

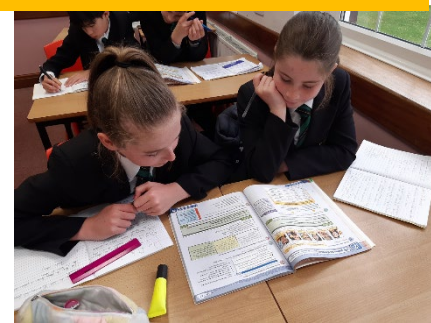
# Ramsey Grammar School

Invest, Believe, Achieve Together

Responsibility | Growth | Success



## Teacher of Design Technology Candidate Booklet



Ramsey Grammar School

Lezayre Rd,

Ramsey, Isle of Man,

IM8 2RG



Email: [sarah.ball@sch.im](mailto:sarah.ball@sch.im)

Web: [www.rgs.sch.im](http://www.rgs.sch.im)

Facebook: <https://www.facebook.com/RamseyGrammarSchool>

Twitter: [https://twitter.com/RGS\\_IOM](https://twitter.com/RGS_IOM)

Instagram: [https://www.instagram.com/rgs\\_iom/](https://www.instagram.com/rgs_iom/)

# Message from the Headteacher



Thank you very much for showing an interest in this position at Ramsey Grammar School. If you choose to apply and are successful you will be joining the school at an exciting time as we embark on the next phase of our journey.

I joined the school in September 2023 and absolutely love working here. The staff are dedicated and energetic; the students are hard-working and welcoming; the parents and carers are honest and supportive, and the governors are committed and enthusiastic, all of which contribute to a very positive, dynamic culture.

We are seeking to appoint an ambitious, committed and enthusiastic teacher of Design Technology who is an excellent classroom practitioner. You will have the drive and determination needed to ensure that our students make the very best of the opportunities offered to them. We are looking for a candidate who can support our educational vision of maximising the life chances for all our students through inspirational teaching and unwavering support and encouragement. You will be innovative and proactive, build effective, positive relationships and go above and beyond to ensure students receive a first-class education.

Ramsey Grammar is a forward- thinking school with a proud history dating back to 1865 and is hailed as being the first comprehensive school in the British Isles. There is a strong sense of community in the school and in the town of Ramsey, which is reflected in the values and positive ethos shared by the school's students, staff and parents. Our staff members are extremely hard working and are committed to providing outstanding educational opportunities that help all students to excel every day.

Having read this, I hope you will apply, and I look forward to reading your application. If, however, you decide that this post is not for you, I wish you the very best of luck for your future.

To apply complete a CV and write a letter of application that should be no more than 2 sides of A4, font size 11 and should address the following areas:

- How your experience and qualifications have prepared you for this post
- Your strengths and qualities that make you the best person for this role
- How you will support the wider activities of the school.

You will also be required to complete the Isle of Man Department of Education, Sport and Culture online application. This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be subject to an enhanced DBS check.

We would be happy to accommodate video-call interviews for applications from international candidates currently residing outside of the Isle of Man and the UK.

Please state on your application whether this would be required.

My very best wishes,

Mrs Sonia Taylor  
Headteacher





# Our School



Ramsey Grammar School is a secondary comprehensive, with a Sixth Form, and is located in the heart of the sunny seaside town of Ramsey, serving the north of the Isle of Man. We are a large, diverse school with over 1000 students on roll. Ramsey Grammar is a thriving and happy learning community where expectations and standards are exceptionally high.

Our School Motto is '**Invest, Believe, Achieve Together**'. This runs through the fabric of our school and is strongly supported by our school values of **responsibility, growth** and **success**.

As a whole school we intend to:

- Create **dynamic** and **compelling** learning **environments** where the **highest quality of learning** and **teaching** leads to **excellent standards of achievement** and mastery of key skills for **all** students.
- **Work together** to build a community with **ambition, resilience, a sense of self-worth** and **self-belief** where **personal growth** is encouraged so that people are equipped to **thrive in an ever-evolving world**.
- Offer **highly valuable and memorable curriculum experiences** within and beyond the classroom that enhance **personal development** and **academic excellence**.
- **Recognise** and **celebrate** the **uniqueness of all students** by creating an **inclusive school culture** where **strong relationships** are built on **mutual respect, kindness, belonging** and **acceptance of others**.
- **Empower everyone** to take **responsibility** for striving for **personal excellence**, whilst also being **agents for the growth** and **success** of others.

