



HEAD OF CAMPUS



HEAD OF CAMPUS FOR AUGUST 2019

Dear Applicant,

Thank you for your interest in the post of Head of Campus at Dulwich College Yangon. We wish to appoint an outstanding candidate for this position, which offers a unique opportunity to change the educational landscape in our host country of Myanmar. This fascinating country is on the brink of momentous change and I believe that our school can play a role in these future developments.

Dulwich College Yangon opened in August 2016 as the tenth international school in Asia operated by Dulwich College International. It is spread across two green field sites at our Pun Hlaing and Star City campuses, which both enjoy well-resourced, purpose-built schools with 21st century learning spaces and world-class facilities. The current vacancy is for the Head of Campus at Pun Hlaing, involving leadership responsibility for the whole campus, which will eventually cater for the Toddler to Year 11 age groups. The two campuses operate as one College and overall leadership is held by the Headmaster who is primarily based at the Star City site.

For the right candidate, this post will be an extremely rewarding experience, an opportunity to make a real difference by building upon the great progress the Pun Hlaing school has made since becoming the first Dulwich College Yangon school to open in the city. Working in a newly opened school is a challenging, exciting and rewarding adventure, full of many surprises. You will be supported by a highly talented, positive and committed team of staff and a network of colleagues across our Colleges. Candidates should also be aware of our commitment to benefit the local community in Yangon and further afield, as we are playing a leading part in the development of the recently established Dulwich College International Schools Foundation.

I hope you find the information provided helpful. If you would like any further details about your application, please feel free to contact me at daryl.orchard@dulwich-yangon.com.mm.

In the meantime, I look forward to receiving your completed applications and would like to thank you for your interest in this position at our College.

Yours faithfully,

Daryl Orchard
Headmaster

ABOUT US

A FAMILY OF SCHOOLS

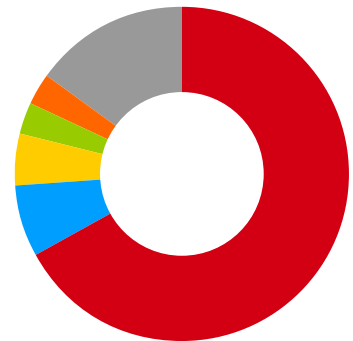
Nearly 400 years after Elizabethan actor Edward Alleyn founded Dulwich College, a school for boys in South London, the founders of Dulwich College International opened their first school 9000 kilometres away, in China. Since 2003, when Dulwich College Shanghai opened its doors to 26 children, enrolment at Dulwich College International schools has grown to over 8,000 students hailing from more than 60 countries. Our group now comprises ten schools in seven cities and four countries in Asia, and we employ over 2000 people throughout the group, including over 100 Mandarin teachers from China. This makes Dulwich College International (DCI) the fastest growing UK independent school network overseas.

Our schools provide a challenging and ambitious education that prepares children for the future, moulding them into confident and well-rounded young people. Beyond excellent academics, we provide strong co-curricular programmes, the grounding provided by venerable British educational traditions, and school communities marked by the open-mindedness bred of international experience.

By virtue of our group's relationships with leading educational and artistic institutions, Dulwich College International students perform soliloquies under the tutelage of actors from the Royal Shakespeare Company, sing with the Vienna Boys' Choir, and work with the innovative musicians from the Berklee College of Music in Boston. They take an active part in group sporting, artistic, intellectual and leadership events, and learn about the importance of giving back through community service.

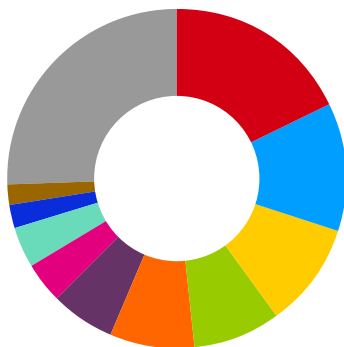
DCI Expatriate Teacher Nationalities

- 67% British
- 7% American
- 5% Australian
- 3% Canadian
- 3% New Zealander
- 15% Other



DCI Student Nationalities

- 18% United Kingdom
- 12% United States
- 10% China
- 8.5% South Korea
- 8% Hong Kong
- 6% Australia
- 4% Canada
- 4% Singapore
- 2% Taiwan
- 2% India
- 25.5% Other



Our evolution - from a single school to a broad network - surely signals our success, but what matters is how we use it.

