

# PRE-PREP TEACHERS

## Key Stage 1

August 2024



## PRINCIPAL'S WELCOME

I am delighted to introduce you to Cranleigh Abu Dhabi. We are proud to offer a fresh approach outstanding British education in an international setting.

At Cranleigh Abu Dhabi, our cultural diversity forces a deep appreciation of the fast pace of change that characterises our world. We focus on teaching children the necessary skills which will enable them to engage actively within our multicultural society.

Our vision for Cranleigh Abu Dhabi is ambitious and proudly so. We offer an inclusive and well-rounded programme that will lay the most robust foundations upon which children will build the rest of their lives.

Backed by a talented team of staff and a custom-built school, we offer an exceptional learning and teaching environment. We encourage the development of children's self-esteem, confidence in themselves and their own abilities, and the independence that will enable them to unfold their

imaginations and learn from successes and mistakes alike.

As we mature as a School, we know the importance of reflecting, reviewing and looking for ways to improve. It is an exciting time to be joining us, and I look forward to meeting you.

Best wishes,  
Tracy Crowder-Cloe  
Principal





# AN INTRODUCTION TO CRANLEIGH ABU DHABI

## About Cranleigh

Cranleigh Abu Dhabi seeks to provide a truly transforming experience in which intellectual, artistic, sporting, spiritual and social development is at the heart.

Based on the community and family-oriented ethos of Cranleigh School in the UK, one of England's leading independent schools founded in 1865, Cranleigh Abu Dhabi was opened in September 2014.

Now in our ninth year with a pupil population of almost 2,000 spanning Nursery to Year 13, we are seeing the benefits of our focus on the whole child with 72% of our GCSE grades for grade 7-9. A Level results of 48% A\*A, 71% A\*A B for this year also demonstrate phenomenal standards in finding full academic potential. We were also ranked in the Top 10 Private Schools in the Middle East and in the Top 100 Private Schools Worldwide by Spear's Global Schools Index for the fifth year running.

## Education Philosophy

Through our supportive family atmosphere, we aim to produce grounded young men and women capable of tackling life's challenges with confidence, determination and courage. Our educational philosophy centres on a desire to bring out the unique talents of each child, recognising and nurturing the innate ability in every individual.

In addition to the broad academic curriculum, our daily routine offers a wealth of opportunities that allow pupils to explore their full range of talents in fine arts, performing arts, music, sport and other activities such as gymnastics, golf and debating to name but a few. Our website and social media feeds offer a more detailed insight into day-to-day life at Cranleigh Abu Dhabi.

## Teaching and Learning

Teaching and Learning at Cranleigh Abu Dhabi is innovative. The Academic Team is expected to be energetic and engaging, able to introduce fresh creative ideas into every lesson.

## Location

Cranleigh Abu Dhabi sits at the entrance to Saadiyat's emerging Cultural District in keeping with the school's motto, 'Ex Cultu Robur' – 'From Culture Comes Strength'. Built over seven hectares, we have a beautiful, bespoke campus situated within minutes of New York University Abu Dhabi and the magnificent Louvre Abu Dhabi, as well as the pristine Saadiyat Beach.

We are looking for first class teachers to join our vibrant team and work with us in our pursuit of excellence. Attractive packages will reflect the professionalism of our staff and the value we place on them.

## School Facts:

Number of students: Approx. 2000

Nationality of students:  
Over 74 nationalities

Number of teachers: Approx. 200

Nationality of teachers:  
Mainly British but also Irish, American, Canadian, Australian, French, Spanish, South African, New Zealander, Jordanian, Lebanese. All with extensive experience with the British curriculum in British schools

Curriculum: British curriculum

Grades: FS1 Nursery – Year 13  
(Pre-Prep, Prep and Senior School)

Co-Curricular Activities:  
Cranleigh Abu Dhabi offers a wide array of Co-Curricular Activities. These range from a large variety of sports, performing arts, visual arts, coding and robotics, baking, language clubs, chess club, Arabic calligraphy among many others.