We are a proud school and know the importance of our work.

Our dedicated staff work tirelessly to support student success, excellent outcomes and positive progress for all while also nurturing our students to become well-rounded and respectful global citizens.

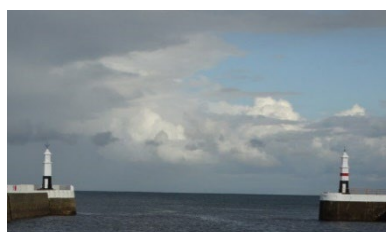
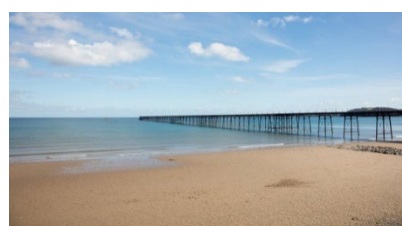


# Our Location



We feel fortunate to be located in such a wonderful part of the world. The Isle of Man is blessed with an extensive coastline, stunning natural landscapes, and the cleanest beaches in Europe. With its dramatic scenery and picturesque coastlines, the island is beautiful year-round. The island is host to multiple National Heritage sites and is a world-renowned UNESCO Biosphere. You can explore the Island in original train carriages and tram cars from the 1870s, on the electric mountain railway and vintage steam trains. The Isle of Man is an island steeped in rich history, has the oldest continuous parliament in the world, and is proud to have been the first country in the world to allow women to vote in a national election.

Of course, motorsport enthusiasts are very well catered for by the TT and Manx Grand Prix but also by short circuit racing, rallying and stock cars, for example. We are also lucky to enjoy locally sourced and produced fine foods ranging from our delicious Manx queenies to the famous Manx kippers! The island offers the potential for an amazing lifestyle for adults and children alike. Here you will discover beautiful rolling hills, rugged coastlines, fabulous beaches, plantations, and an array of woodland walks to explore. Outdoor adventures abound including walking, cycling, fishing, golf, kayak and paddle boarding, coasteering and also competitive field sports. The Isle of Man truly offers the chance to find a perfect work-life balance and, although relaxed by nature, you will find that the Isle of Man can also get the pulse racing!







# Our Facilities



The two main parts of the school, East, built-in 1931, and West, built-in 1940, are some 200 metres apart with an adjoining pathway. The buildings have been well maintained and a programme of upgrading classrooms and corridors has produced a high-quality learning environment. We have a purpose-built student support unit as well as an on-site Design & Technology, Gymnasium, a vast open-plan Art studio and dark room, Drama studios, purpose built Agricultural Science classrooms, and a state-of-the-art teaching piggery, the Hector Duff Sixth Form Centre including 122 seat tiered Lecture Theatre, textiles suite, music practise rooms, modern Sports Hall, PE classrooms, Aerobic Suite, magnificent Science Block, two canteens and dining halls, running track, Weights room, an all-weather floodlit 'Astroturf' pitch, as well as several multi-purpose pitches for sports and athletics that wrap around the school grounds with views of the surrounding hills of Barrule, Cloughbane and Glen Auldyn.

## School Farm

We are immensely proud of the RGS School Farm that we have on-site. There are two dedicated Agricultural Science labs, a sheep shed with our school flock, purpose-built piggery, polytunnel, greenhouse with hydroponics and vegetable plots, and a poultry pen. In 2011 RGS was awarded Farm Assured Status and meat from our farm is sold to the public solely by a local butcher and is also offered to students in the canteen. We are proud to have received nominations for multiple awards as well as winning many awards from the School Farms Network Education Alliance over the years, which have included – 2017 Best School Farm – Secondary School (Winner), 2017 Best School Farm Leadership (Finalist), and 2018 Best Use of School Farm in the Curriculum (Finalist), and 2021 Farm Leader (Winner). Staff and students are encouraged to visit the Farm to see the animals year-round, but especially during the arrival of piglets, chicks, and the lambing season.



## **Creative Arts Areas**

We have two black box theatres in our Drama Department kitted with high tech lighting and sound that is currently being further modernised with community funding that has been awarded to the school by the Coop Community Fund. These spaces allow us to really immerse the students in the world of theatre and performance when they are in their drama lessons. We have an impressive triple art studio space in the school with an adjoining darkroom. The space is really quite a special place in the school and truly encourages creativity and artistic freedom. This is seen in the spectacular artwork produced by our young people. The Music Department provides several opportunities for performance including two Carol Services, concerts and productions throughout the school year. RGS ensembles have taken part in the Manx Music Festival. The Creative Arts Department also puts on regular productions, which allow students to participate in a number of ways. Instrumental instruction in strings, brass, woodwind, percussion, both electronic and acoustic guitars and voice is available from the Department of Education Sport and Culture's team of visiting (peripatetic) teachers.

