



Lochinver House School is a Boys' Day Preparatory School situated in Little Heath on the outskirts of Potters Bar. The school was founded in 1947 and now has a maximum roll of 350 boys. The school is very well equipped with modern purpose built classrooms, a theatre, a sports hall, a computing suite, DT studio, art studio, music rooms, science laboratories, dedicated space for Learning Support and extensive playing fields. It owns all of its own land and buildings and has extensive playing fields. The Headmaster is a member of the Independent Association of Prep Schools (IAPS). The School was judged excellent in all areas at its last ISC integrated inspection and was fully compliant at its last Regulatory Compliance Inspection in October 2017. The school is in all ways a very successful educational establishment and has an outstanding reputation in the area and it is the largest all boys' day preparatory school north of the M25 preparing boys for transition at 11+ and 13+ to world-class schools.

The mission of Lochinver House Preparatory School is to inspire pupils through high quality teaching and learning, in partnership with their parents. There is a particular emphasis on spiritual, moral, social and cultural development, and on creating a safe, happy community that is conducive to learning in its broadest sense. *Perstare Praestare* – the School's motto 'to persevere, to succeed'.

We continue to be proud of our School's academic results. It is normal for all pupils to achieve places in their first choice of senior school and, in the last 3 years 43 scholarships were offered to our Year 8 cohort by leading independent schools. We send pupils to a large number of senior schools, 22 in the last 10 years including schools such as Aldenham, City of London, Eton, Haberdashers, Haileybury, Harrow, Merchant Taylors', St Albans and Westminster.

DT & Art Department

Our pupils thoroughly enjoy DT & Art lessons which are taught in well-equipped purpose built modern studios. All our pupils participate in a range of activities to enable them to develop their creative thinking as well as improve their skills in research, planning, making, analysing and evaluating. We aim to instil a love of creativity in general and to develop a greater appreciation and understanding of artists, designers and craftspeople of the past and present.



We aim to inspire:

- Spark (an ability to think laterally, make links and generate new ideas)
- Craftsmanship (hone techniques and improve work until it is most effective)
- Expertise (develop knowledge and ability to think in a range of disciplines and to work with different materials)
- Eloquence (think and express ideas in a sophisticated way)
- Grit (persevere, adjust to set backs, learn from them and see projects through to a worthwhile conclusion)
- Professionalism (understand what it takes to do something well)
- Vision (seeing the world afresh and helping others to do so too)

The Design Technology and Art department's curriculum will provide wonderful opportunities to support the development of our 7 Lochinver Learning Powers: collaboration, curiosity, focus, initiative, originality, reflectiveness and resilience. The department will also play its part in promoting the School's core values of Kindness, Honesty and Respect.

In addition to lessons, there are compulsory activities between 1.50pm and 3.35pm each Wednesday. Activities are also offered by the staff on afternoons between 3.35 pm and 4.45 pm (staff do not take part in all activity slots). This is an exciting opportunity for a member of staff to pass on a particular interest or enthusiasm to a small group of children. It is also an opportunity for the member of staff to pursue an interest of their own or develop an additional expertise outside the classroom.

The Role and person specification

We require a dynamic, ambitious, well-qualified DT & Art specialist teacher; a committed professional who is willing to go the 'extra mile' in support of the School with a proven track record of excellence.

We seek someone with a genuine passion for education; someone who can inspire the boys with a real love of creative thinking and a person who wants to make learning fun. We want someone who can inspire our pupils with a love of learning, supporting them in an innovative and imaginative way. This is a fantastic opportunity to make a difference in a subject our pupils thoroughly enjoy and embrace. What matters the most to us is your enthusiasm for the children you will be teaching.

The working pattern each week is every Monday to Friday 8'15am to 4'45pm during term time. The post holder will be required to attend a weekly staff meeting, parent consultation evenings and INSET days which may be outside of

this contractual work pattern. We also ask for your commitment to the broader School life with attendance at an Open Morning, PTA Summer Fete and pupil concerts and performances.

The successful candidate will be responsible for DT & Art lessons and activities for our pupils in Years 3 to 8. We run activity sessions during the academic week for our younger pupils so they have access to our amazing facilities which now includes a kiln. The candidate will need to create effective links with Pre Prep, Early Senior and Senior Departments to ensure a cohesive and successful management of the subject throughout the school.

