disclosure and Barring Service check.