Languages: Arabic, French, Spanish and Latin.





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### Person Specifications (minimum):

- Bachelor's Degree in the related subject with a PGCE OR a Bachelors in Education AND a minimum of two years teaching experience
- Experience of teaching the UK National Curriculum school preferably in an independent school but not essential
- Proven track record of excellence in an education setting
- Be able to provide a relevant and up to date police check

### The Vacancy

We are seeking to appoint an additional member of staff to join an already thriving Pre-Prep School. The successful candidate will be able to teach Key Stage 1.

This is an exciting opportunity for a forward thinking, experienced, energetic and passionate teacher who can contribute to our extensive co-curricular programme.

The roles will commence in August 2024 (or possibly earlier in some cases by agreement).

The closing date for applications is Sunday, 7th January 2024, but applications will be reviewed as they are received and the School reserves the right to make an earlier appointment.





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### Job Description

This job description is a fluid document, and the list of responsibilities should not necessarily be seen as absolute. The post holder may be expected to carry out additional tasks that are reasonably deemed appropriate and, in a new and growing school, the job is likely to evolve. A full and proper job description will be provided along with a contract offer.

#### Overview

Teachers at Cranleigh are expected to have sympathy with the overall vision and ethos of the school. They should display a real commitment to the academic, personal and social development of children. They require the ability to relate well to, and communicate effectively with, parents, staff and pupils.

Teachers are expected to contribute in general to the high academic standards and disciplinary ethos of the school, and to follow its policies. They should seek to make a real contribution to Pre-Prep.

At Cranleigh, a commitment to our wider co-curricular programme is a requirement, and most teachers will be expected to contribute up to 1-2 hours to the CCA programme.

The minimum commitments required weekly are:

- Full teaching timetable.
- 1-2 hours commitment to Co-Curricular programme
- Participate in duties at break times and/or after school.
- Cover - rarely in excess of 1 or 2 hours per week.
- Occasional extras such as parents' evenings or pupil social events.
- To show an interest in the wider life of the school by attending occasional fixtures, plays or concerts, for example.

There may well be other permutations of the above, but hours should be similar. Of course, precise parity is impossible, and some flexibility is expected.

### Further Details

#### Teaching & Learning

- Prepare and teach high quality lessons across the curriculum taking into account individual children's needs.
- Ensure that lessons are properly differentiated so that challenge and support is provided
- Through reflective practice, provide a dynamic curriculum which values active learning, exploration and inclusion
- Create a stimulating environment which supports learning
- Use the principles of Assessment for Learning (AfL) to ensure all children make progress.
- Keep a record of children's work in order to track their progress and identify gaps in their learning.
- Write high quality reports related to children's academic achievements and progress
- Follow all School policies consistently including, assessment, marking, teaching & learning, safeguarding and behaviour policies
- Support and develop children's personal relationships with each other and with adults.
- Maintain good discipline at all times in accordance with school rules, and to use the School's behaviour systems consistently
- Attend parents' meetings and liaise with parents as and when required
- To engage with the School's Professional Development/Appraisal programme.



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### Staff Benefits

*'Competitive terms of employment and excellent working conditions'*

#### Salary

Cranleigh Abu Dhabi has its own generous tax free salary scale. Salaries are dependent on relevant qualifications and experience for the post. The Board of Governors review salary scales annually to ensure that they remain competitive. Staff will contribute fully to the co-curricular and pastoral life of the School and this is reflected in the salary offered. A strong commitment to the pastoral and house system is also anticipated.

#### Accommodation

Fully furnished and unfurnished accommodation is available for those on full international contracts.

#### Relocation

New staff will be flown into the country at the expense of Cranleigh Abu Dhabi. New staff on full international contracts will also be provided with a settling-in allowance.

