



HEADTEACHER
MRS KERRY PHILLIPS

Saint John Henry Newman Catholic College

Subject Teacher

Job Description

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This is a generic framework for **subject teacher** roles with specific duties added regarding the above post. Reference is made throughout to Teacher Standards and the School Pay and Conditions Document (Sept 2024).

Generic Principle Responsibilities:

- Endeavour to maintain and develop the Roman Catholic character of the school in accordance with the directions given by the Headteacher.
- Play a major role in supporting the essential business of Newman RC College in providing an education for the whole child and fostering in and through a Catholic atmosphere those qualities which will enable each individual to live happily and develop fully his or her intellectual, moral, physical, social, emotional and spiritual qualities.
- Meet all the Teachers Standards, the criteria of the school pay and conditions document and the responsibilities of a main-scale teacher in addition to those outlined below.

Accountability:

The **Subject Teacher** will be directly accountable for the progress of their classes. They will report to their subject leader or director of learning for their faculty and will be monitored and evaluated on their impact.

- Raise standards of student attainment and progress of all pupils and for 'Closing the Gap'.
- Ensure the provision of effective strategies for monitoring, mentoring and intervention to support student academic progression and address underachievement of students.
- To track the progress and achievements of students.
- To plan and deliver high quality lessons.

Principle responsibilities of the post:

Leadership and Management:

- Attend all faculty and department meetings as required.
- Meet regularly with the Director of Learning for the faculty as required by the Headteacher.
- Ensure communication is upheld with all members of the faculty and/or department.





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- Support school partnerships with higher education establishments for ITT.
- Contribute to a cooperative team who understand their responsibilities and are consistent in the practice of school policies and procedures.
- Contribute to school liaison and marketing activities and the effective promotion of the school and faculty at all events.
- Attend all CPD, as required.

Quality of Teaching and Learning:

- Adhere to professional duties for purposes of school self-evaluation, i.e. assessment, recording, reporting of achievement.
- Adhere to the school monitoring of teaching and learning policy.
- Comply with school assessment, recording and reporting policy.
- Use teaching methods with whole classes, groups and individuals that ensure that students are engaged and stimulated; that teaching objectives are met; that momentum and challenge are maintained and best use made of teaching time;
- Take account of the needs of all students in each class, including the most and least able;
- Mark and monitor students' classwork and homework, providing constructive oral and written feedback and setting targets for students' progress. Work to secure progress towards targets.

Curriculum development:

- Take such part as may be required of him/her in the review, development and management of activities relating to the curriculum.
- Ensure delivery of cross-curricular initiatives.
- If necessary, be prepared to teach a range of subjects, as directed by the head teacher.
- Contribute to the realisation of the school curriculum vision and priorities.
- Keep up to date with curriculum development issues, including: within school, locally and nationally.
- Contribute towards the development of the department as requested by the Subject Leader.

Behaviour for Learning:

- Follow the school Behaviour for Learning policy, including interrogation of BfL data.
- Employ effective strategies to support a positive climate for learning in line with college expectations.
- Set high expectations for students' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

