HALESOWEN COLLEGE

















The Corporation

Thank you for your interest in the role of governor at Halesowen College.

The College's purpose is to enable students, staff, the economy and the community to Learn, Succeed and Flourish. We are looking for candidates who share our values and commitment to learners and are able to contribute.

The Corporation operates on a board and supportive committee model. Meetings are scheduled within an annual cycle of business, which is comprised of five main meetings and approximately one meeting each term for committees. Membership is comprised of 12 Governors (9 independent, Principal, student and staff members), with scope to co-opt further members where appropriate.

The role is a voluntary one and is subject to meeting set eligibility criteria and a self-declaration, this includes a DBS check.



OVERVIEW OF HALESOWEN COLLEGE

Halesowen College is a thriving tertiary college operating from three main sites, Whittingham Road, Shenstone House and the Coombs Wood Technology Centre. It is structured into three Faculties, each with an Assistant Principal and two professional support areas, Corporate and Learner Services. The College's values are Learn, Succeed and Flourish.

The College has maintained a good reputation for a sustained period. This was reconfirmed in September 2017 when Ofsted judged the College to be 'good' overall. Achievement rates have steadily improved, including GCSE Maths and English and are now amongst the best nationally. QAA found the College's higher education provision to fully meet their expectations and in 2017 the College achieved TEF Silver (Teaching Excellent Framework). We are proud to be recognised as a Leader in Diversity.

Halesowen College aims to provide:

- High quality teaching and learning
- · Personal development
- Support
- Equality of opportunity and inclusivity
- Individualised learning opportunities
- Education for individuals to reach their full potential
- Successful progression to further learning and careers

The College primarily serves the communities of Halesowen, Stourbridge, Dudley and Sandwell. Many students are from urban areas including wards that score highly on the index of deprivation. Halesowen College prides itself on its reputation for being inclusive. In addition to providing one of the most comprehensive curriculum offers in the region, the College works hard to remove any barriers that students might encounter. We are the only college in the region to offer a free coach service to all learners with over 2000 students accessing the coach service each week.

Further information

The College has:

- excellent relationships with local schools and recruits from more than 100
- some 4,200 funded full-time 16-18 learners
- both GCE A Level and vocational provision of which 65% of students follow Level 3 studies
- smaller cohorts but growing numbers of adults,
 14-16-year-old elected home-educated students
 and a small but increasing number of apprentices
- programmes that range from Entry Level to Level 4. Adult provision is primarily concentrated on GCSE English and Maths and Access to Higher Education programmes supported by some specific vocational expertise in areas such as Counselling
- a Higher Education Centre partly funded by the University of Worcester, as well as other extensive partnerships that complements the College's higher-level vocational pathways for students who are unlikely to access traditional university education
- strong relationships with a range of stakeholders, including the Local Enterprise Partnership, schools, multi academy trusts, employers and the local community. The College sits in the Black Country which lies within the devolved West Midlands Combined Authority (WCMA), under the leadership of its Mayor, Andy Street.

Key Ofsted 2017 findings are -

'Learners make good progress in improving their English and Maths'

'College resources are managed very effectively'

'College learners are confident, polite and articulate'

'Apprentices remain in employment, gain promotion or continue to higher level apprenticeships'

'Learners benfit from an effective range of support'

'The College environment is inclusive and harmonious'



COLLEGE STRUCTURE 2021

*Principal and Chief

Executive Andy Dobson

*Senior Postholder

*Vice Principal and **Chief Operating**

• Learning and Teaching

*Deputy Principal

and Deputy Chief

Executive

Joanne Williams

- Quality and Performance
- **Business Development**
- **Higher Education**
- European Partnerships
- College Nominee
- Study Programmes
- 14-16
- Staff Development

Officer

Jacquie Carman

- Finance/Personnel
- Procurement & Estates
- Infrastructure, IT & Network
- · Health and Safety
- Examinations and Timetabling
- Registry
- Restaurant
- Halesowen College Enterprises Director and Chair

HR Business Partner

Rachael Charles

- **Employee Relations**
- Employment Law
- Staff Wellbeing
- Equality and Diversity
- Halesowen College Enterprises Ltd Director and Company Secretary

Director of Learner Services

Mandy Davis

- SEND
- Information, Advice and Guidance
- Careers
- Partnership and Outreach
- Marketing
- Student HUBs
- Learner Voice
- Learner experience and engagement
- Personal Development, Behaviour and Attitudes
- Safeguarding and Wellbeing