Being part of a network allows our schools to work together, leveraging their talent and resources to share experiences, put on events, and forge relationships. This exposes our staff and students to a rich and varied choice of experiences that individual schools could not offer on their own.

Our staff members enjoy the benefits of a group-wide commitment to Professional Learning programmes integrated with career planning. Action research and cross-college collaborative projects are an integral part of Professional Learning at DCI schools, and staff members at all levels of experience are encouraged to propose and conduct action research and projects.

And finally, our network strengthens community bonds. Staff from different Dulwich College International schools may make friends one year at a group event, and find themselves colleagues the next when one of them has moved from one of our colleges to another. With many of our staff transferring within the family of schools, we are able to keep the benefits of their knowledge and experience within the group.

ABOUT US

GOVERNANCE OVERVIEW

The Head of Pun Hlaing Campus is a member of the College Leadership Team which comprises the Headmaster, Director of Business Administration, Head of Marketing, Head of Admissions and Project Director. In turn the Head of Campus chairs the Campus Leadership Team which is comprised of the Key Stage Co-ordinators, Director of Business Administration and others as required.

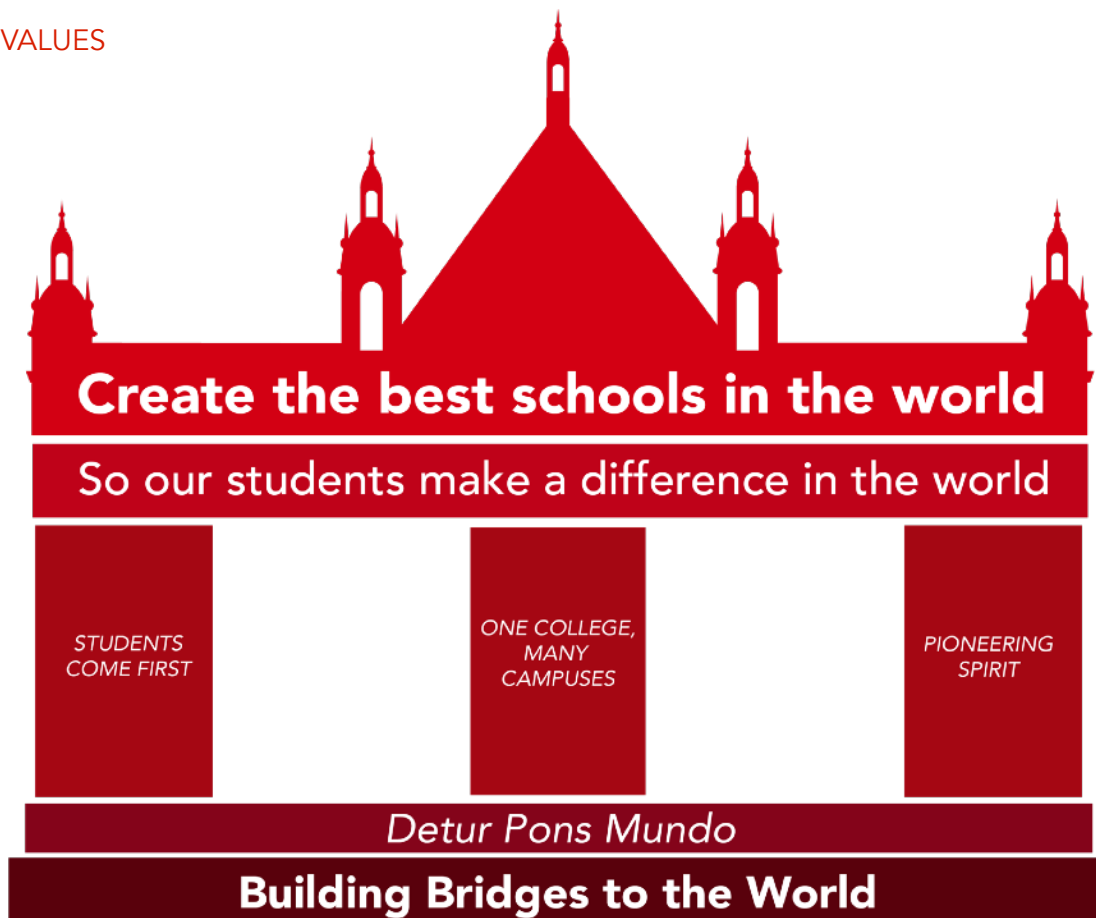
The Head of Campus operates the College on a day to day basis and is responsible to Headmaster and the Board of Management chaired by the Director of Schools.

