

# TEACHER OF COMPUTER SCIENCE

CANDIDATE INFORMATION PACK



## ROLE COMMENCING

September 2024

## SALARY

MPS/UPS Plus £4000 recruitment & retention allowance in the first year

## CONTRACT

Permanent Full Time or Part time (0.5 fte) available

## LOCATION

Melton Vale Sixth Form College,  
Burton Road, Melton Mowbray LE13  
1DN



ISSUED JAN 2024 |

## Letter from the Headteacher

Welcome,

Thank you for your interest in Melton Vale Sixth Form College and our recently advertised post of Teacher of Computer Science.

Choosing an institution where you find a fit in terms of ethos and values is key to thriving in a role. Having joined MV16 in April 2023, I am incredibly proud to have joined a strong community of passionate and committed staff who work together to support a caring and ambitious student body. Judged Ofsted outstanding in March 2023, we provide a top-class A level education for the students of Melton Mowbray and the surrounding counties. Specialist A level teaching staff, superb purpose-built facilities, a diverse and broad curriculum, and expert support are the cornerstones that we provide for our cohort of approximately five hundred young people.

However, as an outstanding college, we are not complacent. We strive to keep a breadth of the latest developments in the world beyond to ensure we are creating well rounded young people ready for the next stages in their lives. Alongside wanting the best for our students, we also want you to grow professionally while you are with us, and we will explore ways in which we can support you to develop in your practice and your career.

The Computer Science department at MV falls within the Science and Maths faculty. Computer Science is an increasingly popular A level subject nationally and this is replicated here at MV, with our numbers wishing to study Computer Science increasing year on year.

We are seeking to appoint an outstanding teaching practitioner with excellent subject knowledge who is keen see their students reach their academic potential. Many of our Computer Science students go on to work in the IT industry, so an interest and awareness in the rapid advances within IT is crucial. A proven track record of success is also desirable to join our strong and supportive teaching team, who were graded "Outstanding" in March 2023.

The successful candidate will be able to deliver lessons that inspire students to succeed to achieve their best possible outcomes. Experience of teaching another subject (for example, Maths) would be an advantage. A desire to contribute to the wider College curriculum would also be beneficial. Depending on the nature of the subjects offered by the candidate, we are open to considering either a full or part time working arrangement. We are proud of our Careers programme at MV16, and as a specialist teacher, and a form tutor you will be delivering personal development lessons and supporting students with their longer-term progression pathways.

As staff typically lead on their own subject areas this offers the opportunity for accelerated progression through the teacher pay scale.

If you would like an informal chat about the role please contact me on [NDartnell@mv16.org.uk](mailto:NDartnell@mv16.org.uk) and I would be happy to set that up. Otherwise, I look forward to receiving your application and thank you for taking the time to complete it.

**Dr Nicola Dartnell**  
Headteacher



## Letter from the CEO

Dear Candidate,

I am delighted to be able to introduce you to Melton Vale Sixth Form College and the tremendous opportunities this college offers the young people of Melton Mowbray and the surrounding area.

Melton Vale Sixth Form College is a member of the Nova Education Trust. As an outstanding college (Ofsted 2023) we aim to set the standard for all post 16 education colleges within our trust.

We aim to be a 'great' college with recognition both nationally and internationally for the standard of education that we secure.

Critical to this, is the appointment of dynamic and innovative staff who can bring energy and initiative to the work of the college.

This is a tremendous opportunity to make a difference to the lives of young people, and will suit an ambitious professional looking to make their mark.

Thank you for showing an interest in working at Melton Vale Sixth Form College, and we look forward to receiving your application.

**Ashfaq Rahman**

CEO Nova Education Trust



## Application Details

Thank you for your interest in the Teacher of Computer Science vacancy at Melton Vale Sixth Form College. Further details of this post, the college and the Trust are included in this pack and details of how to apply can be found below.

## How to Apply

The online application form for this role is located on the current vacancies page of the college website [www.mv16.org.uk](http://www.mv16.org.uk). Wherever possible, please provide email addresses for your referees. We reserve the right to contact any of your previous employers for a professional reference. We will always approach the Headteacher from your current or most recent education-based position.

All gaps in employment must be accounted for as is required by Safeguarding regulations. If you have been out of work for any reason please specify this in your employment history and give the reason why.

## Closing Date

Please ensure your application arrives by the closing date as specified in the advert. We may close this campaign earlier if applications from suitable applicants are received sooner than the closing date.

## Interview

Date for interviews are to be confirmed. If you have not heard from us within 2 weeks of the closing date, please assume that unfortunately, on this occasion, your application has not been successful.

