



Believe & Achieve
'Be the best that you can be'

PERSON SPECIFICATION FOR THE POST OF TECHNOLOGY TECHNICIAN

CATEGORY	ESSENTIAL	DESIRABLE	EVIDENCE
Education and Training			
Computer literate	✓		App/Cert
Knowledge of Health and Safety and other relevant regulations	✓		App/Cert/Int
Understanding of simple workshop machines such as band saws, finishers, pillar drills etc	✓		App
Knowledge of Word and Excel and other relevant software		✓	App
Experience			
Experience of maintenance and operation of workshop machinery in accordance with Health and Safety regulations.	✓		App/Ref
Previous experience of working with young people	✓		App/Int/Ref
Experience with CAD/CAM machinery		✓	App/Ref
Aptitudes (Abilities and Skills)			
General workshop skills	✓		Int/Ref
Practical based problem solving skills	✓		App/Int/Ref
Ability to understand policies and procedures	✓		Int/Ref
Ability to communicate effectively	✓		Int/Ref
Ability to use initiative and anticipate departmental needs	✓		Int/Ref
Ability to order materials	✓		Int
Ability to speak English with confidence and accuracy, using accurate sentence structure and vocabulary.	✓		Int
Ability to choose the right kind of English vocabulary for the situation in hand without a great deal of hesitation.	✓		Int
Ability to use Technology Department software		✓	App
Personal commitment	✓		Int/Ref
Willingness to assist with problems, react to requests and provide support	✓		Int/Ref/App
Energy and enthusiasm	✓		Int
Flexible and able to cope with change	✓		Int
Prepared to take responsibility and use initiative	✓		Int/Ref
Willingness to undergo professional development		✓	App
Additional Requirements			
Good attendance	✓		App/Ref
Honesty and integrity	✓		Ref
Good health record	✓		Ref
Punctual	✓		Ref

App – Application

Int – Interview

Ref – Reference

Cert – Certificate

Respect • Teamwork • Resilience • Ambition • Integrity • Leadership • Self-Belief