The DCI group comprises the international Colleges and High Schools and the management team, Dulwich College Management International (DCMI). DCI has developed a comprehensive school leadership system that provides individual schools with sufficient independence and autonomy while at the same time ensuring each College is aligned with the Dulwich philosophy. In addition, the Head is a member of the DCI Steering Group, which helps shape network educational initiatives across the schools and high school programmes.



ABOUT US

OUR VALUES



Children come first when:

1. We educate the whole child
2. We encourage a sense of responsibility for each other
3. We instil the personal qualities and skills needed to prosper in an ever-changing world
4. We emphasise the importance of research and communication skills
5. We encourage respect for the diversity of the natural world and for future generations
6. We promote a sense of global citizenship and intercultural understanding
7. We support high quality learning based on critical thinking skills and creativity
8. We recognise that each child is unique and can make a positive difference to the world
9. We encourage risk taking in a safe and secure environment

Definition of learning:

Good learning is a meaningful experience where students enjoy making connections between new and existing knowledge, skills and understanding. Students are engaged, challenged and are able to reflect independently and collaboratively on their progress.

ONE COLLEGE, MANY CAMPUSES

DULWICH COLLEGE YANGON

Dulwich College Yangon is one school spread over two campuses in Yangon, Myanmar. Our Pun Hlaing campus opened in August 2016 and added its new Senior School building in August 2017. The Star City campus opened in August 2017. Like its nine sister schools in the Dulwich College International (DCI) family in Asia, Dulwich College Yangon (DCY) is a well-resourced, purpose-built school with 21st century learning spaces and world-class facilities.

There is an emphasis at DCY on producing well-rounded individuals who are given a thirst for learning and a sense of their role as responsible citizens in a rapidly changing world – an aspiration encapsulated by the College motto of 'Detur Pons Mundo - Building Bridges to the World'.

The curriculum is based on an enhanced version of the English Early Years Foundation Stage framework and National Curriculum, with suitable modifications made to take into account the diverse make-up of the school population. Mandarin is a compulsory and high profile subject throughout the College, with a flexible and comprehensive curriculum that caters for total beginners to bilingual students. Myanmar studies and language are also an integral part of the curriculum, especially for our local students.

The co-curricular dimension of the College is exceptionally strong. Music, art and sport are thriving, with regular sports fixtures, school concerts and productions. All members of staff are expected to contribute to the co-curricular programme and students in the Junior and Senior Schools are encouraged to take two or more activities each week.

Dulwich College Yangon is also committed to using its position to actively engage with the local community and help contribute to the development of a country on the brink of momentous change. Yangon was chosen as the venue for the inaugural project of the Dulwich International Schools Foundation (DISF), through its partnership with Magic Bus Myanmar. Magic Bus Myanmar is an international NGO which has been launched with the help of a grant from the DISF to help up to 2,500 underprivileged children in Yangon break the cycle of poverty through participation in their livelihood projects.

The Pun Hlaing campus is situated adjacent to the awarding winning Pun Hlaing Golf Estate and enjoys excellent amenities including a 350-seat black box theatre, music, art, design and technology rooms, science laboratories, covered sports courts, full-size sports field, as well as the full range of specialist facilities for all curriculum subjects. Further expansion of the campus will include new Early Years and Junior School buildings, indoor gym, tennis courts and swimming pool. The school will cover the Toddler to Year 11 age before students transfer to the Star City campus for their final two years of school.

The Star City campus sits within the premier Star City residential complex and enjoys world-class facilities, which include an 8-lane, 50 metre Olympic standard swimming pool and aquatic centre, a 2-court gym, full-size outdoor football pitch, as well as the full range of specialist facilities for all curriculum subjects. Future developments will include new Junior and Senior School buildings, a 550-seat theatre, black box theatre, art and design centre and additional gyms and sport fields.

As a newly established school, DCY offers wonderful career development opportunities for current and aspiring leaders, providing the chance to develop the school from its earliest days.

