



South Downs Learning Trust



Teacher

based at Ocklynge School

Candidate Information Pack



Contents	Page
Welcome letter from Jon Reynard, Headteacher	2
Our Values and Aims	3
About the role Person Specification Job description How to apply	4-7
Living and working in Eastbourne and the South East	8-9

“The school’s new curriculum is imaginative and interesting and is inspiring better attitudes to learning.”

“The school makes a strong contribution to most pupils’ well-being and their personal, spiritual, moral, social and cultural development.”

OFSTED October 2016

Welcome from the Headteacher

Dear Applicant,

We are very pleased that you are considering applying for the post of Teacher at Ocklynge School. I hope our application pack is clear and informative and gives you a sense of our high aspirations for all pupils.

This is a full time and permanent post with effect from 1st September 2021.

This is a fantastic opportunity to join a successful and forward-thinking school. We are looking for an imaginative and skilled Teacher who is committed to our vision and values and driven by the desire to improve the life chances of young people. The job description and person specification in this pack describe what the post entails and the type of person we are looking for.

In December 2017, we joined a multi-academy trust (MAT), the South Downs Learning Trust. The vision for the new MAT is to develop outstanding provision for all children. In the longer term, there may be opportunities to work across both schools.

You will be joining an ambitious and highly supportive organisation which offers:

- An excellent induction programme for teachers joining the school;
- A strong commitment to professional development which will improve your leadership skills, develop your understanding of whole school issues and prepare you for the next stage in your career;
- Motivated and enthusiastic learners who respond very well to active and engaging teaching and work well independently;
- A strong team ethos across the year group and whole school.

This is an exciting post with the potential for career development as part of an ambitious and innovative school. You will:

- be able to demonstrate/incorporate the school values in all aspects of your work;
- need to be an innovative teacher who is able to teach across KS2, but initially upper key stage 2
- Be able to work collaboratively within a team, supported by Head of Phase and senior leadership team.

I look forward to receiving your application and hearing why you believe you have the passion, commitment and talent to join Ocklynge School.

Jon Reynard
Headteacher



Our Values and Aims are to be:

Responsible - we work hard, are helpful, reliable, look after property and co-operate with others.

Respectful - we are polite, well mannered, considerate, gentle and understanding of others.

Reflective - we are patient, honest, kind, good listeners, forgiving and admit when we have made a mistake.

Resilient - we do not give up; we try to sort our problems calmly and give things a go.

In general terms this is what we are trying to achieve with the children in our care:

- To help the children towards the realisation of their full potential.
- To help the children to develop enquiring minds and the ability to listen, concentrate and apply themselves to tasks.
- To develop children's self-reliance, confidence, and the ability to work both independently and co-operatively.
- To appreciate and value each child's contribution and celebrate their achievements.
- To instill respect and understanding for religious and moral values and tolerance of races, religions and ways of life.
- To help the children learn courtesy, good manners, and consideration for others



Weblink for Ocklynge School:
To see the school in action:

www.ocklynge.co.uk
<https://youtu.be/1b-L-alr0cc>

Essential Criteria

1 Knowledge and Experience

- 1.1 Evidence of exemplary Foundation/Key Stage 1/Key Stage 2 classroom practice.
- 1.2 A sound understanding of recent developments in the primary school curriculum.
- 1.3 Knowledge of the particular requirements of delivering education to pupils with AEN/SEN, very able, LAC or who have other particular individual needs.
- 1.4 Knowledge of strategies which are necessary to promote purposeful learning and progress while safeguarding the health and safety of pupils.
- 1.5 Understanding of multicultural education and other issues related to ensuring that classroom organisation and practices is not discriminatory.

2 Skills and Abilities

- 2.1 Ability to plan and prepare programmes of work, appropriately differentiated, for the delivery of the curriculum to children in the primary school age range.
- 2.2 Ability to assess the needs of individual pupils and maintain appropriate records for the purpose of continuity and progress in curriculum areas.
- 2.3 Ability to select appropriate resources to create a stimulating learning environment.
- 2.4 Ability to relate and communicate effectively with parents and encourage their participation in their child's education.
- 2.5 Ability to direct the work of a teaching assistant.
- 2.6 Ability to work closely with other members of staff in the development of the curriculum and pastoral work of the school.
- 2.7 Excellent inter-personal skills
- 2.8 Excellent time and task management skills.
- 2.9 Ability to work under pressure and to deadlines.
- 2.10 Ability to use data effectively in setting targets and understanding pupil progress.

