



Primary Physical Education Teacher

Responsible to: The Leader of Learning Physical Education

Teaching Commitment: 80%

Role & Position in the Organisation:

The Primary Physical Education teacher reports directly to the Leader of Learning Physical Education.

The Primary Physical Education teacher is responsible for actively contributing to the learning opportunities in Physical Education in the Primary School; specifically, to undertake a teaching programme with children in Foundation Stage, Key Stage 1 and 2 in accordance with the school's mission, guiding statement, curriculum programmes and in line with the school's policies.

Responsibilities, by area:

Goal 1 - We focus on continually improving learning

Strategic Area 1: Learning and Teaching - the Physical Education teacher will:

- proactively seek to develop independent assessment-capable learners;
- put into practice the school's Teaching and Learning Policy;
- adhere to the school's Professional Standards;
- employ a wide variety of teaching and learning strategies to make learning both effective and enjoyable;
- assist with and/or lead the training, arranging and organisation of lunchtime, after-school and occasional weekend Physical Education activities;
- use activities to ensure all students, including English as an additional language (EAL) students and those on the Extended Learning and Learning Support (LS) are fully catered for;
- maintain student records as required by the school;
- prepare written reports for parents each year;
- assist in the arrangement of innovation and change in relation to the school's Development Plan and schemes of work.

Strategic Area 2: Professional- the Physical Education teacher will:

- keep abreast of current developments in Physical Education and disseminate new ideas to staff;
- attend all compulsory Continuing Professional Development (CPD) sessions linked to child safeguarding, First Aid, EAL and LS;
- commit to an on-going programme of professional development, both formally and informally;
- be involved in the school's Performance Management system;
- act as an ambassador for the school by demonstrating the highest professional standards;

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- contribute fully to school life through the ECA programme and through Primary and whole school events;
- participate in meetings and other activities, both within and out of school, which provide opportunities for the exchange of views and for other forms of professional development;
- pursue a policy of staff development in Physical Education within the school and assist in the organisation of INSET for staff (as necessary in the School Development Plan).

Strategic Area 3: Culture and Communication - the Physical Education teacher will:

- ensure that excellent lines of communication exist with all staff, parents and children in relation to Physical Education activities;
- participate fully in the school's consultative procedure ensuring an effective communication system involving Physical Education;
- liaise with other Physical Education teachers across the campus;
- use and contribute to the school's established systems of communication – the Patana Website, the Patana News, Year Group Newsletters, Parent Contact Books and Parent Consultations;
- communicate on a regular basis to students, parents and staff issues related to child safeguarding in order to promote a safe environment for all students.

Goal II - We align our structure, policies and practices to support learning

Strategic Area 1: Policy and Planning – the Physical Education teacher will:

- work in line with the school's mission, policies and curriculum programmes;
- understand and adhere to the child safeguarding policy, the code of conduct and methods for reporting a concern;
- play an active role in the planning and innovation of learning opportunities in Physical Education;
- ensure that planning is differentiated to meet the needs of the class;
- assess and monitor standards of attainment within the class;
- ensure that planning and student records are easily accessed by monitoring staff and supply teachers;
- assist in the revision of the school's Physical Education and policy in relation to the schemes of work and ensure a clear progression of skills;
- contribute to whole school reviews and from time to time to volunteer to serve on a new initiative or review committee.

Strategic Area 2: Finance and Resources - the Physical Education teacher will:

- help ensure that all resources are appropriately stored, maintained and deployed;
- contribute ideas to resourcing and budget planning for Physical Education.



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Strategic Area 3: Admissions - the Physical Education teacher will:

- ensure that new children transfer smoothly into the class and good relationships are developed with the parents.

Strategic Area 4: Health and Safety - the Physical Education teacher will:

- keep a watching brief on health and safety matters and to be proactive in reporting to the Head of PE any perceived risks.

Strategic Area 5: Facilities- the Physical Education teacher will:

- use all facilities appropriately and report to the Leader of Learning PE any maintenance issues.

These duties will be developed into short and longer-term targets in consultation with the post-holder.