#### Annual Air Fare

Flight allowance is given to individuals and dependents where applicable.

#### Medical Insurance

Medical insurance is provided for self and families if sponsored by the School. Dependents receive medical insurance if under the employee's sponsorship

#### School Fees

100% payment of children's school fees up to 2 dependents.

#### Gratuity

Paid in accordance to UAE labour law.

#### School Lunch

Free school lunch during term time.

#### Wellbeing Programme

This includes free massages, social sport, talks and much much more.

#### Discounts

Discounted membership and rates at cultural attractions, F&B outlets, gyms, spas and other leisure facilities etc.





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### Application Process

We invite interested candidates to apply as soon as possible on the [website](#). We welcome applications from all parts of our community as we aspire to attract staff that matches the social and cultural diversity of our student intake. Please ensure your application includes an appropriate cover letter. Applications that are submitted with a generic or no cover letter will not be considered.

### Pre-employment Checks

All appointments will be subject to three satisfactory references (which may be taken prior to interview and one must be your current school principal), Disclosure check by the Disclosure and Barring Service, ICPC, medical fitness for the role and/or a local police check. Where applicable, overseas police checks and prohibition from teaching and management checks will also be completed. All checks must be completed before employment can commence at the School.

### Safeguarding and Child Protection

As a result of the Asylum and Immigration Act 1996, employers now have to verify that new recruits who are not British Nationals are eligible to work in this country. Therefore, any applicant who is offered an interview will be asked to provide official documentation to verify their ID, address and right to work in the UAE. It is also normal practice for the School to ask for original qualifications to be presented at interview, as detailed on their application. Photocopies or certified copies will not be accepted.

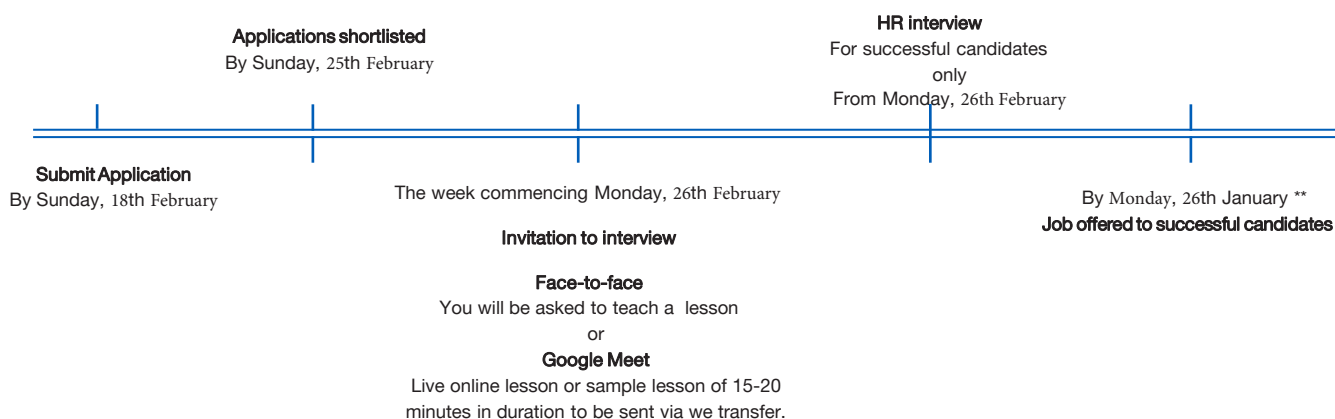
Cranleigh Abu Dhabi is committed to safeguarding and promoting the welfare of children and young people, and expects all staff to share this commitment. An enhanced DBS check and/or ICPC is required for all successful candidates.

### Attestation

Upon successful recruitment for the post all qualifications will be required to be attested at the cost of the employee.



### Application Timeline



\*Feedback on request.

\*\*Timeline dependent on size of candidate field and/or filling the position immediately. Larger candidate fields will require a longer timeline.



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