



St Ursula's Convent School

Inclusion Support Assistant

Grade	4
Scale point	7-10 depending on experience
Hours	35 hours per week Normal work pattern 08:00-16:00 Term Time including INSET days (39 weeks)
Salary	£29,346-30,630pa (depending on experience) pro rata
Start	1 st September 2025
Contract	Permanent, following successful completion of a 6 month probationary period

St Ursula's are looking for a passionate and organised Inclusion Support Assistant to join our team and work to address the needs of pupils who require particular help to overcome barriers to learning. The successful candidate will have experience in this role and play a key part in broadening and enriching pupil learning.

St Ursula's can offer:

- A welcoming, friendly, and supportive work environment
- Opportunities and encouragement to develop both personally and professionally
- A fantastic location with excellent transport links including the DLR, Elizabeth Line and mainline railways

At St Ursula's Convent School we aim to achieve the best possible outcomes for all students; Senior Leaders and all teachers are passionate about making a difference; Governors are strongly supportive of the school.

St Ursula's Convent School is committed to safeguarding and protecting the well-being of children and young people and expects all staff to share this commitment. An enhanced DBS is required for all successful applicants.

Full details including a support staff application form can be found on the school website
www.stursulas.com

Completed applications and any enquiries should be sent to recruitment@stursulas.com
In line with safer recruitment procedures, we cannot accept stand-alone CV's

The closing date for applications is Monday 30th June 2025 at 09:00

The school reserves the right to interview suitable applicants before the closing date and withdraw the advert if an early appointment is made. With this in mind, we encourage candidates to apply at the earliest opportunity.