Information Services **Director**

Jonathan Priest

Assistant Principal Faculty of Academic Studies

Allison Matthews (Charlotte Reed)

Heads of **Divisions**

Heads of Year Progress Coaches

Assistant Principal Faculty of Professional Services & Sciences

Julie Edwards

Heads of **Divisions** **Student Support** Managers

Assistant Principal Faculty of Creative Arts & Services to People

Melanie Taylor

Heads of **Divisions** **Student Support** Managers

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PERSON SPECIFICATION

- Understanding of and commitment to Education
- Ability to understand local, regional and national issues relating to the sector
- Ability to communicate well
- Ability to address complex issues
- Experience of strategic planning and organisational development
- Understanding of Governance; of collective Corporate responsibility, working within compliance frameworks and accountability to stakeholders, including correct use of public funds
- Ability to work with a formal board and/or committee system
- Understanding the role of a charity trustee
- Commitment to Nolan Principles of selflessness, integrity, objectivity, accountability, openness, honesty and leadership
- Understanding financial responsibilities at a senior level
- Ability to provide appropriate challenge and support to the Principal and senior post holders
- Understanding and commitment to Equality and Diversity
- Understanding and commitment to Safeguarding
- Ability to commit sufficient time to the role
- Ability to act as an ambassador for the College





Data Protection

You are required to meet the specifications of the College's Data Protection Policy as part of your conditions of office. This could include information relating to past and prospective employees and students, suppliers and customers.

Equality and Diversity

Halesowen College holds Leaders in Diversity status and embeds principles in its activities and welcomes applications from all suitably qualified people, irrespective of age, sex, gender reassignment, marital or civil partnership status, disability, race, ethnic or national origin, religion or beliefs, sexual orientation, unrelated criminal convictions or family responsibilities.

There is a duty not to discriminate against staff, students or potential students by reason of their age, sex, sexual orientation, gender re-assignment, marriage and civil partnership, pregnancy or maternity, race, disability or religion and belief.

The College is proud of the diversity amongst its students, staff and governors. We welcome all sections of the community and value the contributions to the achievement of the College's mission that are made by members of the College from a wide range of backgrounds and experiences. All staff and Governors must demonstrate an awareness of equality and diversity principles, as set out in College policies.

Childcare Facilities

There is a day Nursery on the Whittingham Campus for children aged 3 months to 5 years. It is open 8.00 am to 5.30 pm Monday to Thursday and 8.00 am to 5.00 pm Friday. Further details are available from the Nursery supervisor on 0121 602 7677.

Health and Safety

The College and its Governors have legal obligations in respect of the health, safety and welfare of persons at work and the protection of others against risks to health and safety in connection with their activities. Specific health and safety responsibilities are detailed in the college Health and Safety Policy.

Smoking

Halesowen College is a designated smoke-free environment within the perimeter of all College property by order of the College Governors. This rule applies equally to staff and students, and to all categories of visitor. Acceptance of this rule is a condition of employment for staff, and a condition of being a student for students.

Disclosure and Barring Service Check

All Governors must undergo a DBS Check. All staff should attend relevant training on safeguarding children and PREVENT.

Note: This role description is current at the time of issue.



HOW TO APPLY

Application is by Curriculum Vitae, with a covering letter and provision of two referees.

Halesowen College Halesowen West Midlands B63 3NA

ENQUIRIES

Expressions of interest should be directed to Jennifer Sunter, Clerk to the Corporation.

jsunter@halesowen.ac.uk

Telephone 0121 602 7777



TIMESCALES

Closing date for applications is: 12 noon on 3rd March 2021.

Interview date to be confirmed.

www.halesowen.ac.uk

www.facebook.com/HalesowenColl

www.twitter.com/halesowencoll

www.instagram.com/halesowencoll/

▶ YouTube www.youtube.com/user/halesowencollege

WWW. LINKS

College Website:

http://www.halesowen.ac.uk/

OFSTED Report:

file:///C:/Users/rcharles/Downloads/130476_2.PDF

College Video:

https://www.youtube.com/watch?time_continue=2&v=bcTiogtAyqQ

Courses on Offer:

http://www.halesowen.ac.uk/study

Governing Body Information:

http://www.halesowen.ac.uk/index.cfm?contentarea=corporation

Financial Information:

http://www.halesowen.ac.uk/financial-statements-accounts