JOB DESCRIPTION

Post: Teacher of Spanish with French

Salary: Main Pay/Upper Pay Scale

Reporting to: Head of MFL

We are seeking a dynamic and enthusiastic teacher of Spanish, who can also teach French, to join our highly successful department. The successful candidate would be expected to teach across the age and ability range, up to and including A Level.

General professional responsibilities

You are required to carry out the duties of a school teacher as set out in the School Teachers' Pay and Conditions Document, and subsequent updates. You are required to carry out these duties in accordance with any relevant policy documents adopted by the academy and any division of teaching responsibilities that are from time to time decided.

Generic details

In accordance with the DfE Teachers Standards, the professional duties of a teacher shall be deemed to include the following duties:

- teaching, including planning and preparing courses and lessons, setting and marking of work and assessing, recording and reporting on development, progress and attainment in line with academy policy.

- Using data to inform classroom teaching, monitoring and tracking student progress and putting in place timely interventions.

- preparing students for public examinations, assessing students for the purposes of such examinations, recording and reporting such assessments and attending meetings connected with the conduct of public examinations.

- communicating and consulting with the parents of students, including the writing of reports and attendance at parents' evenings and open evenings.

- maintaining good order and discipline among the students taught.

- participating in departmental meetings.

- working as a member of a team in the shaping of departmental policy and practice, introduction of curricular initiatives, the preparation and development of programmes of study and methods of teaching and assessment.

- contributing to the provision of resources and teaching materials and taking some responsibility for care of stock.

- participating in administrative and organisational tasks in order to ensure the smooth running of the department.

- keeping up to date with curriculum innovation, participating in arrangements for INSET, actively leading own professional development.

- working collaboratively with support teachers in the classroom.

- Where needed, taking responsibility for the monitoring and support of a student teacher taking his/her class.

- setting work for classes where absence is known in advance and setting work for absent colleagues where required.

- taking responsibility for a designated area of the curriculum, administration or curriculum innovation or project.

Specific responsibilities

It is desirable that the successful candidate:

- Should have Qualified Teacher Status and a good Honours degree.

- Should provide evidence from PGCE profile of meeting the required standards.

- Has had previously successful teaching experience / or teaching practice.

- Most importantly be enthusiastic about the subject and be able to convey this to students

- Have an understanding of assessment and examination requirements for KS3, KS4 and KS5

- Be an outstanding teacher with the ability to demonstrate outstanding practice and progress of students.

- Works effectively as part of a team.

- To actively keep up to date with the developments in the teaching of languages.

- A willingness to develop as a professional, taking opportunities to train further within the department, or outside to progress in the career.

- Would be a practising Catholic, although non-Catholics supportive of the full ethos should not be deterred from applying.

This job description will be reviewed regularly and may be subject to modification and amendment.