

**Coombe Academy of Performing Arts (CAPA)**

**Youth Theatre Assistant**

**Appointment Information Pack**

## Message from the Headteacher


At Coombe Boys' School we are passionate about providing learners with opportunities that they would never have had before. We aim to fire the imagination and develop an aspiration and a work ethic that will enable learners to achieve their ambitions.

We believe that it is essential that school is a challenging, inspirational and transformational experience. We also believe that it must provide a moral framework for learners to live their lives by and that students perform to their best abilities when they feel supported, confident and happy.

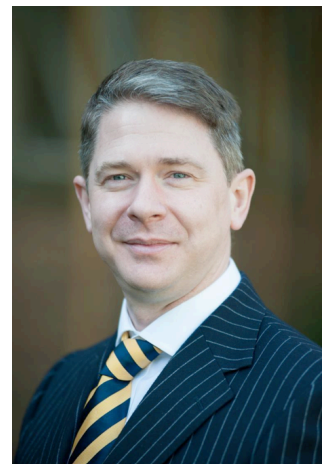
We are enormously proud of our academic, sporting and cultural successes, however we are proudest of the fact that parents tell us that their sons are happy here and that they enjoy coming to school.

Thank you for taking the time to look at the information relating to this post. Please do contact the school if you have any queries or would like a tour of the school.

Kind regards



David Smith  
**Headteacher**



## Job Details:

# Youth Theatre Assistant

**Start Date: As soon as possible**

We are looking for a creative and enthusiastic youth theatre assistant to support and assist at our Saturday performing arts academy CAPA. The suitable candidate will join our team on Saturdays teaching students aged 9-18, from 9:00am-4:00pm.

[www.coombeacademyofperformingarts.com](http://www.coombeacademyofperformingarts.com)

The right person must have;

- Enhanced DBS, or be willing to get one
- Passion and energy for performance work
- Enjoy working with children aged 9-18
- A base in or around Kingston-Upon-Thames

The assistant will be responsible for:

- Assisting in the planning and delivery of theatre workshops/rehearsals across a term
- Supporting the Director as necessary throughout the workshop/rehearsals
- Taking a record of attendance
- Assisting with any set up before and after sessions
- Joining in with and leading group games and exercises

Location: Coombe Boys' School, College Gardens, Blakes Lane, New Malden, KT3 6NU

Salary: £16.66 per hour

# About Coombe Academy of Performing Arts (CAPA)

The Performing Arts create energy, excitement and enthusiasm here at Coombe and they offer something for everyone. Regardless of their success in other areas of learning, our boys and girls gain a great sense of achievement through the performing arts. We were therefore delighted to announce the official opening of **CAPA - the Coombe Academy of Performing Arts** in September 2019.

This out of hours Performing Arts Academy is available to boys and girls (aged 9 upwards) from the local community. CAPA offers a unique opportunity for young people to participate in termly theatre performances within a small ensemble. Whether new to drama or an experienced performer there is something for everyone with the opportunity for all CAPA members to 'tread the boards' termly.

The Performing Arts Team have a reputation for creating high quality performance work whilst generating an ethos of inclusion and an environment in which anything is possible and are excited to be able to expand these opportunities beyond the classroom.

**Find out more about us:** [www.coombeacademyofperformingarts.com](http://www.coombeacademyofperformingarts.com)

# Person Specification

## Essential:

- Experience of being in a rehearsal/workshop environment.
- Enthusiasm for working with young people.
- A passion for theatre and the performing arts.
- Good written and excellent spoken English.

## Desirable:

- Drama qualifications and/or equivalent creative experience.
- Previous voluntary or paid experience working in youth theatre.
- Full driving licence.
- First aid certificate (or willingness to undertake training) .

***'This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment'***

**Website:** [www.coombeboysschool.org](http://www.coombeboysschool.org)

**Facebook:** [www.facebook.com/CoombeBoysSchool](http://www.facebook.com/CoombeBoysSchool)

**Twitter:** [@CoombeBoysNews](https://twitter.com/CoombeBoysNews)/[@CBSHeadteacher](https://twitter.com/CBSHeadteacher)

**YouTube:** [Year 7 Welcome Video](#)

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