



Holme Grange School

Job Description Teacher of Art

Holme Grange School

As a teacher at Holme Grange School you should:

- Be true to Holme Grange Mission Statement and work to achieve the ideals set out
- Foster a good quality of relationships with children and their families, particularly those in their class, being aware of the pastoral role that is necessary in a good school
- Be wholeheartedly committed to the Christian aims and ethos of the school and be able to implement those aims in your work
- Contribute to the ethos of Holme Grange
- Treat all children as in your care and not just in your class
- Encourage the home/school partnership and contribute to the life of the school
- Foster a learning environment and educational experience which provides students with the opportunity to fulfil their individual potential

Introduction

The performance of all the duties and responsibilities shown below will be under the reasonable direction of the Headteacher or other Senior Manager if appropriate, who will be mindful of his/her duty to ensure that the employee has a reasonable workload and sufficient support to carry out the duties of the post.

This job description will be reviewed at least annually and any changes will be subject to consultation. The school's Grievance Procedure will be used to resolve any dispute arising out of the job description.

Job Purpose

The Teacher will:

- teach a class of pupils, and ensure that planning, preparation, recording, assessment and reporting meet their varying learning and social needs;
- maintain the positive ethos and core values of the school, both inside and outside the classroom;
- contribute to constructive team-building amongst teaching and non-teaching staff, parents and governors;
- Be an enthusiastic and energetic teacher
- Have a coherent, well developed philosophy of children's learning and of classroom organisation and management
- Should offer leadership by example and encouragement to children in their care through effective display and children's work, by the provision of a stimulating and thoughtful

environment, by sensitive rapport with the children and by effective classroom organisation, management and record keeping

The post holder is expected to carry out the tasks below professionally, consistently and in a cooperative manner. Please note in addition to this Job Description all school policies and procedures are binding within the work contract.

Duties:

The Teacher will:

- Inspire children, teachers and parents and instil a love of the richness & diversity of Art
- make themselves aware of the school's SEN Policy and procedures for identification, monitoring and supporting pupils with SEN
- implement all agreed school policies and guidelines;
- provide supervision at agreed lunch, play, break times and gate duty as part of a rota system to ensure adequate supervision and care of pupils at all times
- support initiatives decided by the Headteacher and staff;
- provide effective learning opportunities for all pupils by responding to their diverse needs.
- plan appropriately to meet the needs of all pupils, through differentiation of tasks;
- set suitable learning challenges
- Identify and support pupils in working towards attaining Art Scholarships at 11+ and 13+
- be able to set clear targets, based on prior attainment, for pupils' learning;
- provide a stimulating classroom environment, where resources can be accessed appropriately by all pupils;
- keep appropriate and efficient records, integrating formative and summative assessment into weekly and termly planning;
- report to parents on the development, progress and attainment of pupils;
- maintain good order and discipline amongst pupils, in accordance with the school's behaviour policy;
- participate in meetings which relate to the school's management, curriculum, administration or organisation;
- communicate and co-operate with specialists from outside agencies;
- contribute to any curriculum or scheme of work review for art and design
- participate in the performance management system for the appraisal of their own performance,
- communicate and consult with parents and children on a regular basis about progress and development and attainment of pupils
- To work as an individual and as a member of a team with high professional standards
- Keep abreast of changes in education
- The Teacher shall also run/supervise at least two clubs etc per week and such other activities as the Head shall consider necessary from time to time and as are within the Teacher's reasonable capabilities.
- Keep up to date through reading and attending INSET courses and by developing links with sources of expertise outside the school.
- Monitor progress through observation or scrutiny of work and liaise with Senior Management on action needed.
- Maintain an attractive and stimulating classroom environment and contribute to displays in the whole school

General Responsibilities

Taking appropriate responsibility for: one's own health and safety as well as the health and safety of pupils, visitors and work colleagues in accordance with the requirements of legislation & school policies. This includes taking responsibility for raising concerns with an appropriate manager.

Further Requirements

- Should be fully committed to the school and enthusiastically involved in its activities, thus helping to promote a flourishing corporate life within the school
- Be prepared to teach anywhere directed by the Headteacher given due notice, guidance and support
- Support functions organised by the Parents Association of Holme Grange School

Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

Employees will be expected to comply with any reasonable request from a manager to undertake work of a similar level that is not specified in this job description.

Employees are expected to be courteous to colleagues and provide a welcoming environment to visitors and telephone callers.

The school will endeavour to make any necessary reasonable adjustments to the job and the working environment to enable access to employment opportunities for disabled job applicants or continued employment for any employee who develops a disabling condition.

This job description is current at the date shown, but following consultation with you, may be changed by the SMT to reflect or anticipate changes in the job which are commensurate with the salary and job title.

SAFEGUARDING AND CHILD PROTECTION

The post holder's responsibility for promoting and safeguarding the welfare of children and young persons for whom s/he is responsible, or with whom s/he comes into contact will be to adhere to and ensure compliance with the School's Child Protection Policy Statement at all times. If in the course of carrying out the duties of the post, the post holder becomes aware of any actual or potential risks to the safety or welfare of children in the school, s/he must report any concerns to the School's Child Protection Officer. All Holme Grange staff must have an enhanced DBS disclosure.

All staff are expected to read and abide by the requirements of the staff handbook (copies are available to all new staff and a permanent copy is kept in the staff room and on the school network).