ONE COLLEGE, MANY CAMPUSES

OUR SCHOOLS

DULWICH COLLEGE SHANGHAI PUDONG
FOUNDED IN 2003



DULWICH COLLEGE BEIJING
FOUNDED IN 2005



DULWICH COLLEGE SUZHOU
FOUNDED IN 2007



DULWICH INTERNATIONAL HIGH SCHOOL ZHUHAI
FOUNDED IN 2010



DULWICH COLLEGE SEOUL
FOUNDED IN 2010



DULWICH INTERNATIONAL HIGH SCHOOL SUZHOU
FOUNDED IN 2012



DULWICH COLLEGE (SINGAPORE)
FOUNDED IN 2014



DULWICH COLLEGE YANGON PUN HLAING
FOUNDED IN 2015



DULWICH COLLEGE SHANGHAI PUXI
FOUNDED IN 2016



DULWICH COLLEGE YANGON STAR CITY
FOUNDED IN 2017



THE ROLE

Head of Campus, Pun Hlaing

Responsible to: Headmaster

Overview: An experienced and enthusiastic Head of Campus is required to build on the successful establishment of the campus and lead it into the examination years. The successful candidate will have a proven track record of accomplished senior leadership and creating an environment for academic success. The candidate will also have a strong commitment to the pastoral welfare of young people and the ability to effectively engage parents and other key stakeholders in the wider school community.

Key Responsibilities: School Leadership

- Provide leadership for the day today running of the Pun Hlaing campus from Toddler to Year 11, ensuring that this is in line with the College's educational philosophy.
- Ensure that students are provided with a caring, appropriately challenging and inspiring learning environment.
- Represent the campus on the whole College Leadership Team.
- Lead the Pun Hlaing Campus Leadership team
- Deputise for the Headmaster in his absence
- Exercise primary responsibility for all matters relating to the students and staff in the Pun Hlaing campus.

Learning and Teaching

- Lead the planning, monitoring, evaluation and development of the curriculum in the Pun Hlaing campus.
- Maintain effective planning, assessment and record keeping throughout the school.
- Liaise with the Head of Senior School in securing the necessary approvals to run internationally recognized examination programmes in KS4 and KS5.
- Encourage a strong sense of team work amongst the school staff.
- Recruit and maintain a quality staff who are well qualified to provide an excellent level of student learning in their allocated posts.
- Provide an inspiring range of professional learning opportunities for the staff in co- operation with the campus Professional Learning Co-ordinator and be committed to your own professional learning.

Pastoral Care

- Co-ordinate overall responsibility for the pastoral care of all students in the school.

- Maintain effective relationships with the parents in regards to their children's progress at school.
- With the Head of Senior School ensure that appropriate guidance programmes are in place to prepare the students for the transition to tertiary education programmes.
- Oversee the awards and House system.

Finance

In liaison with the Headmaster, Director of Business Administration and Project Director:

- Prepare and manage the academic budget for the campus.
- Be centrally involved in the planning and construction of the new school buildings
- Manage the ordering of resources and equipment.

Marketing and Admissions

- Support the Admissions and Marketing Team in the promotion of the College.
- Oversee the admissions process for prospective students into the school and for their transfer to other schools and colleges.
- Provide information for prospective families applying to Dulwich College Yangon.
- Maintain positive links and effectively promote the school within the local and international community.

Safeguarding

- Have a strong understanding of safer recruitment, child protection and health and safety best practice.
- Place safeguarding at the heart of everything we do at the school

THE PERSON

The successful candidate will be an inspirational and innovative leader who can secure the full engagement of staff and all other stakeholders in the delivery of the school's objectives. The successful candidate will have the following key skills, experience and attributes:

Qualifications and Experience

- A tertiary degree in education, or degree with a post-graduate qualification in education with management and leadership qualifications being an added advantage.
- Successful experience of leadership in an outstanding Primary or Senior School. Candidates with experience of leading a through school are particularly welcome to apply.

Personal Attributes

- Be a highly committed team player with the drive, energy and passion to develop a new and forward-looking school and work within a network of schools.
- Have a genuine commitment to putting children first.
- Demonstrate excellent communication and relationship building skills.
- Set high personal and professional expectations.
- Be able to analyse problems, reach reasoned judgements and resolve issues.
- Be motivated and passionate about delivering the best in international school education.
- Perform effectively with integrity under pressure.
- Show initiative and be able to pre-empt issues and challenges.
- Be motivational and inspiring to students, parents and staff.
- Present as an effective and confident ambassador for the school.
- Be open to constructive feedback from all stakeholders.
- Be a strategic thinker.
- Maintain a sense of fun and genuine enjoyment for learning and teaching.

