**THE GRANGE SCHOOL**



**Subject Leader for IT & Computing**

**Job Description**

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**THE GRANGE SCHOOL**

**SUBJECT LEADER FOR IT & COMPUTING**

**JOB DESCRIPTION**

To be accountable for and provide professional leadership and management for the IT and Computing department in order to secure high quality teaching and learning, effective use of resources and monitoring and tracking information to improve achievement for all students.

**Responsible to:** Link member of Senior Leadership team/ Curriculum Co-ordinator

**Line Management Responsibilities:**

* Teachers of IT & Computing

**Accountability for leading, managing and developing a curriculum area**

Working with other relevant teachers in IT & Computing:

* Co-ordinate strategies to achieve relevant school improvement priorities.
* Define and agree appropriate improvement targets with Curriculum Cluster Coordinator.
* Co-ordinate CPD needs and opportunities.
* Evaluate the impact of all improvement activities on the quality of teaching and learning in IT & Computing.
* Provide the Curriculum Cluster Coordinator with relevant curriculum information.
* Use financial and resource management innovatively and effectively.

**Impact on educational progress beyond assigned students**

Working with other relevant teachers in the curriculum area:

* Monitor and evaluate assessment data across IT & Computing.
* Define intervention strategies to improve student achievement.
* Evaluate and report on the effectiveness of intervention strategies.
* To develop, support and monitor good practice within the classroom.
* Support teachers in planning appropriate strategies to achieve student progress target levels.
* Ensure that agreed student progress target levels within IT & Computing are achieved or exceeded.
* Encourage students’ motivation and enthusiasm within IT & Computing and develop positive responses to challenge and high expectations.
* Monitor the objectives and targets for students with SEN and promote the importance of raising their achievement.
* Monitor the objectives and targets for students with EAL and promote the importance of raising their achievement.

**Leading, developing and enhancing the teaching of others**

Working with other relevant teachers in the cluster

* Maintain personal expertise in your IT & Computing and management and share this with other teachers.
* Act as a role model of good classroom practice for other teachers, modelling effective strategies with them.
* Monitor and evaluate standards of teaching, identifying areas for improvement.
* Plan and implement strategies to improve teaching where needs are identified.
* Induct and support and monitor new IT & Computing staff within your specialism and IT & Computing leaders within the cluster.
* Act as a performance management team leader for identified teachers.
* Ensure that performance management arrangements are effectively discharged.
* Identify staff development needs and co-ordinate these with Curriculum Co-ordinator.
* Plan the deployment of staff expertise to achieve school improvement objectives.

**THE GRANGE SCHOOL**

**THE IT & COMPUTING DEPARTMENT**

**STAFF AND STRUCTURE**

The Information Technology/Computing Department at present consists of two full time teachers and two part time teachers. They form an enthusiastic and very dedicated team who work together in a supportive and friendly atmosphere.

Students enjoy IT/Computing at Key Stage 3 and they are able to choose a Computer Science GCSE course as part of the KS4 Options process.

We require an enthusiastic teacher who is looking to develop their career and to lead a department.

**THE IT/COMPUTING DEPARTMENT FACILITIES**

The Grange School has five IT suites for teaching along with networked computers in the Library. All of the rooms in the IT & Computing department have interactive whiteboards and projectors and are air conditioned.

We currently deliver Edexcel GCSE Computer Science as part of the KS4 options choices. We also deliver the BTEC Nationals Extended certificate in IT in KS5.

We are looking to appoint a subject leader who will help us in the development and the delivery of these courses to our current KS3, KS4 and KS5 students.

The ability to deliver Computer Science at GCSE would be an advantage. Training for the right candidate would be available in this area to help them in their understanding of theory and Python Programming.

**EXTRA CURRICULAR**

The Grange School recognises the importance of IT across the whole school. To ensure that all students have the opportunity to use and develop their IT skills we have a daily homework club to allow students access out of lesson times. This has been very popular with lower and upper school students alike.

We would be looking for a member of the team who has the drive and enthusiasm to build upon the work that we have achieved so far and to assist us in delivering IT and Computing to all students in all year groups from 7 to 13.

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