



ST RICHARD REYNOLDS CATHOLIC COLLEGE

ST RICHARD REYNOLDS CATHOLIC PRIMARY SCHOOL
ST RICHARD REYNOLDS CATHOLIC HIGH SCHOOL

Job description for the role of: Food Technician, DT Department

Purpose of the post

- Primarily, the Food Technician will provide technical advice and assistance in the food classroom to support students and to assist with the provision of learning activities for the subject Food Preparation & Nutrition across all key stages.
- The Food Technician also provides practical assistance to the Design Technology Department to support the needs of students and staff.

Responsibilities

- Prepare classrooms for all lessons, practical activities and demonstrations
- Prepare, distribute and then clear away equipment, ingredients and resources required for each lesson
- Evaluate the design and delivery of food lessons, continuously striving to improve all aspects
- Ensure that the classroom, preparation room and storage areas are in a clean, secure, safe and orderly condition.
- Maintain an efficient stock control system: receiving and putting away of food deliveries, stock rotation and monitoring dates of minimum durability
- Ensure that all equipment is in good working order and to carry out both routine and non-routine checking and cleaning of equipment to the required standards
- Provide technical advice and support in the classroom, for example, with demonstrations, practical activities and resources when required
- Assist students in ensuring the safe and effective operation and use of equipment, ingredients and resources
- Contribute to the development and organisation of the classroom, equipment, ingredient provision and resources to support the teaching and learning of the curriculum
- Assist in the promotion and observance of a healthy and safe working environment in every lesson
- Have a secure knowledge of Health & Safety regulations as they relate to the teaching of food in schools
- Assist in putting in place, provision for practical school and public examinations
- Maintain appropriate displays in the food classroom and corridor
- Establish and maintain good relationships with all students, colleagues and other professionals
- Undertake and ensure that all administrative duties, checks and documentation are completed to the required level of accuracy including photocopying, filing and shredding etc. for the DT department
- Adhere to, organise and locate documents relating to the risk assessments for the DT department
- Attend school events as required, for example, open days, induction days etc.
- Assist in escorting students on educational visits and participate in extra-curricular activities as required
- Attend relevant meetings and training sessions as required in accordance with hours of employment



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Principal: Richard Burke BSc MA
Diocese of Westminster



ASCENSION
CATHOLIC ACADEMY TRUST

Communication
<p>Be able to communicate well with children and young people and be prepared to demonstrate:</p> <ul style="list-style-type: none"> • Motivation to work with children and young people • Ability to form and maintain appropriate relationships and personal boundaries with children and young people • Emotional resilience in working with any challenging behaviour • Professional attitude to the use of authority and maintaining discipline • Understanding of safeguarding policies and procedures whilst promoting the welfare of young people <p><i>This job description will be reviewed annually as part of the performance management review process, or more frequently if necessary. The post holder is expected to be flexible and adaptable.</i></p>