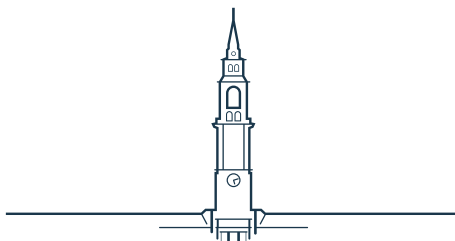




DIRECTOR OF SPORT

JOB DESCRIPTION



BACKGROUND

The Royal Hospital School (RHS) was founded in 1712 in Greenwich, London, to 'improve navigation' through education and, as it prepared boys for a life at sea, many went on to become explorers and pioneers of their time. Today, it is one of the region's leading co-educational boarding and day schools for 11 to 18-year olds, set in 200 acres of beautiful Suffolk countryside overlooking the River Stour.

Over the past 10 years, the School has grown in popularity and reputation, positioning itself as the school of choice for parents seeking an outstanding all-round and full education for their children, enriched by a unique naval heritage.

The School is part of the Crown Charity, Greenwich Hospital, and receives support for the children of serving or retired Royal Navy and Royal Marine personnel through the provision of seafarers' bursaries. More recently, a partnership with the Royal National Children's SpringBoard Foundation and the start of a bursary endowment fund has enabled the School to widen access to families who would not otherwise be able to afford an independent school education.

In 2006, day pupils were accepted for the first time and recruitment was extended to international pupils. In September 2018, the roll was 750 pupils and current forecasts are predicated on sustaining this number with an equal number of boarders and day pupils. The recruitment of international pupils is focused on a broad diversity through a network of valued educational agents. There are currently around 100 pupils from 27 different countries in the school.

JOB DESCRIPTION

REPORTS TO:

ASSISTANT HEAD (CO-CURRICULAR)

The Director of Sport holds a "whole school" portfolio and reports directly to the Assistant Head (Co-curricular) and is expected to liaise on a day to day basis, as necessary, with the relevant staff.

The Director of Sport oversees all sports-related activities at RHS.

CURRENT POSITION

The Director of Sport has line management responsibility for the Assistant Director of Sport, the staff i/c of each sport and the Strength and Conditioning Coach, as well as additional responsibility for other sports coaches. There is a separate Head of Academic PE. The Director of Sport does not hold the post of Head of Academic PE but is expected to work closely and productively with the current incumbent to ensure the PE curriculum aligns with the overall ambitions of the department.

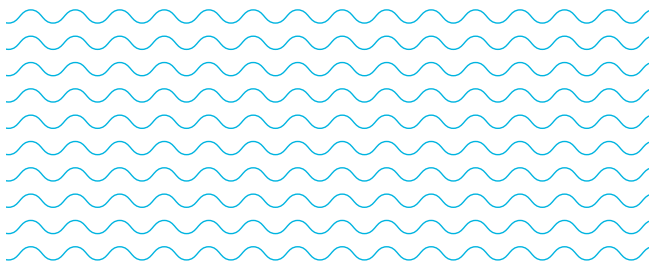
The School promotes fitness, well-being and healthy competition and offers a wide variety of team and individual sports at all levels of ability. Our committed and highly qualified sports staff provide expert coaching to a high level and all pupils take part in some form of physical exercise through timetabled physical education lessons, games sessions, team practices, after-school activities and the Saturday afternoon programme. Those that wish to have the opportunity to enjoy sport every day.

EMBRACING SPORT

The School has 96 acres of sports fields, an all-weather pitch, tennis and netball courts, squash courts, a sports hall, fitness suite, strength and conditioning room, martial arts studio, climbing wall, large indoor pool, golf course, nearby equestrian facilities and sailing provision within 5 minutes of the school campus.

We promote sport in terms of both physical health and social interaction, providing every pupil with the opportunity to excel, whether at performance or participation level. The current coaching structure has seen an increasing number of pupils involved with representative squads, ranging from county, regional, academy and national level. Our sports teams have a strong reputation in the local area and have gone on to gain much success in regional and national competitions. Alongside this, the School puts out a wide range of teams across the various sports. Pupils of all abilities benefit from high quality coaching and have the opportunity to enjoy representing the School in appropriately competitive fixtures.

