



## The John Fisher School

### PERSON SPECIFICATION Learning Support Assistant

The person specification shows the abilities and skills you will need to carry out the duties in the job description. Short listing is carried out on the basis of how well you meet the requirements of the person specification. **You should mention any experiences you have had which show how you could meet these requirements when you fill in your application form.**

Experience	Essential	Desirable
Experience of working with secondary students.		x
Abilities	Essential	Desirable
Ability to relate well to secondary age students and adults.	x	
Good numeracy/literacy skills.	x	
Good verbal and written communication skills.	x	
Ability to use basic technology – computer, video, photocopier etc.	x	
Ability to understand classroom roles and responsibilities and your own position within these.	x	
Ability to work positively under pressure.	x	
Ability to use good judgement and initiative.	x	
Ability to be a positive member of a team.	x	
Ability to have a solution focussed approach to the work.	x	
Ability to carry out tasks on a rota basis and share responsibility for achieving these.	x	
Ability to undertake basic clerical duties eg photocopying, filing simple record keeping.	x	
Willing to participate in development and training opportunities as required.	x	
Ability to comply with policies and procedures relating to child protection, safe guarding, health and safety, confidentiality, data protection and equal opportunities.	x	