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| **UXBRIDGE HIGH SCHOOL PERSON SPECIFICATION:**  **HEAD OF HOUSE** | | |
| **Criteria** | **Essential** | **Desirable** |
| **Qualifications / Education / Training** | \* |  |
| 1. Qualified Teacher Status / PGCE or equivalent. | \* |  |
| 1. First degree. | \* |  |
| 1. Evidence of continuing and recent professional development. | \* |  |
| 1. Further degree. |  | \* |
| **Experience** |  |  |
| 1. Track record of good and outstanding teaching. | \* |  |
| 1. Experience of successfully leading a significant team(s). | \* |  |
| 1. Clear evidence of successful teaching at examination level with outcomes exceeding targets. | \* |  |
| 1. Experience of curriculum area / pastoral leadership with outcomes consistently raising student achievement above. | \* |  |
| 1. Experience of working with senior leaders / senior teams. | \* |  |
| 1. Experience of organisation of large scale or whole school events. | \* |  |
| 1. Experience of whole school data analysis and working with data in the classroom. | \* |  |
| **Skills, knowledge and abilities** |  |  |
| 1. Evidence of excellent organisational skills. | \* |  |
| 1. Good written, research and communication skills. | \* |  |
| 1. Ability to manage resources effectively. | \* |  |
| 1. Ability to motivate and effectively manage students in large numbers and individually. | \* |  |
| 1. Ability to communicate effectively, motivating and influencing staff, students, parents and all stakeholders. | \* |  |
| 1. Knowledge of current educational issues, including developments in the sphere of public examinations, curriculum, careers and university entrance. | \* |  |
| **Equal opportunities** |  |  |
| 1. Commitment to equal opportunities and inclusion. | \* |  |
| 1. Ability to promote and support the school’s Equality and Diversity Policy. | \* |  |
| **Disposition** |  |  |
| 1. Flexibility, resourcefulness and commitment to Uxbridge High School, understanding collective responsibility. | \* |  |
| 1. Ability to work hard with competing deadlines, prioritising appropriately and maintain good humour. | \* |  |
| 1. To be interested in children as individuals, in how they learn and be committed to the comprehensive ideal. | \* |  |
| 1. To believe in the importance of teamwork and a collaborative approach, and be able to build supportive working relationships with colleagues. | \* |  |
| 1. A willingness to commit time to extra-curricular activities. | \* |  |
| 1. To demonstrate an innovative, diligent, “can do” attitude. | \* |  |
| 1. To be energetic and enthusiastic, a naturally positive outlook. | \* |  |
| 1. A willingness to be involved in school strategic planning and self-evaluation. | \* |  |