



**KING'S**  
GLOUCESTER  
SINCE 1541

## **JOB DESCRIPTION**

Teacher of French and Spanish 0.8 FTE  
Required September 2019

**Department:** MFL

**Line Manager:** Head of MFL

### **Role**

The Headmaster is looking to appoint a high achieving graduate to teach French and Spanish within a highly successful department. This is a part-time post, and the successful candidate will have a genuine enthusiasm and passion for French and Spanish and be capable of teaching French to A Level, and Spanish preferably to GCSE. They should be able to generate and sustain a high degree of motivation in all pupils, and to contribute to the department in providing and delivering excellent teaching.

### **The Department**

The MFL Department take pride in their teaching, and the results are consistently very good. The post would involve teaching French to committed A level and GCSE examination groups, and Spanish teaching at GCSE and, possibly, A level. However, the exact make-up of the job will depend in part on the candidate's abilities and interests. The department follows the AQA GCSE French and Spanish specifications at KS4 and AQA French and Spanish specifications at A level. Able linguists are encouraged to take two languages at GCSE, and most students are encouraged to take at least one MFL option, which means that numbers are healthy both at GCSE and then at A level. The department uses Pearson's Dynamo and Viva teaching resources at Keystage 3. At Keystage 4 the department uses Activelearn, and then at A level they use Kerboodle. The department holds regular department meetings where good practice is pro-actively shared. The department runs an annual Second Form residential trip to Normandy, and then a residential trip to Seville every other year. There are plans for the running of further trips to France.

Successful candidates would find the department a happy and very supportive one in which to work. It consists of three full-time members of staff as well as external 'language conversations' assistants.

The department operates dedicated support sessions and it takes part in whole School academic enrichment activities and organises many cross-curricular residential trips.

### **Timetable, induction and training**

The School operates to a ten-day timetable cycle, consisting of 60 periods. Full-time members of staff teach 48 periods per cycle. Newly qualified teachers receive a 7 period remission in their first year for training and induction.

Experienced applicants without formal teaching qualifications will be considered for this position. The King's School has a strong record of training and developing teachers in situ, and there are opportunities for further development at every level. King's supports unqualified teachers in achieving Qualified Teacher Status and the Post Graduate Certificate of Education qualification whilst working at the School, and the school is fully accredited to participate in the Independent Schools Teacher Induction Panel NQT Programme, and NQTs are provided with a comprehensive induction and mentoring programme which supports them in achieving qualified teacher status (QTS). For applicants without a teaching qualification we are looking for a high level of subject knowledge, enthusiasm, good communication skills, patience, an empathy with young people and a desire to get involved in the extra-curricular life of the School.

## **Main Duties**

The following duties shall be deemed to be included in the professional duties which a teacher may be required to perform:

- First class teaching throughout the School in a manner appropriate to students' ages and abilities.
- Assessing and recording students' progress in accordance with departmental and School policies.
- Promoting and teaching KS3/GCSE/A Level through well-planned and well delivered teaching that is consistently good or outstanding over time.
- Attending and contributing to departmental meetings.
- Developing and sharing teaching and learning resources.
- Monitoring the work and progress of pupils, including those with specific learning needs.
- Maintaining professional skills through INSET and our Continuing Professional Development programme.
- Being proactive in exploring innovative ways of delivering French and Spanish through the curriculum.
- Producing displays to create an attractive learning environment.
- Where possible support the department by attending department residential trips and visits.
- Contributing to the extra-curricular life of the School through the Activities and Academic Enrichment Programme or other appropriate commitment.
- Taking part in the pastoral life of the School as a form tutor or cover tutor.
- Promoting and safeguarding the welfare of children and young persons for whom you are responsible and with whom you come into contact.
- Any other tasks or responsibilities that may reasonably be assigned by the Head of Department or Headmaster.

## **Person Profile**

The successful candidate should have:

- Degree Level qualification related to French (Spanish also desirable)
- Further post-graduate qualifications / experience relating to French and Spanish (desirable)
- Experience of teaching French at KS3-5, and Spanish at KS3-4
- PGCE / QTS (desirable)
- Dynamic, effective teaching strategies that engage all learners
- Excellent written and oral communication, numerical and interpersonal skills
- Excellent organisational skills
- The ability to work under pressure, plan and prioritise their own workload, remaining professional at all times
- Initiative and resourcefulness, and be able to produce excellent teaching plans
- High standards, accuracy and attention to detail, and be able to meet all deadlines
- Enthusiasm and passion for Modern Foreign Languages, the School and teaching pupils
- A willingness to undertake further professional development
- A desire (or willingness) to support the Christian ethos of the School.
- Strong people skills, including a personal warmth and good humour
- A willingness to support the pastoral side of the School

## **The Selection Process**

Applications are to be made using the School's application form, available from the School website. Any queries regarding the application process should be directed to the Deputy Head (Staff) at [j.collins@thekingsschool.co.uk](mailto:j.collins@thekingsschool.co.uk)

Candidates will be invited to spend a day at the School and to meet the Head and Deputy Heads as well as the members of the MFL Department. Candidates will be asked to teach a lesson as part of the selection process.

**Salary**

The King's School offers its own salary scale, details of which can be discussed at interview. The salary will be commensurate with the significance of this role in a leading HMC school and will depend on qualifications and experience.

**Benefits**

- Teachers' Pensions contributory pension scheme
- Generous fees remission for staff children
- Lunches
- Parking

**Applications**

Candidates should apply by completing the application form and a letter of application. A CV is not required. Applications should be addressed to:

**The Headmaster, The King's School, Gloucester, GL1 2BG.**

**Closing date is Monday 18<sup>th</sup> March at 12 noon, with interviews taking place week commencing 25<sup>th</sup> March**

**e-mail:** [k.woodcock@thekingsschool.co.uk](mailto:k.woodcock@thekingsschool.co.uk)

**Website:** [www.thekingsschool.co.uk](http://www.thekingsschool.co.uk)

*The King's School is committed to safeguarding and promoting the welfare of children and applicants must be willing to undergo child protection screening appropriate to the post including: references from previous employers, a Disclosure and Barring Service check at the enhanced level, as well as eligibility to work in the UK (in compliance with UK immigration regulations). Interviews will be conducted in person, and they will explore candidates' suitability to work with children.*