There will be many exciting opportunities for a candidate with vision, flair and innovation. Each member of staff is encouraged to make a contribution to the development of the School curriculum, policies and practices and as a member of the team can expect the department to reflect the quality and nature of his/her enthusiasm and talent. You should be willing to share new ideas and be confident to carry out these ideas. The more creative and imaginative you are the better! You should be responsive to constructive advice intended to improve your own professional development. We seek motivated and reflective individuals.

As well as being passionate about children's development and learning, you must be patient, calm and highly organised and be capable of acting upon your own initiative. You should be positive and caring with the energy to match our youngest pupils.

Confidence when dealing with parents is a must and you are expected to be able to form positive relationships with our hard working and supportive parent body.

We are committed to providing a stimulating and interesting programme of before and after school care which the successful candidate would be required to participate in.

Detailed Job Description

- Head of DT & Art (Years 3 to Year 8).
- Teaching DT & Art curriculum as required.
- Experienced at working with pupils at primary/prep level.
- Core hours Monday to Friday 8'15am to 4'45pm term time only.
- Plan lessons that reflect the programme of study and schemes of work.
- Track pupil progress – assess, record and report on pupils' attainment and progress at frequent intervals according to the School's and departmental policies, and keep records of these.
- Support able pupils in achieving Scholarships to their senior school.
- Organise trips and visits that support the curriculum to extend pupils knowledge and interests.
- Liaise closely with the Director of Studies and Learning Support on any issues concerning your department and/or the pupils.
- Liaise with Head of Pre Prep, Head of Early Senior and Director of Studies to ensure a cohesive and successful management of the subject throughout the school.
- Preparing resources and displays, maintaining an attractive and stimulating learning environment that showcases and celebrates pupils' work and achievements.
- Responding to individual needs by personalising resources for an individual or a small group.
- Be vigilant and mindful of any pastoral issues and inform the appropriate member of staff without delay.
- Use current pupil data to identify areas of strength and weaknesses in order to provide appropriate support to create a differentiated setting if necessary.
- Support and challenge pupils where necessary.
- Assist in the promotion of development and learning (physical, social, emotional and behavioural).
- Development and maintain home-school links by establishing excellent relationships with parents.
- Accompany pupils on School outings, assisting with the supervision of pupils.
- Contribute to risk assessments as required.
- Maintain the order and cleanliness of the classroom environment and classroom equipment.
- Set a good example in terms of personal presentation, attendance and punctuality.
- Take appropriate action related to any problems or emergencies that occur during the lesson or School day.
- Comply with all school policies – particularly those on child protection, health and safety, confidentiality and data protection.

All staff are expected to:

- Work towards and support the School's vision and the current objectives
- Support and contribute to the School's responsibility for safeguarding and promoting the welfare of children and young people, adhering to all safeguarding policies and procedures
- Value, promote and advance equality and diversity
- Work within and adhere to the School's health and safety policy to ensure a safe working environment for staff, pupils and visitors
- Adhere to Data Protection principles and policy, ensuring confidentiality of the School's activities is maintained in order to protect the integrity of the organisation and its people
- Maintain high professional standards of attendance, punctuality, appearance, conduct and positive, courteous relations with pupils, parents and colleagues
- Engage actively in the performance review process
- Undertake other reasonable duties commensurate within the grade as required from time to time.

Salary and Benefits Information

Teachers at Lochinver are paid according to the School's own attractive pay scale. In addition, all staff have the opportunity to enjoy the following benefits:

- Lochinver House School is committed to continued professional development and supports its staff through a generous training budget.
- Generous school holidays.
- Membership to the Schools Health Care scheme at a discounted rate.
- Reduced membership fees to the local gym.
- All lunches and refreshments are provided free of charge.
- Scope to participate in overseas and UK school residential trips.
- School iPad.

Lochinver House School is committed to safeguarding and promoting the welfare of children. The successful applicant will be required to undertake an enhanced criminal record check through the DBS. The interview will include questions about safeguarding children and our child protection policy can be found on the School's website.

The School is also committed to eliminate unlawful discrimination and to promote equality for pupils, staff and the extended school community.

To apply for this position please either use the TES online application form or complete the Lochinver House School application form which can be obtained from our website; www.lochinverhouse.com and email to Sam Cottenden, HR and Compliance Manager, scottenden@lochinverhouse.com.

If you would like more information about this role, Lochinver School or would like to visit our School please contact Sam Cottenden on 01707.620044.

Closing date for applications is Monday 24th February 2020.

If shortlisted, candidates will be invited to interview for the position on Tuesday 3rd March 2020.