



Blue Coat

Church of England School
& Music College



Inspire Education Trust

Together we achieve, individually we grow

Job Description

Job Title:	Intervention Tutors – English and/or Maths
Employment Status:	Part time / casual
Working hours:	Flexible hours within the school day
Working weeks:	Term Time Only

Responsible to: Assistant Headteacher - Assessment and Reporting

Job Purpose:

To join our English and/or Maths curriculum teams and support our efforts in school led tutoring. Providing specialist curriculum knowledge and support to students on a 1:1 basis, or in small groups.

This role is to work in or outside of lessons and the position can be offered as part time and flexible within the normal school hours.

Main Duties and Responsibilities

- Provide one to one or small group to students aged 11-19 in key stages 3, 4 and/or 5.
- To work with SLT and Middle Leaders to provide effective academic intervention to pupils in need of one to one or small group tuition
- To provide one to one and small group tuition, baseline assessing pupil's prior knowledge, continuing to and delivering a planned curriculum and assessing its impact overtime
- Working with classroom teachers to ensure the content delivered in tutoring best matches and supports that pupil in improving their level of knowledge and understanding within this specialism
- Liaise with staff, parents and pupils to ensure high levels of attendance and engagement

Safeguarding and Child Protection

- Knows what to do if they have concerns about a child
- Take on the responsibility for providing a safe environment and promoting children's welfare
- Undertake regular safeguarding and child protection training
- Familiarise themselves with Keeping Children Safe in Education part 1 (KCSIE) and local policies and procedures as directed by the trust/academy

Other

- To carry out any other duties as directed by the AHT Assessment and Reporting that are within the scope, purpose and spirit of the role
- Attend regular CPD as required by the school, and other optional relevant CPD to develop good practice
- Undertake further and continuous training appropriate to the post



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PERSONAL SPECIFICATION

	ESSENTIAL	DESIRABLE
EDUCATIONAL ACHIEVEMENTS QUALIFICATIONS	<p>Educated to at least GCSE Level (minimum grade C/level 4 or equivalent) in the subject delivered.</p> <p>GCSE grade C/level 4 in English and Mathematics</p> <p>An excellent standard of both written and oral English</p> <p>Willingness to undertake further relevant training</p>	<p>Educated to A-level in a linked subject – beneficial for teaching KS4/5</p> <p>Educated to higher education level (e.g. degree) or studying towards a higher-level qualification – beneficial to teaching KS5</p>
KNOWLEDGE AND EXPERIENCE	<p>Subject and curriculum knowledge relevant to the role, and ability to apply this effectively in supporting teachers and pupils</p> <p>Recent experience of working with young people (11-19) either in a school setting, organisation or involvement in voluntary work</p> <p>Knowledge of how to help, adapt and deliver support to meet individual needs</p> <p>Experience of using ICT effectively to support learning and using a range of computer packages including Microsoft Office</p> <p>Experience of establishing positive and effective relationships with parents/carers and young people</p>	<p>Experience of working within a secondary school or educational environment</p> <p>Working with young people in the 11-19 age range either in a small group or 1-2-1- setting</p> <p>An understanding of effective tutoring/intervention strategies and the ability to put these into practice</p> <p>Understanding of effective teaching methods</p> <p>Understanding of statutory framework relating to teaching</p>
SKILLS AND ABILITIES	<p>Ability to engage with parents in order to encourage their close involvement in the education of their children</p>	



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	<p>Effective communication skills both orally and in writing and a commitment to improving these in students.</p> <p>Excellent organisational and time management</p> <p>Determination to encourage the highest quality of learning experience for all students</p> <p>Ability to reflect on own practice and seek out training and development as required</p> <p>Ability to relate sensitively to students and to contribute to a team approach to meet students' needs</p> <p>Good interpersonal skills, with the ability to enthuse and motivate others and develop effective partnerships</p> <p>Ability to remain calm in stressful situations, resilient, reliable and committed to inclusive education</p> <p>Make accurate judgements of situations and refer to others as necessary</p>	
UNDERSTANDING	<p>Full understanding of child protection and Keeping Children Safe in Education</p> <p>Understanding of safeguarding</p>	
PERSONAL QUALITIES	<p>A flexible approach to work and enjoys being a member of a team</p>	



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PROFESSIONAL DEVELOPMENT TRAINING	A willingness to undertake Induction and training programme. Willing to participate in further appropriate professional development	Positive approach to own continuous personal professional development and training
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CORE COMPETENCIES	E/D
Clear understanding and commitment to safeguard and protect children	E
Adopts an inclusive approach to followers and non-followers of the Christian faith and committed to equal opportunities and respecting diversity in all forms	E
Conscientiously adheres to school / trust policies and procedures and works ethically	E
Works in a way, which abides to the school values of Care, Hard Work, Respect, Integrity, Servanthood and working Together	E
Embraces the vision "Living life in all its fullness" and devotedly helps all students achieve this	E

This post is exempt from the provisions of the Rehabilitation of Offenders Act 1974. A Criminal Record Disclosure will be required prior to appointment.