

# Head of Department Person Specification

**Job Title:** Head of Department

**Reporting to:** SLT as per staffing structure

**Salary / Grade:** UPS/MPS + TLR as per staffing structure

**Disclosure Level:** Enhanced

To be read in conjunction with the professional duties set out in the current *School Teachers' Pay and Conditions Document*

Specification	Essential	Desirable	Evidence
<b>Qualifications</b>	Good Honours degree Qualified Teacher Status	Good Honours degree <i>in English</i>	Application form
<b>Experience</b>	Successful teaching practice experience.  Teaching at Key Stage 3, GCSE and AS/A Level.  Experience of teaching across the age and ability range.	Teaching of Technology at KS3 and/or GCSE. Experience of contributing to English Department enrichment activities.	Reference and interview
<b>Leadership and management</b>	Experience of successfully inducting and/or training staff.  Commitment to distributed leadership and capacity building.  Experience of successfully planning for improvement	Experience of working collaboratively with other schools /organisations.	Application letter and interview
<b>Philosophy</b>	Commitment to self-evaluation and continuous improvement.  Commitment to sharing best practice.  Belief in the positive difference high quality educational opportunities make to peoples' lives.		Application letter and Interview