## **Design and Technology Space**

Design and Technology at RGS is essentially a practical subject. It involves students in researching, designing, testing and evaluating products as well as in making them. Students undertake various activities: product analysis; focused practical tasks that develop a range of techniques, skills and knowledge; and design and-make assignments in different contexts. Computers are used extensively for researching, designing and testing products, and for presenting ideas. Products are made in a wide range of materials, including wood, metal, plastics and textiles (often in combination), as well as food. We have five well equipped rooms where students can use a range of hand and machine tools and work with a variety of computer-controlled machines. They learn about and make use of a variety of control systems including electronics, mechanics and pneumatics. Students also learn about design and technology in the wider world, including processes and materials, and the cost and time involved in manufacture. In design and technology lessons, students can work individually and in teams of varying sizes. They take part in whole-class sessions for discussion, presentation and evaluation. A range of courses, including vocational ones, are available for Key Stage 4 and 5.

## **Sporting Facilities**

The school grounds are extensive and house a full side running track, two tennis courts, two rugby pitches, a dance studio and three football pitches: grass, indoor and Astroturf. We have two exercise gym suites on site that are used both for lessons as well as extracurricular clubs. Our indoor multi-purpose gym is large and well equipped, and we also have a small indoor traditional multi-purpose gym that is well-maintained. Both staff and students alike enjoy getting involved with sports at Ramsey Grammar School and our teams have had and continue to have many successes in the island-wide competitions.

## **Lecture Theatre**

We have a beautiful university-style tiered lecture theatre in our Sixth Form area. This is used for large class teaching, events and celebrations alike.

# Job Description

**Salary:** Main scale £38,933 - £49,753 per annum

**Contract type:** Permanent

**Reporting to:** Head of Design Technology

## **Employment Duties**

This job is to be performed in accordance with Isle of Man Department of Education and Children's Terms and Conditions of Service for Teachers' document (2014), together with Appendices of the Isle of Man Department of Education and Children's Teaching Standards. The range of duties is clearly stated in the documents relevant to the post holder's title and salary grade.

Job descriptions are subject to annual review and specific responsibilities will change to take account of the Strategic Action Plan and the professional development of staff. All teachers promote the school ethos and contribute to continuous school improvement.

## **Relationships**

The post holder is accountable to the Headteacher who will delegate some responsibilities via the school's line management structure.

## **Accountabilities of the Post**

To fulfil the role of the class teacher, working alongside other colleagues from the school, displaying high expectations of the academic work and behaviour of students, and in compliance with the policies of the school and the Department of Education, Sport and Culture.

## **General Responsibilities**

- Personally demonstrate and achieve high standards of teaching of the subject, sustaining and raising standards of student achievement, behaviour and motivation. This will include the use of the school's rewards and disciplinary systems.
- Employ a range of techniques and resources including ICT.
- Lessons should be appropriately prepared with respect to the age and ability range of each class taught.
- Use formative assessment to ensure classes taught make maximum progress.
- Be responsible for the appropriate use of school resources and for maintaining effective displays in their teaching areas.
- Participate in the Pastoral aspect of the school by being a Form Tutor. (Tutors should be with their group at the start of each registration session and be available, as necessary, for individual consultation or guidance).
- As a Form Tutor, teachers are expected to help create a positive and caring ethos and implement the PGE curriculum.
- Take responsibility for monitoring and supporting students' learning through individual action planning including SEN action plans, where necessary, as a Tutor.
- Be the first point of contact between the school and families, and maintain up to date knowledge of each individual in the Tutor group.
- Manage teaching areas and equipment to create a positive learning environment that makes effective use of available resources.

## **Equal Opportunities**

Ramsey Grammar School is committed to creating a diverse workforce. We'll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.



## **Other Post Duties and Responsibilities:**

*Under the direction of the Head of Design Technology, the Teacher of Design Technology will:*

### **Teaching**



- Plan and teach lessons to the classes they are assigned within the context of the school's plans, curriculum, and schemes of work.
- Assess, monitor, record and report on the learning needs, progress, and achievements of assigned students.
- Participate in arrangements for preparing students for external exams.
- Participate in the Pastoral system of the school by being a Form Tutor.

