



NURTURING GREAT GLOBAL LEADERS

Job Description

School Counsellor

Role

The School Counsellor will work collaboratively with students, teachers, and parents to identify and address any challenges students may face, from mental health issues to academic pressures and social dynamics, in accordance with best practices in the UK and internationally. The role will involve offering individual counselling sessions, group workshops, and targeted programs, they help students develop resilience, effective coping strategies, and interpersonal skills. With a deep understanding of the unique pressures faced by international students, counsellors play a crucial role in fostering a supportive school culture that values empathy, diversity, and personal growth.

This role will involve contributing to safeguarding and promoting mental and emotional health of the school community. The role will also involve the maintaining of accurate records of counselling sessions, liaising with external agencies and professionals, and participating in regular supervision and professional development opportunities.

The School Counsellor must also subscribe fully to the core values of the school, demonstrate a commitment to a positive and inclusive school culture, and work collaboratively with a diverse group of stakeholders, including students, parents, teachers, and administrators.

KEY RESPONSIBILITIES

School Values and Ethos

- To actively promote our Unique DBS Vision, which includes a commitment to innovation, creativity, collaboration, and global citizenship, through enthusiastic participation in all areas of School life, including academic, co-curricular, and community activities.
- To share and support the School's commitment to providing an all-round, outstanding education for all our students, that equips them with the knowledge, skills, and values they need to succeed in the 21st century and make a positive impact in the world.
- To always set high expectations for ourselves and our students, that inspire, motivate, and challenge us to achieve our full potential, and promote a culture of excellence, resilience, and growth mindset.
- To have the highest aspirations for all our students' development and achievements, both in and out of the classroom, and provide personalised, differentiated, and inclusive learning experiences that cater to their diverse needs and interests.

- To offer excellent pastoral care for all students, that promotes their social, emotional, and physical well-being, and fosters a sense of belonging, respect, and empathy in our school community.
- To respect and support Thai culture, including its traditions, customs, language, and heritage, and promote intercultural understanding, appreciation, and celebration among all members of our school community.

Main Duties

- To work in liaison with the Headmaster and Senior Leadership Team on establishing and maintaining an environment across the school that secures high standards for student and staff well-being.
- Be a visible presence around the school, providing support for the entire community of students, staff, and parents.
- Deliver counselling services to students and staff as required.
- To effectively manage the caseload and be able to prioritise cases if and when needed.
- Uphold safe ethical practice in accordance with the BACP Ethical Framework and in line with school policies.
- Review student referrals and consider the most appropriate level of support, be that at school or with an external agency.
- To be responsible for maintaining appropriate records.
- To liaise with the Designated Safeguarding Lead and Safeguarding team, playing an active role in safeguarding students.
- Attend the Student Support Services meetings.
- Attend meetings between the Student Support Service team and school section Pastoral teams.
- To support training, and provide support and advice to staff as appropriate and if required.
- To liaise, when appropriate, with other school staff and professionals.
- Stay informed of the latest developments in counselling, education, and mental health to maintain a high level of awareness.
- Liaise with other agencies, particularly with regard to referrals and specialist consultants.
- Form relationships with school counsellors in the Bangkok area, sharing best practice and advice.
- Contribute to termly reports to the school's governing body.
- Promote the welfare of students and ensure the compliance of Health and Safety regulations.
- Communicate to individual parents about student concerns when appropriate.
- To be involved in the review of school Pastoral data with relevant Pastoral teams to support the identification of students of concern and support guidance on interventions.
- Contribute to the review of the school's Counselling Policy as and when needed.
- To provide advice to academic staff if there are concerns about a particular student.

Person Specification **(E is Essential; D is Desired)**

Qualifications

- Hold a relevant bachelor's degree. (E)
- A relevant qualification in counselling children. (E)
- Registered under a professional body such as UKCP, BPC or BACP accreditation or equivalent. (E)
- Teaching qualification. (D)

Skills and Experience

- Have an up-to-date knowledge of current safeguarding practices (E)
- Experience of working with children who have English as a Second Language. (D)
- Show a commitment to safeguarding and promoting the welfare of all students.
- Have experience of working with school aged children, 3-18, and their families.
- Have a strong commitment to the pastoral care of the students. (E)
- Experience of using CPOMS. (D)
- A high level of subject knowledge. (E)
- An understanding of the demands of a UK independent day school environment. (D)
- A commitment to academic progress and the welfare and safeguarding of students. (E)
- Knowledge and understanding of recent educational developments and best practice. (E)
- Experience of offering training to other staff. (D)

Personal Qualities

- An understanding of the needs, challenges and opportunities of a British school community. (E)
- A willingness to participate in professional development as appropriate to the role and the school. (E)
- Strong personal-relations and team-working skills. (E)
- Ability to use ICT. (E)
- Ability to work with and apply all school policies. (E)
- Rigorous can-do attitude, positive team player with a sense of humour. (E)
- Be willing to work hard and with enthusiasm, avoiding a 'nine-to-five' approach. (E)