We are equally proud of our ability to inspire young people with a life-long interest in the benefits of an active lifestyle regardless of the level of sport or physical activity undertaken. The sport and physical well-being programme has seen a significant increase in the range of recreational activities on offer, ensuring those who prefer less competitive pursuits have the opportunity to be enthused. With so much on offer there is something for everyone.



MAIN TASKS:

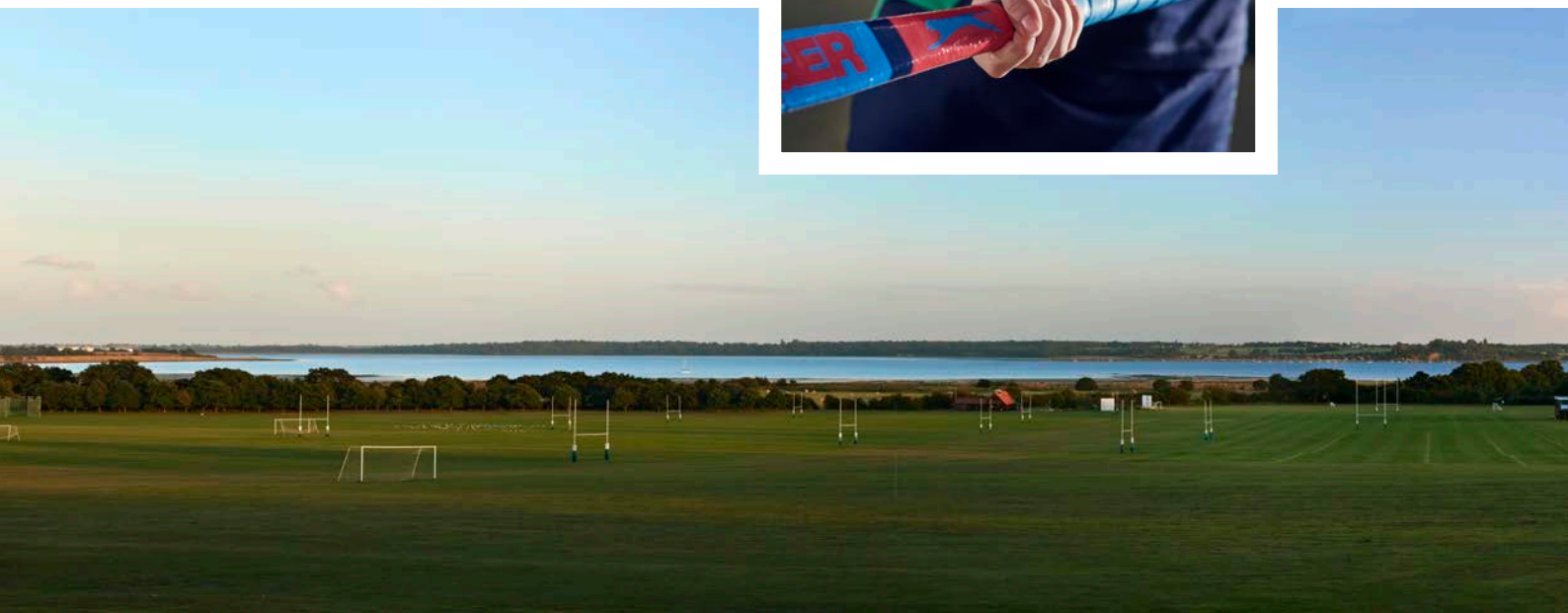
SPORTING CULTURE AND LEADERSHIP

- To devise and work to an agreed development plan, with an agreed time frame which will be reviewed regularly;
- To oversee all sport at the school and to ensure all pupils are actively engaged;
- To provide a range of sports and physical activities and to keep these under review on a term to term basis;
- To provide a full and balanced range of competitive fixtures along with the staff i/c of each sport;
- To establish the highest standards of behaviour and dress from pupils at fixtures and games practices;
- To actively promote sporting achievements, both individual and collective, and to ensure that parents and supporters are informed and updated in a timely manner. This will include effective use of social media and the various platforms that the sports have established; and
- To provide support and programmes for pupils of all abilities, including additional support for elite performance.