### **Health, Safety and Discipline**



- Promote the safety and well-being of students.
- Maintain good order and discipline among students.

### **Management of Staff and Resources**



- Direct and supervise support staff assigned and, where appropriate, other teachers.
- Contribute to the recruitment, selection, appointment, and professional development of other teachers.
- Deploy resources delegated.

### **Professional Development**



- Participate in arrangements for the personal appraisal and review of performance and, where appropriate, that of other teachers and support staff.
- Participate in arrangements for personal training and professional development and, where appropriate, that of other teachers and support staff, including induction.

### **Whole School Development**



- Contribute to the development, implementation and evaluation of the school's policies, practises, and procedures in such a way as to support the school's values and vision.
- Work with others on curriculum and/or students' development to secure co-ordinated outcomes.

Please note that this is illustrative of the general nature and level of responsibility of the role. It is not a comprehensive list of all tasks that the Teacher of Design Technology will carry out.

The post holder may be required to do other duties appropriate to the level of the role.

# Personal Specification



Teacher of Design Technology	Essential / Desirable	Means of Assessment: Application / CV / Interview / Assessment / Pre-employment checks
Degree qualification and QTS	E	CV / Pre
Subject teaching qualification.	E	CV / Pre
Evidence of further study/training.	D	CV / Int
Experience of teaching KS5 Design Technology	D	CV/ Int
Experience of being a form tutor	D	CV/ Int
<b>Experience</b>		
Experience of successfully teaching students across the age and ability range.	E	CV / Int
<b>Knowledge and Skills</b>		
Be an innovative and reflective practitioner.	E	CV / Int
Thorough and up-to-date knowledge of recent initiatives in the subject area.	E	CV / Int
Ability to vary teaching and learning styles.	E	CV / Int
Understanding of assessment, target setting and tracking student progress	E	CV/ Int
Understanding of different teaching and learning styles to promote engagement and challenge.	E	CV/ Int
Up to date knowledge and understanding, based on experience, of how students learn and make progress.	E	CV / Int
Sound and efficient administration skills, including the ability to work under pressure and meet deadlines.	E	CV / Int
Ability to monitor and evaluate own success.	E	CV / Int
Set high professional standards by personal example.	E	CV / Int
Willingness to be held accountable through a rigorous performance management system and hold others to account to ensure consistency and high standards.	E	CV / Int
Understanding of Assessment for learning and target setting to raise student achievement	E	CV/ Int
<b>Other</b>		
An unshakeable belief in the potential of all children to succeed.	E	CV / Int



Enthusiasm, energy and optimism.	E	CV / Int
The ability to work as part of a team.	E	CV / Int
An excellent communicator who will work effectively with all stakeholders.	E	CV / Int
Reliable	E	CV / Int
Act in a professional manner.	E	CV / Int
Warmth and approachability.	E	CV / Int
Must be available to attend after school hours duties, such as compulsory parents' evening (where attendance is compulsory for all staff).	E	CV / Int
Enhanced DBS check	E	Pre

### Communication

Teachers are expected to communicate effectively and professionally with students, all other school staff members, parents and carers.

### Working with colleagues and other relevant professionals

Teachers are expected to collaborate effectively and professionally with colleagues and other relevant professionals within and beyond the school.

## **SAFEGUARDING**

The Department of Education, Sport and Culture is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

**All staff** are required to undertake training with regard to the safeguarding and welfare of children and young people and the Department commits to providing this training e.g. via induction, online, briefings at staff meetings inset days etc., as appropriate.

All staff have a responsibility for promoting and safeguarding the welfare of children and young persons for whom they are responsible, or with whom they come into contact and to adhere to, and ensure compliance with, the Safeguarding Children Board Child Protection procedures and the school/service's Child Protection Policy at all times. If, in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children School/Service, they must report any concerns to the designated Safeguarding lead in their area or to the department's Child Protection and Safeguarding Officer.

The contents of this job description may be reviewed and updated as necessary to ensure that it remains accurate and complete. All changes will be made in discussion and with the agreement of the Head of Service or designated Officer.

### **Notes:**

This job description may be amended at any time in consultation with the postholder.

**Last review date:** November 2024

**Next review date:** November 2026

**Line manager's signature:**

---

**Date:**

---

**Postholder's signature:**

---

**Date:**

---