3 Qualifications

- 3.1 DfE recognised teaching qualification
- 3.2 Evidence of ongoing professional development; attendance on courses, INSET, action research, personal study etc.

4 Personal Qualities

- 4.1 Commitment to safeguarding and promoting the welfare of children and young people.
- 4.2 Commitment to a range of teaching approaches that encourage pupils to develop their full potential.
- 4.3 Commitment to equal opportunities within the whole school development plan.
- 4.4 Commitment to partnership with Governors, school and parents.
- 4.5 Evidence of commitment to personal continuing professional development.

5 Desirable Qualities

- 5.1 Proven ability to lead a subject area.

Job Purpose

To carry out the professional duties of a teacher as circumstances may require and in accordance with the school's policies under the direction of the head teacher. To be an effective professional who demonstrates their curriculum knowledge, able to deliver effective teaching, learning and assessment to support the achievement of pupils.

Teachers Standards

Teachers' Standards is the core document for practising teachers at this school and defines their daily role and responsibilities. The Standards encompass teachers' job descriptions, reflect the school development plan and constitute the framework for the management of the appraisal process in this school.

This job description may be amended at any time following discussion between the head teacher and member of staff and will be reviewed annually.

Areas of Responsibility and Key Tasks

Ensure that pupils achieve outstanding progress through:

Planning, Teaching and Class Management

Teach allocated pupils by planning their teaching to achieve progression of learning through:

- Identifying clear teaching objective and specifying how they will be taught and assessed;
- setting tasks which challenge pupils and ensure high levels of interest;
- setting appropriate and demanding expectations;
- setting clear targets, building on prior attainment;
- be aware of and make provision for pupils who are AEN/SEN, very able, LAC or who have other particular needs;
- providing clear structures for lessons maintaining pace, motivation and challenge;
 - making effective use of assessment and ensure coverage of programmes of study;
 - ensuring effective teaching and best use of available time;
- maintaining discipline in accordance with the school's procedures and encouraging good practice with regard to punctuality, behaviour, standards of work and homework;
 - using a variety of teaching methods to:
 - i. match approach to content, structure information, present a set of key ideas and use appropriate vocabulary
 - ii. use effective questioning, listen carefully to pupils, and give attention to errors and misconceptions
 - ii. select appropriate learning resources and develop study skills through library, ICT and other sources;
 - ensuring pupils acquire and consolidate knowledge, skills and understanding appropriate to the subject taught;
 - evaluating own teaching critically to improve effectiveness;
 - ensuring the effective and efficient deployment of classroom support;
 - taking account of pupils' needs by providing structured learning;
 - opportunities which develop the areas of learning identified in national and local policies and particularly the foundations for literacy and numeracy;
 - encouraging pupils to think and talk about their learning, develop self-control and independence, concentrate and persevere, and listen attentively;
 - using a variety of teaching strategies which involve planned adult intervention, first-hand experience and play and talk as a vehicle for learning;

Monitoring, Assessment, Recording, Reporting

- assess how well learning objectives have been achieved and use them to improve specific aspects of teaching;
- mark and monitor pupils' work and set targets for progress;
- assess and record pupils' progress systematically and keep records to check work is understood and completed, monitor strengths and weaknesses, inform planning and recognise the level at which the pupil is achieving;
- undertake assessment of pupils as requested by examination bodies, departmental and school procedures;
- prepare and present informative reports to parents.

Curriculum Development

- contribute to the whole school's planning activities;
liaise with the Key Stage Leader or Curriculum Leader to ensure the implementation of the school'

School development

- To promote equal opportunities within the school and to seek to ensure the implementation of the school's and Children's Services equal opportunities policies;
- To promote within the school a culture in which all pupils, staff and parents feel confident in raising concerns relating to the welfare or safety of children and that those concerns will be heard and dealt with consistently, and to do this in accordance with the school's Child Protection Policy.