PLANNING AND ADMINISTRATION

- To ensure successful calendar entries and amendments with the Assistant Head (co-curricular);
- To control and allocate the Saturday sports programme, in liaison with other relevant members of staff;
- To coordinate and oversee a programme of sports tours and pre-season training;
- To administer sport at the School and oversee the allocation of pupils to games options at all levels, including producing games option lists on a termly basis so that up to date information is available to teaching staff on the School's Management Information System, iSAMS;
- To play a full and active role in the coaching of all major games throughout all three terms;
- To support the implementation of PE in KS3 and KS4;
- To create and deliver a fair and valid means of identifying sporting excellence and to assist with the selection of sports' scholars, in conjunction with the Marketing Department;
- To be responsible for the awarding of school colours to pupils;
- To be responsible for the writing of reports for school assemblies and Governors' meetings;
- To be responsible for all department spending and budget preparation;
- To oversee effective relationships with feeder schools and local clubs; and
- To act as staff i/c for any sport where required.



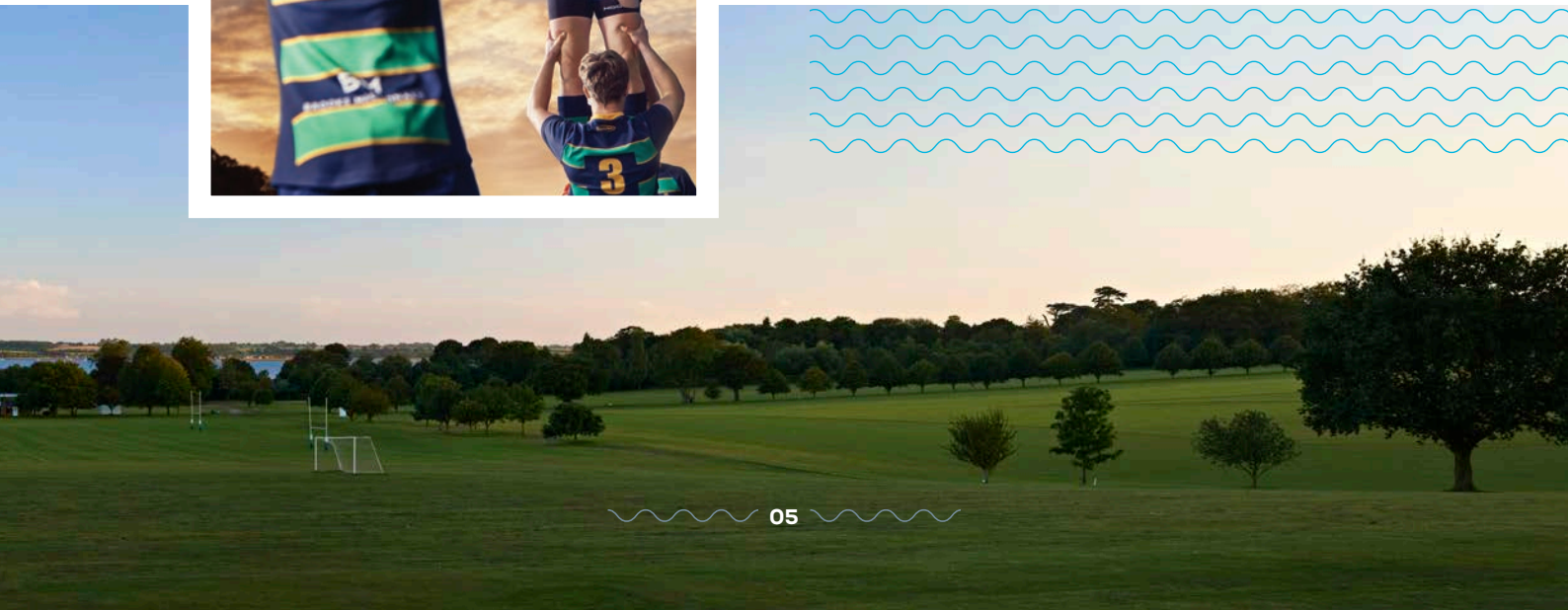
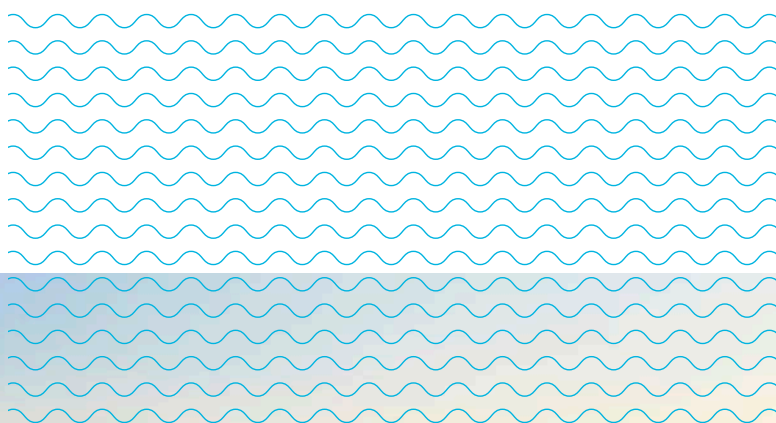
HEALTH AND SAFETY

