

Candidate Brief

JUNIOR SCHOOL
TEACHING ASSISTANT

(Part-time, Term-time
fixed to July 2026)



Bradford
Grammar
School

bradfordgrammar.com



Bradford Grammar School

Bradford Grammar School is one of the oldest and most respected institutions in Bradford, tracing its roots back to 1548. Recognised as a beacon of educational excellence, the School achieves exceptional public examination results.

Summer 2024 saw our students achieve superb A Level results, with 20.1% of all exams awarded A* grades, 49% A*/A grades and 72% A*/A/B. 134 talented Year 11 students picked up their GCSE results, as the school celebrated another very strong year. 27.4% of all exams taken were awarded grade 9, 51% were awarded grades 9/8 and 70% were awarded grades 9/8/7.

At the same time, the School places a premium on nurturing well-rounded, interesting and decent young people who are actively engaged in various interests outside of the classroom. Sport and the creative arts are flourishing; the Duke of Edinburgh's Award and volunteering projects remain popular. Academic success is celebrated, but there is far more to life at Bradford Grammar School than exam results.

The School reflects the diversity of its host city, welcoming children from many different backgrounds, faiths and cultures. Parents and the wider community value this strength within the School, regarding it as an invaluable preparation for the world that children will encounter in their later lives. Creating a sense of community is hugely important for the School. Relationships with local schools and the local council are also excellent.

With excellent road and rail links, including a station served by the Airedale and Wharfedale lines within a five-minute walk, the School benefits from a large catchment area across West Yorkshire. Fifty-seven per cent of pupils have homes with Bradford postcodes (this includes the Aire Valley and Skipton) with the remaining 43 per cent having Leeds (primarily Ilkley, Adel and Horsforth), Halifax, Huddersfield and Wakefield postcodes.

Click [here](#) to find our location.



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Working at BGS

Bradford Grammar School offers wonderful opportunities. It is a flagship Independent School in the North, and above all else, is a happy school and a rewarding place to work.

Opportunity

- An 'excellent' School (as rated at last inspection in 2021)
- Enthusiastic and well-behaved students
- Highly active, skilled, experienced and supportive Governing Body
- Excellent Senior Leadership Team
- State of the art facilities
- Superb technological resources
- Professional, high quality and supportive staff
- Excellent Continuing Professional Development provision



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The Junior School “Clock House”

Bradford Grammar School is a member of the Headmasters’ and Mistresses’ Conference (HMC) and Clock House of the Independent Association of Prep Schools (IAPS).

Clock House is an integral part of Bradford Grammar School, situated on the same campus yet maintaining its individuality. It has its own large assembly hall that also doubles as a music teaching room. There is a dedicated computing suite containing twenty networked computers, specialist DT and art rooms and there is also a state-of-the-art junior library located within the main School library. All of the facilities and resources on the School campus are available for the whole BGS community.

Clock House has 13 full-time and 5 part-time members of staff. There is a Junior Leadership Team with responsibilities for all curriculum areas. At present, there is one Reception Class, one Year 1, one Year 2, one Year 3, two Year 4, two Year 5 and three Year 6 classes. Pastorally, one of the most important objectives is ensuring pupil wellbeing and ultimately a smooth transition from the Junior School to the Senior School.

From September 2024, Bradford Grammar Junior School admitted Reception and Year 1 pupils as part of an exciting new development for the Junior School. Children in Reception and Year 1 spend a small part of the day in the Junior School for an informal play-based assessment, along with a pre-arranged setting or home visit. More formal assessments in Maths and English are undertaken by children for entry into Years 2 to 6.

The Junior School curriculum caters for the needs of all our children and is stimulating and challenging. All pupils follow a common curriculum: Maths, English, Science, Geography, History, Design Technology, Art, Computing, Music, Religious Studies, Physical Education and Games. In addition, all pupils are taught Modern Foreign Languages (currently French and German). Children in the younger year groups are taught the majority of subjects by form teachers, based in their classrooms. However, there are specialist teachers in Music, PE and Games, Art, Modern Foreign Languages and Computing with increased input from specialist teachers for Years 5 and 6 in a variety of rooms around the School.

Homework is set throughout the School and increases in duration as children progress through the school. Assessments take place throughout the year. There are half termly reports in autumn and spring and full report at the end of the year. Parents' evenings are held twice a year. The School does not participate in the National Testing Schemes for Year 6 pupils.

Clock House offers a wide range of extra-curricular activities including rugby, netball, swimming, cross country, rounders, cricket, athletics, squash, orienteering, orchestra, wind band, recorder group, rock band, samba band, choir, needlework, computing and book clubs. These take place during an extended lunchtime. The Junior School takes part in competitive sporting fixtures, usually against other HMC and IAPS junior schools within the North East. The Junior School holds two concerts each year - at Christmas and in spring.

Pupils in all year groups experience residential visits as far as places in Yorkshire and Derbyshire. There are various other trips and visits linked to the curriculum.

Clock House parents are highly supportive of the School and attend a variety of parent events throughout the year.



The Role

Job Purpose:

To work under the guidance of teaching/senior staff to implement agreed teaching programmes and to support access to learning for individuals/groups, in or out of the classroom. To have regard for the aims and objectives of the Junior School and its policies, working efficiently as part of a collegial and smooth-running Junior School team.

The Person

- GCSE, or equivalent, English and Maths qualifications (as a minimum requirement)
- A relevant Level 3 qualification (or higher) is required for this role.
- Ability to empathise with the needs of children.
- Has a passion for education.
- Ability to work well in a team.
- Ability to work calmly and efficiently.
- Excellent communication skills and sense of humour.
- Well organised and punctual.
- Excellent IT skills.
- First aid qualification (desirable).

Please see the full job description





What we offer

The successful candidate will benefit from an attractive package including:

- Excellent salary
- Membership of a workplace pension scheme where eligible
- Generous remission on School fees (where applicable)
- Salary sacrifice schemes for:
 - Cycle to Work
 - Pension
 - TechScheme
- Employee Discount Platform
- Free parking
- Free school meals during term time
- Employee Assistance Programme
- Private Medical Insurance and Health Cash Plans at cost.





How to apply

All candidates should complete the online application form, including a personal statement outlining how they meet the requirements for the role. CVs cannot be accepted. The closing date for completed applications is **1 June 2025**

Please contact Richard Ribeiro, Head of Junior School (RFR@bradfordgrammar.com) if you require any further information.

To apply online please [click here](#)

Please read the safer recruitment document thoroughly by clicking on the link below

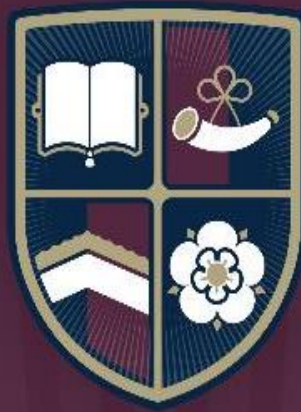
[Self Disclosure Form](#)

To provide false information is an offence and may result in your application being rejected or summary dismissal, if already appointed.

Selection for interview will be undertaken by a panel. Each panel member will assess which candidates most closely meet the necessary experience and skills criteria for the role. At least one member of the interview panel will hold a current Safer Recruitment Certificate.



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At ease
with excellence