



CHELTENHAM
MUSCAT



Job Description &
Person Specification
for the Position of

EYFS Class Teacher

Job Description

Job Purpose

The EYFS Class Teacher roles available present an outstanding career opportunity to join a talented and dedicated team at a school that aims to provide the best possible all-round education and pastoral care for every child.

EYFS Class teachers have responsibility for delivering the majority of the curriculum to their assigned class. Each year group operates as a tight-knit unit, ensuring that all children receive the same opportunities and that all Class Teachers feel supported by a strong team. Subject-specialist teachers for Arabic, Music and Swimming enhance the teaching and learning in Pre-School and Reception. In addition, EYFS Class Teachers are further supported by Teaching Assistants.

Key Responsibilities

Curriculum

- To teach a broad, balanced and relevant curriculum and contribute to the preparation and writing of schemes of work, teaching materials, teaching programmes, methods of teaching and assessment.
- To facilitate and encourage high quality learning which provides children with the opportunity to achieve their full potential.
- To deliver well-planned, engaging and creative lessons, ensuring that the needs of all children are met.
- To differentiate appropriately, using approaches that enable every pupil to access the learning and make excellent progress.
- To demonstrate excellent subject knowledge in all relevant areas.
- To set pupils challenging learning and developmental goals, and to draw upon varied strategies, resources and technologies to support pupils in achieving these goals.
- To follow school procedures for assessing, recording and reporting on children's achievements and to use this information effectively to convey progress in report writing and record keeping.
- To provide pupils with regular written and oral feedback and encourage them to reflect and respond to their feedback.
- To participate fully in the school's extra-curricular and school activity programme.

Management

- To follow and implement school policies and procedures in and out of the classroom.
- To provide a safe, purposeful and well-managed learning environment
- To make effective use of teaching assistants to support children in their learning.
- To value the home-school partnership, working closely with other members of staff to establish and manage good relationships with parents.

Professional Standards

- To attend assemblies, departmental meetings, parents' evenings, school functions and other staff meetings.
- To attend professional development and staff training opportunities.
- To recognise the importance of being an exemplary role model to all children within the school.
- To maintain high standards of professional behaviour in accordance with the school ethos, including timekeeping and personal presentation.
- To take personal responsibility for evaluating and reflecting upon your teaching in order to continually develop and improve your practice.
- To always maintain professional and productive relationships with colleagues.

School Values and Ethos

- Actively promote our unique vision through enthusiastic participation in all areas of school life.
- Always set high expectations, which inspire, motivate and support colleagues.
- Ensure that you comply with any rules, policies and procedures implemented by the school.
- To ensure that you model the speaking of English when in the presence of pupils and in public areas of the school.
- To respect and support the Omani culture.

Safeguarding Responsibilities

- To comply with all safeguarding policies and procedures and ensure that any safeguarding concerns are reported in line with policy.
- To demonstrate a personal commitment to safeguarding and wellbeing.
- To engage fully in all safeguarding training as required.

Other

- To fulfil any reasonable additional responsibilities as requested by the Principal.

Person Specification

(E is Essential, D is Desired)

Under the supervision of the Ministry of Education in Oman, this position is reserved for female candidates only.

Experience and Qualifications

- A Bachelor's Degree. (E)
- UK Post Graduate Certificate of Education (or equivalent). (E)
- Qualified Teacher Status. (E)
- Excellent working knowledge of the UK National Curriculum. (E)
- A proven track record of excellent teaching. (E)
- A strong academic background, stature and experience that will command the respect of pupils, parents, colleagues and the wider community. (E)
- An understanding of the demands of a UK independent day school environment. (D)
- A commitment to academic progress and the welfare and safeguarding of pupils. (E)
- Knowledge and understanding of recent educational developments and best practice. (E)
- Experience working with children who have English as a Second Language is desirable. (D)

Personal Qualities

- Ability to stretch the pupils, whilst also ensuring the curriculum is accessible to all. (E)
- Ability to inspire children with a love of learning. (E)
- Ability to understand the needs, challenges and opportunities of an international school community. (E)
- Strong personal-relations and team-working skills. (E)
- Ability to use ICT to enhance leaning. (E)
- Energy, charisma and dynamism with the vision and drive to create productive learning environments and excellent outcomes for all children. (E)
- Ability to work with and apply all school policies. (E)
- Rigorous can-do attitude, positive team player with a sense of humour. (E)
- Be willing to work hard enthusiastically and with a growth mindset, avoiding a "nine-to-five" approach. (E)

Safeguarding and Privacy

Cheltenham Muscat is committed to safeguarding and promoting the welfare of children and expects all the staff to respect this commitment. The post is subject to applicants providing a satisfactory Police Clearance Certificate from their home country that is less than 6 months old. Three satisfactory professional references will also be required.