## Safeguarding

Melton Vale Sixth Form College is committed to safeguarding and promoting the welfare of children and young people, and we expect all staff and volunteers to share this commitment. All staff will be required to undergo a number of checks in line with Keeping Children Safe in Education, including an enhanced Disclosure and Barring Service search in line with DfE requirements. As this post undertakes regulated activity it is exempt from the Rehabilitation of Offenders Act (ROA) 1974. The amendments to the ROA 1974 (Exceptions Order 1975, (amended 2013 and 2020)). This means that any spent and unspent convictions must be declared. Shortlisted applicants will be sent a declarations document to be completed prior to interview. It is an offence to apply for this role if the applicant is barred from engaging in regulated activity relevant to children.

In line with the Keeping Children Safe in Education requirements, online searches will be undertaken on shortlisted candidates.

## Overview of the Trust

The Nova Education Trust is a dynamic and growing Multi Academy Trust Group based in the East Midlands. Our mission is to create transformational schools and we are committed to providing high quality education to all of our students, regardless of their backgrounds.

With a range of schools in the trust serving a variety of different communities, opportunities for career progression and wider professional experiences are extensive. We have outstanding CPL provision across our schools, supported by our Teaching School Alliance, which links 23 schools together, sharing effective

practice and developing new models for staff development. We also have a unique programme designed to provide middle and senior leaders with all the skills required to develop their careers.

As an employer we offer an enhanced benefit package to all staff that includes help with healthcare and a fully-funded MA programme for all teaching staff. We can also offer help with relocation in certain circumstances. The Trust also has a policy of wider engagement for main-scale, middle and senior staff. In recent years, our people have visited schools in America, Canada, Finland, Singapore and South Africa as part of their professional development.

## **Overview of the College**

### **Ethos**

Melton Vale Sixth Form College has a very clear and distinctive ethos. We believe that through continually reviewing and reflecting upon every aspect of our work we provide students with transformational educational opportunities. Melton Vale is committed to setting a climate for learning that allows all learners to thrive. In turn, a learning community that thrives on mutual understanding, respect and care is commonplace, with everyone keen to be a part of a college which allows learners to embark on a journey that is ambitious, stimulates them intellectually, develops them socially and is personally transforming as they plan for their next steps into adulthood.

To realise that, we encourage staff to be creative, independent and ambitious. We expect them to challenge and inspire our students, providing them with the motivation and support necessary to achieve their full potential. We provide tailored CPD to support staff to fulfil their role and regular "Growth" conversations are had with line managers to ensure that staff are developing their expertise.

We value commitment, independence and courtesy from all our students. We demand the very highest standards and in return we value and respect their ideas and opinions. Through our Student Union, Student Reps and Inclusivity Forum students at Melton Vale Sixth Form College have an active and important role in developing and improving their college.

Our Strategic Plan focuses on our people (students, staff and parents) being at the heart of our vision and critical to our long-term success. We have an ongoing programme of stakeholder feedback and review which consistently confirms that our people feel MV16 is a great place to work and study. This is supported by our low teaching turnover.

### **Locality**

Melton Mowbray, nestled in the heart of Leicestershire, is a charming market town with a rich history and a vibrant present. Boasting a picturesque landscape and a strong sense of community, Melton Mowbray offers an inviting atmosphere for individuals seeking both professional opportunities and a high quality of life. Renowned for its famous pork pies and Stilton cheese, the town is also home to a diverse range of industries, including food production, agriculture, and manufacturing. With a thriving local economy, Melton Mowbray emerges as an appealing destination for homebuyers, not only for its cultural charm and scenic landscapes but also for its affordability in the housing market. The town's excellent schools, recreational facilities, and cultural events further contribute to its allure, ensuring a well-rounded lifestyle for residents.

### **Achievement**

At Melton Vale Sixth Form College we believe that examination success allows our students to make the very most of their lives and student achievement is at the very heart of everything we do.

We have developed a curriculum designed to challenge and engage students, offering them the very best preparation for examination success and the skills and confidence required to make full use of those qualifications.

We have an excellent track record and our pass rate typically sits at or just below 100%. Students regularly secure places at Oxford, Cambridge and Russell Group Universities alongside several securing prestigious Degree Apprenticeships with companies such as Dyson and KPMG.

## **Pastoral**

At Melton Vale Sixth Form College we pride ourselves on the quality of care, guidance and support given to individual students. Students benefit from their own personal tutor who will monitor their progress, achievement and approach to learning on a regular basis offering one-to-one support. This system provides students with the care they need whilst allowing them to nurture friendships and develop a strong sense of community.

There are regular updates of students' progress through termly reports and Progress Reviews and all teachers play a part in these.

We are a caring community and the health, happiness and well-being of students underpins our overall ethos and philosophy.

## **Curriculum**

We offer a wide variety of A level courses, ranging from the traditional facilitating subjects to courses not normally available in secondary college, such as Textiles and Product Design. In addition, we offer a small number of complementary BTEC courses.

## **Job Description - Subject Teacher**

Reports to: Senior Curriculum Lead

### **Key purpose of the job**

To teach students in allocated classes in order to ensure that their learning is of the highest quality.