Experience and Skills:

- Remain up-to-date with current best practice in education.
- Have a detailed understanding of education in an international setting.
- Understand how to use data to improve learning and teaching.
- Be able to effectively manage a budget.
- Possess experience of recruiting and developing staff.
- Have a proven track record as an effective change manager.
- Model excellent personal organisation and time management skills.
- Demonstrate previous experience of being actively involved in the wider life of the school.

Package

The successful candidate will receive an attractive salary and a fully competitive overseas benefits package covering eligible dependents, including annual flight allowance, accommodation, freight allowance, comprehensive medical insurance, free tuition for eligible children at the school and enhanced levels of professional development across the Dulwich College International family of schools.

THE PLACE

LIVING IN YANGON

Yangon, formerly known as Rangoon, has a population of over 5 million and while no longer the capital of Myanmar it continues to be the largest city and commercial capital of the nation. The city sits on the confluence of the Yangon and Bago rivers, 30 kilometres from the Andaman Sea coast, and enjoys a tropical monsoon climate.

Yangon boasts a rich history and offers unique sites including the Shwedagon Pagoda, Inya Lake and the highest number of colonial period fin-de-siècle buildings in Southeast Asia. Yangon International Airport is connected by direct flights to major cities across Southeast Asia and connections are available to Europe via the Arabian Gulf.

History and Culture

Described as the 'garden city of the East' at the turn of the 20th Century, Yangon has played a central role in the colonial and contemporary history of Myanmar. Designed by the British, the city grew to become one of the leading cities in Southeast Asia by the Second World War. Due to isolationist policies, the city's infrastructure has declined in the postwar era. Since the first opening-up of the country in the 1990s the city has seen renewed investment, a trend that continues today as new apartments, office blocks and amenities are built to cater for the demands of an increasing population, and the arrival of expatriate workers and their families.

Yangon offers an excellent taste of Myanmar culture, with museums, galleries and restaurants providing insights and flavours of this ethnically diverse nation. Although the infrastructure occasionally struggles to keep up with the pace of development, Yangon retains its charm as it seeks to rediscover its prominent role in the region.

Daily life in Yangon

The official language of the country is Myanmar, with a great variety of ethnic dialects spoken throughout the country. English is frequently seen throughout Yangon, in street signs, maps and directions. The older generation often has a good understanding of English, and the younger generation is learning fast. While English is not necessarily widely spoken, one is able to make oneself understood without many difficulties.

The colonial quarter of downtown Yangon provides a 'living museum' of colonial architecture and bustling street life. The ethnic and religious diversity of the country is most apparent downtown, where Catholic cathedrals stand alongside synagogues, Hindu temples, mosques and Baptist churches, all under the glimmering gaze of the Shwedagon Pagoda, the holiest Buddhist shrine in Myanmar.

Making a difference

Our College is permitted to enroll both Myanmar nationals and foreign nationals, allowing the school to act as a catalyst for positive change within the country. To further this aim, the College will develop teacher training programmes, support student scholarships and play a prominent role in establishing The Dulwich International Schools Foundation programme by building enduring links with the surrounding communities.



HOW TO APPLY

NEXT STEPS

The successful candidate will receive an attractive salary and a fully competitive overseas benefits package covering eligible dependents, including annual flight allowance, accommodation, freight allowance, comprehensive medical insurance, free tuition for eligible children at the school and enhanced levels of professional development across the Dulwich College International family of schools.

To apply for this position please go to <https://yangon.dulwich.org/careers/job-openings> . The closing date for applications is Friday 22nd February 2019. Your application should include a cover letter, a CV, a statement of your educational philosophy and discussion of your leadership style.

Interviews will take place via Skype or in Yangon. Short-listed candidates will be invited to Yangon for the final interviews between 9th - 12th March 2019.

For further information please see our websites at <https://dulwich.org> and <https://yangon.dulwich.org/> .

Dulwich College International is committed to safeguarding and promoting the welfare of all the students in our care and expects all applicants to share this commitment. We follow safe recruitment practices which are aligned to the recommendations of the International Task Force on Child Protection. We hold ourselves to a high standard of effective recruiting practices with specific attention to child protection. All appointments are subject to an interview, identity checks, criminal record checks, and successful references.