Other Professional Requirements

- have a good working knowledge of teachers' professional duties and legal responsibilities;
- operate at all times within the stated policies and practices of the school;
- have good knowledge of subject(s) or specialism(s) to enable effective teaching;
- take account of wider curriculum developments;
- establish effective working relationships and set a good example through their presentation and personal and professional conduct;
- endeavour to give every child the opportunity to reach their potential and meet high expectations;
- co-operate with other staff to ensure a sharing and effective usage of resources to the benefit of the school and pupils;
- contribute to the everyday life of the school through effective participation in meetings and management systems necessary to coordinate the management of the school;
- take part in marketing and liaison activities such as Open Evenings, Parents Evenings, Review days and events with partner schools;
- take responsibility for own professional development and duties in relation to school policies and practices;
- liaise effectively with parents and governors.

How to Apply

Having looked at this documentation and the websites, we hope you will now apply for the post.

Application:

Please use the application form provided. The completed application form should be emailed to Lorraine Barrow, Trust Executive Assistant, at lbarrow@ratton.co.uk

Closing date is Monday 24th May at midday

Please remember your supporting statement should set out how your experience to date fulfils the criteria set out in the person specification for this post.

Interviews:

Interviews are scheduled for Thursday 27th May.

Further details will be supplied as soon as possible after shortlisting.

We reserve the right to review this appointment process at any stage and to reduce the field, if appropriate.

Pre-application conversation / virtual meeting:

You are warmly encouraged to have a pre-application conversation with the Headteacher, Jon Reynard. To arrange this, you can arrange an appointment to do so with the school office on 01323 725839 or email office@ocklynge.co.uk and a call with Jon can be arranged for you.

Living and working in Eastbourne and the South East

With 150 kilometres of coastline and acres of countryside, there are thousands of things to do in East Sussex, whether you're a thrill-seeker, a shopaholic, a nature lover or a foodie - and since you're never far from London, the capital's delights can play a part very easily.

The South East is one of the most desirable places to live in the UK and is home to a number of vast National Parks, including the New Forest, a 500 square kilometre forest where wild ponies roam, the South Downs, the Seven Sisters Country Park and the Ashdown Forest. 300 kilometres of beautiful coastline run from Southampton all the way round to North Kent, varying from buzzing Brighton to sleepy fishing ports, via the striking snow-

white chalky cliffs of the Isle of Wight and Dover with Eastbourne being a very good

base to explore the wider region. Find out more about it [here](#).



and is a great place to live, ranking number 20 on the happiest place to live in the South East in 2019. It is just an hour and a half to the centre of London by train and is great for those wanting to have the amenities, employment and culture of London on their doorstep, but who equally want to escape the hustle and bustle and enjoy the fresh air and space of the countryside.

From high street stores, markets and independent shops you will be sure to find what you need and then some. At its centre, the town is bursting with high street classics and is jam-packed with independent businesses dotted around the town, offering a wide range of shops and services including various fashion boutiques, delicatessens, florists, butchers, bakers, interiors and kitchen shops, barbers and hairdressers, gyms and even a couple of country and farm markets.



Eastbourne boasts great recreation potential: at the town's borders is plenty of countryside that's ideal for relaxing strolls. If you are an avid hiker, head to the white cliff trail for a very serene and beautiful hike across the South Downs Way with hilltop views of Beachy Head Lighthouse. Take a trip down memory lane by visiting Eastbourne Pier. This seaside pleasure palace was built in the Victorian era and embodies the spirit of that age.

If piers aren't your thing, you can enjoy an impressive show at Eastbourne Bandstand. This landmark has a sea-blue

terracotta tiled roof and plays host to some of Europe's best tribute acts. Every year, the Eastbourne calendar tends to get bigger and better and includes such events as the Aegon International women's tennis at Devonshire Park and the Eastbourne Airshow (held on the seafront), which is free to attend and includes a live music stage and fireworks display.



Eastbourne is also a centre for culture, with the town's local theatres playing host to some of the UK's top talent including Alan Carr, Jimmy Carr and Harry Redknapp. The Beer and Cider by the Sea festival boasts food and drink galore, accompanied by music and seaside people- watching - it makes for a great day out.

Top 10 things to do in Sussex

- Bolney Wine Estate, Haywards Heath
- Drusillas Park Zoo, Alfriston
- Royal Pavilion, Brighton
- British Airways i360, Brighton
- Harbour Park, Littlehampton
- 1066 Battle Abbey and Battlefield, Battle
- Rathfinny Wine Estate, Polegate
- Fishers Adventure Farm Park, Billingshurst
- Borde Hill Garden, Haywards Heath
- Herstmonceux Castle & The Observatory Science Centre, Hailsham