- To attend the Health and Safety Committee;
- To ensure that school sports equipment is maintained and is safe to use;
- To stay abreast with current policies, legislation, rules and approaches to coaching and games and to ensure all necessary policies are up to date and implemented;
- To produce risk assessments for all sports-related activities and travel;
- To liaise with the Health Centre concerning pupils' welfare, as and when appropriate;
- To act as the School Swimming Pool Co-ordinator (SSPC) responsible to the Headmaster for the running of the swimming pool programme and safety overview.



STAFF MANAGEMENT

- To assist in the appointment and induction of new staff to RHS;
- To oversee the allocation of staff to games in liaison with the Deputy Head (Academic);
- To identify and recruit high level coaches and external input when and where needed and agreed with the Assistant Head (Co-curricular);
- To liaise on a daily basis/regularly with the Head Groundsman etc;
- To lead the development of the games programme at RHS by providing staff with professional development opportunities to improve their coaching through training and assistance;
- To liaise with the Marketing Department over marketing-related issues, outreach activities and masterclasses;
- To liaise with the staff i/c sports over staffing levels, fixtures and each term's programme (including the co-ordination of the extensive house sport programme); and
- Any other task which may reasonably be assigned to the post.



PERSON SPECIFICATION

The successful candidate will possess:

- A high level of organisation
- A strong ability to communicate effectively and accurately both internally and externally
- The ability to lead and develop staff to achieve the best outcomes for pupils
- A passion for sport and physical well-being and to promote sports equitably and fairly
- The ability to inspire a culture of willing involvement
- A desire to encourage and promote the benefits of the sport/physical well-being programme to the wider school community.

THE BENEFITS

The Royal Hospital School is a caring employer and it is fully committed to the development of its staff. Recent examples include supporting colleagues wishing to complete a master's degree, a broad internal Inset programme and the School is fortunate to be an Apple Regional Training Centre.

The School prides itself on the welcoming and inclusive staff community and many teaching staff live on site. RHS has its own pay scale and children of staff are eligible for a subsidised fee remission (currently 66%), subject to the normal admissions criteria.

The gross annual salary will be competitive and will be commensurate with the experience of the successful candidate. The conditions and expectations are outlined in the standard contract, job description (Director of Sport) and the Code of Conduct for Teachers.

All members of staff have access to the School's sports facilities which include a swimming pool, fitness gym, tennis and squash courts and a golf course.

Meals are available to staff during term time.

The post is pensionable through the Teachers' Pension Scheme.

HOW TO APPLY

Further details of this position can be downloaded by visiting www.royalhospitalschool.org/vacancies or by contacting the HR Manager on recruitment@royalhospitalschool.org or **01473 326200**.

Applicants should submit a copy of the School's application form (including the details of two referees) and a covering letter of no more than two sides.

The Royal Hospital School would like the successful candidate to commence employment on Tuesday 1 September 2020.

INTERVIEW TIMETABLE

The deadline for applications is
Thursday 21 November 2019 at 12noon

Interviews will be held week commencing
Monday 25 November 2019

The Royal Hospital School is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful candidate will be subject to a DBS check and references.