### **Responsibilities of a classroom teacher**

- Teach students within allocated classes, enhancing their learning and providing the opportunity for achievement for all students;
- Planning and preparing tasks which challenge students and ensure high levels of interest during lessons;
- Monitor the academic progress of students within allocated classes and implement appropriate strategies to address underachievement;
- To assess, record and report on the progress and attainment of all students within allocated classes;
- To register the attendance of students in class;
- To set appropriate homework;
- To mark student's work and give appropriate and constructive feedback;
- To research new topic areas, maintain up-to-date subject knowledge, and devise and write new curriculum materials;
- Manage pupil behaviour in the classroom and on college premises, and apply appropriate and effective measures in cases of misbehaviour;
- Communicate with parents and carers over students' progress and participate in faculty meetings, parents' evenings and whole college training events;
- Undergo regular observations and participate in regular in-service training (INSET) as part of continuing professional development (CPD); and
- Undertake critical self-evaluation and then participate in continuous professional development designed to enhance the quality of teaching or other working practices.

### **Responsibilities of a form tutor**

- To address any issues concerned with the wellbeing, personal development and academic progress of students within the tutor group;
- To check general appearance on a daily basis; and
- To monitor the attendance of students in the tutor group.

### **Performance Management responsibilities**

- All members of staff are required to participate fully in the college's performance management system.

## Person Specification: Subject Teacher

Factor	Essential	Desirable
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>• Qualified Teacher Status - Degree or equivalent.</li> <li>• Good Honours degree (First or Second Class) in relevant subject.</li> </ul>	<ul style="list-style-type: none"> <li>• Ability to teach Engineering.</li> <li>• Higher professional qualification.</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Relevant recent teaching experience in the subject.</li> <li>• Experience of teaching a wide range of abilities.</li> </ul>	<ul style="list-style-type: none"> <li>• Experience of pastoral/tutor role.</li> </ul>
<b>Skills and Knowledge</b>	<ul style="list-style-type: none"> <li>• Excellent teaching skills, including effective communication skills, ability to motivate students and the capacity to create good learning environments.</li> <li>• A clear understanding of the characteristics of high quality teaching and learning and achievement for all students.</li> <li>• Knowledge of current issues and recent developments in the curriculum area.</li> <li>• Capacity to use ICT as integral part of teaching.</li> <li>• Knowledge and understanding of the value added agenda, including levels of progress.</li> <li>• Ability to lead initiatives, support the process of change and work effectively in a team.</li> <li>• Secure commitment to a clear aim and direction for the subject.</li> <li>• Understanding of equal opportunities issues and their application to work.</li> </ul>	<ul style="list-style-type: none"> <li>• Understanding of particular needs of students with SEN.</li> <li>• Awareness of factors affecting language and learning across the curriculum.</li> <li>• Knowledge/involvement in other cross curricular initiatives/projects or whole school developments.</li> </ul>
<b>Personal Qualities</b>	<ul style="list-style-type: none"> <li>• Enthusiasm for the subject.</li> <li>• Ability to use own initiative.</li> <li>• A commitment to the vision of the college.</li> <li>• A commitment to inclusive education.</li> <li>• Ability to form good working relationships with students and staff.</li> <li>• High standards and expectations</li> <li>• Ability to use student assessment data to raise achievement.</li> <li>• Outstanding communication skills.</li> <li>• Reliability and integrity.</li> <li>• A commitment to safeguarding and promoting of welfare of children issues.</li> </ul>	<ul style="list-style-type: none"> <li>• A willingness to contribute to extra-curricular activities.</li> <li>• A vision for the development of the department.</li> <li>• A commitment to personal and professional development.</li> </ul>

STUDENTS ARE PROUD TO STUDY AT MV16. THEY RIGHTLY VALUE THE CALM AND PURPOSEFUL ATMOSPHERE AT THE COLLEGE AND ENJOY THE FREEDOMS THAT THE SIXTH-FORM EXPERIENCE OFFERS.

OFSTED 2023

STUDENTS' ATTITUDES TOWARDS THEIR LEARNING ARE EXCEPTIONAL. THEY DEMONSTRATE HIGH LEVELS OF COMMITMENT TO DEVELOPING THEIR SKILLS AND KNOWLEDGE.



LEADERS AND TEACHERS FOSTER A CULTURE OF AMBITION FOR ALL STUDENTS. THEY FOCUS ON ACADEMIC SUCCESS. TEACHERS PROVIDE AN EXCELLENT EDUCATION THAT ENABLES STUDENTS TO PROGRESS ON TO HIGH-QUALITY DESTINATIONS.

OFSTED 2023

97% OF STAFF WOULD RECOMMEND THE COLLEGE TO PARENTS AS A GOOD PLACE FOR THEIR CHILDREN TO STUDY

94% OF STAFF DESCRIBE STUDENT BEHAVIOUR AS GOOD/VERY GOOD.



WWW.MV16.ORG.UK |