



WOODBROOK VALE SCHOOL

HEADTEACHER: Rachael Fraser MA, BA (Hons) NPQH
Grasmere Road, Loughborough, Leicestershire, LE11 2ST

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December 2022

Dear colleague

Special Educational Needs and/or Disabilities Coordinator (SENDCo)

Full time, permanent position (part time considered)

Thank you very much for expressing an interest in the above post. We hope you will consider this a valuable opportunity to contribute to the success of students at Woodbrook Vale School and help us to further develop our special educational needs provision.

We are looking for an able and well qualified professional who understands the importance of teamwork and the need to go the extra mile for young people.

We have an experienced Senior Team who are generous with their advice, mentoring and coaching and you will find yourself welcomed as an equal and given the autonomy to put forward your own ideas and innovations for SEND.

You will notice from the advert that we are willing to be flexible in terms of hours, about teaching commitment, but also we could be flexible about start date. We would therefore ask colleagues who think they might be interested to put in an application and come and meet us.

You will find our prospectus and other useful information, including links, on our website <http://www.wbvs.co.uk>.

We encourage prospective candidates to arrange a visit or telephone conversation prior to making an application. If you would like to arrange this please contact Sarah Anderson, Deputy Headteacher sanderson@wbvs.co.uk

I enclose a job description and person specification which I hope you will find helpful. Please keep your covering letter to no more than two sides of A4. The closing date for the application is **6pm Monday 23 January 2023** and interviews will be held **Thursday 02 February 2023**. If you have not heard from us by Thursday 26 January, please assume that your application has been unsuccessful on this occasion.

Please email your completed application and covering letter to Penny Bradshaw, HR Administrator on: pbradshaw@wbvs.co.uk

I fully appreciate the time and effort required in completing an application for such an important post. Whatever the outcome of this particular process, I thank you for your interest in working at Woodbrook Vale School and wish you every success with your future career aspirations.

I look forward to receiving your application.

Yours faithfully

Rachael Fraser
Headteacher



School of
CHARACTER

Registered Office:
Woodbrook Vale School, Grasmere Road, Loughborough, Leicestershire, LE11 2ST
Company Registration No: 7671486

