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| **Job Description** | **Part Time Hourly Paid Community Teacher (French)** |
| **Role Specific**   1. Teach on a range of community adult programmes, delivering effective learning (French) 2. Plan and prepare high quality teaching and learning 3. Develop and share resources with the team 4. Follow College procedures on RARPA for adult and community learners 5. Prepare learners for accreditation where appropriate 6. Complete reviews of learner progress towards achievement of individual learning goals 7. Ensure provision is aligned with best practice in community learning 8. Maintain comprehensive, up to date, learner records and provide information as requested using College systems to track and communicate student progress 9. Ensure close liaison and good communications with colleagues 10. Value and support adult learners to achieve their full potential 11. Engage in curriculum development and planning activities, individually and as part of a team 12. Embrace the College ethos that every learner will achieve their full potential 13. Positively represent the College both internally and externally at all times | |
| **College Responsibilities**   1. Share the College’s Vision, Mission, Values, Behaviours and communicate them effectively 2. Participate in Staff Review and Professional Development activities and be actively involved in the College’s culture of high expectation 3. Value diversity and promote equality 4. Engage in marketing activities and liaison with employers and the wider community in line with College strategies 5. Contribute to cross-college events 6. Adhere to College policies and procedures including health and safety 7. Ensure good communication at all levels 8. Be responsible for safeguarding and promoting the welfare of children, young people and/or vulnerable adults 9. Any other duties that the Principal considers appropriate | |

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| **Person Specification** | **Part Time Hourly Paid Community Teacher (French)** |
|  | **Essential / Desirable** |
| **Qualifications and Attainments** |  |
| Level 5 qualification in relevant subject area (French) | Essential |
| GCSE grade C (or equivalent) in Maths and English | Essential |
| Recognised teaching qualification or a willingness to achieve this within three years of appointment | Essential |
| **Training, Experience and Knowledge** |  |
| Successful teaching experience in a relevant subject area (French) | Essential |
| The ability to demonstrate knowledge and understanding of the educational needs of adults | Essential |
| Ability to motivate young people toward achievement of their planned objectives | Essential |
| Demonstrate a learner centred approach to teaching and learning | Essential |
| Experience of working with awarding bodies and co-ordinating training activities | Desirable |
| Assessment of qualifications and progressive levels | Desirable |
| Ability to work within a quality framework | Desirable |
| Ability to set and schedule objectives | Desirable |
| **Personal Skills and Attitudes** |  |
| Display initiative, be positive and enthusiastic | Essential |
| Demonstrate a commitment to equality and diversity, customer service and quality assurance | Essential |
| Possess excellent communication skills | Essential |
| Be a team player | Essential |
| Demonstrate a commitment to the process of continuous review and improvement | Essential |
| Ability to develop and promote relevant curriculum effectively | Essential |
| Suitability to work with children, young people and/or vulnerable adults | Essential |
| Ability to use ILT in classroom delivery including interactive whiteboard technology | Essential |