HEAD OF COMPUTING
Band A (£29,664) - Band C (£48,244) plus Management Allowance 2 £4,532

We require as soon as possible, a qualified teacher of Computing and Information & Communications Technology to support the Faculty in the delivery of the schools' Curriculum.

The successful candidate will be expected to lead the department and to teach Computing throughout the school across the age and ability range, including the ability to teach up to and including A Level.

Drayton Manor is a heavily oversubscribed and successful school. Students achievement is high with a value added score at A Level placing us in the top 12% of schools nationally and 50% of GCSE students achieving the English Baccalaureate. We are very proud of our ethos.

This school is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment. The successful applicant will be required to apply for an enhanced disclosure from the Disclosure and Barring Service (DBS). Further information can be found at www.homeoffice.gov.uk

An application pack is available to download directly or you can visit the Job Vacancy section of the school's website: www.draytonmanorhighschool.co.uk/Employment-Opportunities

For any other queries, please contact the school's Human Resources Department on 020 8357 5604.

The closing date is 12 noon, Monday 25 February 2019.

No agencies, faxes or CVs.

JOB DESCRIPTION

JOB TITLE:	Head of Computing
FACULTY:	Maths and Computing Faculty
GRADE:	Management Allowance (MA) 2
RESPONSIBLE TO:	Head of Faculty/Deputy Head Line Manager
JOB PURPOSE:	To take overall responsibility for the leadership, management and co-ordination of all the work within the Computing Department

All staff have a responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for or comes into contact with

KEY TASKS:

- To liaise with senior staff, other Heads of Faculty/Departments and Year Heads to ensure that school policies are implemented

- To lead and involve all Department staff in the development planning for the area

- To represent the area through the school's consultative structure and to consult with the Head on matters concerning the Department

- To manage all aspects of the Computing curriculum to maximise student progress

- To have overall responsibility for the Assessment, Recording and Reporting within the Department

- To manage effectively and efficiently all resources within the Department

- To manage the development of staff in accordance with whole school, Department and individual needs

- To represent the area as necessary, within the school and at meetings with governors, parents, inspectors, feeder schools, other secondary schools etc.

- To promote a purposeful, disciplined and thriving learning environment within the Department which aims to raise student expectations and self esteem

- To lead faculty self-review and evaluation

- To oversee the development and delivery of whole school Computing

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PERSON SPECIFICATION

POST TITLE: Head of Computing

All staff have a responsibility for promoting and safeguarding the welfare of children and young people s/he is responsible for or comes into contact with

	Essential	Desirable
Qualifications	• Degree • PGCE or equivalent • Qualified teacher status	• Recent Inset in new Computer Science specifications
Experience	• An effective teacher with some experience in teaching all ability groups • Ability to share their experience to sustain a curriculum which is sensitive to the needs of all children • Evidence of leadership experience in a Faculty	• Involvement in whole school training/ developments
Ability / Skills	• Ability to teach A Level Computer Science • Able to lead and manage a team • To have substantial knowledge and understanding of current issues • Able to develop and monitor the school Policy across faculties / departments • Able to communicate effectively • Able to liaise with, motivate and inspire a range of staff across faculties/ departments and liaise with external agencies • Able to demonstrate clear understanding of educational issues across Key Stages 3 to 5 • Able to ensure computing is integral to students' learning	• An understanding of issues relating to whole school improvement • Knowledge of vocational qualifications
Equal Opportunities	• Commitment to equal opportunities • Ability to promote and support the school's Equal Opportunities Policy	
Safeguarding	• Commitment to safeguarding and promoting the welfare of children and young people	

Disposition	• Ability to work hard with competing deadlines, prioritising appropriately, and maintaining good humour • To be interested in children as individuals, in how they learn and be committed to the comprehensive ideal • To believe in the importance of team work and a collaborative approach, and be able to build supportive working relationships with colleagues both within and outside the department • Evidence of commitment to and understanding of collective responsibility	